

Legislation Text

File #: 2024-0651, Version: 1

Title:

Approve and authorize the Chairman to execute a Resolution establishing a temporary Special Event Permit process, including requirements pertaining to duration, signage, safety and security, insurance, effective date, and other applicable regulations. Countywide (**Rebecca Hammock, Development Services Director**).

Division:

Development Services - Planning and Development

Authorized By:

Rebecca Hammock, Development Services Director

Phone Number:

Rebecca Hammock/407-665-7397

Background:

Special events often attract large crowds and may impact public health and safety, requiring appropriate regulations to ensure adequate sanitation and sewage disposal facilities, law enforcement, fire rescue personnel and equipment, parking, traffic control, crowd control, and other concerns in the interest of public safety and health.

Due to recent circumstances surrounding a special event occurring in Seminole County, Florida, staff recommends the inclusion of additional safety and security measures within the Special Event Permitting process. This Resolution establishes a temporary Special Event Permit process until it is formally ratified by the Board of County Commissioners for inclusion in the Land Development Code.

The following additions are recommended for issuance of site-specific Special Event Permits:

- The operator of a site-specific special event must obtain all required permits and authorizations from the owner of the property and all applicable agencies such as the Building Division, Public Works Department, Sheriff's Office, or other department or agency as needed.

- Depending upon the type of special event being requested and the estimated attendance, security personnel may be required to staff the special event. A Security Plan shall be submitted by the event operator to the Planning and Development Division. The Security Plan shall include the security measures proposed to be taken (searches, metal detection, ID check, etc.), the location of these measures and the proposed number of security personnel. The Planning and Development Division will consult with the Sheriff's Office, who may provide input concerning the Security Plan. The Security Plan will be required as a condition of approval for any Special Event Permit. The cost for any such security measures shall be borne by the applicant.
- Certificate of Insurance listing Seminole County, Florida, its officials, officers and employees and the Seminole County Sheriff's Office as Additional Insureds and in the types and amounts required by the County's Risk Management Division.
- Indemnification. The special event permit shall contain an appropriate indemnification provision to indemnify, defend, and hold the County and the Seminole County Sheriff's Office harmless from certain acts and omissions of the Applicant or any incident resulting from the special event.
- Enforcement. Special event permit condition violations may result in immediate revocation of the permit. Permit revocations may be appealed to the Board of Adjustment in accordance with Seminole County Land Development Code Section 30.3.3. Additionally, any person who violates the conditions of a special event permit, this Resolution or fails to obtain a special event permit, may be subject to enforcement through all other applicable enforcement mechanisms available to the County including, but not limited to, the issuance of a citation pursuant to Section 53, Part 2, of the Seminole County Code; violations of this section shall be considered a Class III offense.

This Resolution establishes a temporary Special Event Permit Process, which will be formally recommended for inclusion in the Land Development Code following review and approval by the Planning and Zoning Commission and Board of County Commissioners in June 2024.

Requested Action:

Staff requests the Board approve and authorize the Chairman to execute a Resolution establishing a temporary Special Event Permit process, including requirements pertaining to duration, signage, safety and security, insurance, effective date, and

other applicable regulations.