

Legislation Text

File #: 2024-0411, Version: 1

Title:

Approve and authorize the Chairman to execute the Lease Agreement between Seminole County and A & Z Ventures, LLC and the Memorandum of Understanding between Seminole County and Florida Department of Health (Seminole County) for use of Reflections Building, Suite 534, for administrative office space. This extends the agreement through June 30, 2026 with an annual increase of \$1,957.80 for a total of \$66,744.00. District5 - Herr (**Chad Wilsky, Fleet and Facilities Director on behalf of Alan Harris, Emergency Management Director**)

Division:

Fleet and Facilities - Facilities Mntc

Authorized By:

Chad Wilsky/Fleet and Facilities Director

Contact/Phone Number:

Sandra Aganovic/407-665-5280

Background:

On April 26, 2022, the Board of County Commissioners approved the Short Term Lease Agreement between Seminole County and A & Z Ventures, LLC for use by Florida Department of Health - Seminole County - for 4,320 square feet of office space at 534 West Lake Mary Blvd, Sanford, FL 32773 within the Reflections Plaza. The office space is to be utilized by the EPI/Investigation Department.

The proposed Lease Agreement and Memorandum of Understanding extends the term from July 1, 2024, for an additional two (2) years, through June 30, 2026 with ninety (90) days' termination clause unless terminated sooner in the event State stops funding. The lease rate is set to increase on July 1, 2024 by 3.0% which results in a new monthly rent of \$5,562.00 pending yearly rent increase of CPI index or 3% whichever is less on July 1, 2025. The monthly fee is paid by the Emergency Management fund which is reimbursed by the Florida Department of Health.

Requested Action:

Staff requests the Board approve and authorize the Chairman to execute the Lease Agreement between Seminole County and A & Z Ventures, LLC and the Memorandum of Understanding between Seminole County and Florida Department of Health (Seminole County) for use of Reflections Building, Suite 534, for administrative office space.