

**RESOLUTION NO. 2023 R-\_\_\_\_\_**

**SEMINOLE COUNTY, FLORIDA**

**RESOLUTION**

**of the**

**SEMINOLE COUNTY BOARD OF COUNTY COMMISSIONERS**

**AMENDING THE SEMINOLE COUNTY ADMINISTRATIVE CODE BY CHANGING THE PROVISIONS OF THE ANNUAL COMMERCIAL KENNEL LICENSE IN SECTION 20.5 (ANIMAL SERVICES PROGRAM); ESTABLISHING FEES FOR CERTAIN CERTIFICATES; ESTABLISHING OWNER SURRENDER FEES; ELIMINATING INCREASED REDEMPTION FEES IN CERTAIN CIRCUMSTANCES; EDITING LANGUAGE FOR CLARITY; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, Seminole County Ordinance No. 89-28 created the Seminole County Administrative Code; and

**WHEREAS**, Seminole County Resolution Numbers 89-R-438 and 05-R-151 adopted the Seminole County Administrative Code; and

**WHEREAS**, the Seminole County Administrative Code needs to be amended from time to time to reflect changes in the administration of County government; and

**WHEREAS**, to emphasize animal welfare the Commercial Kennel License provisions of the Seminole County Code are being replaced with provisions implementing the Standards of Care Certificate; and

**WHEREAS**, the fee for the Commercial Kennel License is being replaced by a fee for the Standards of Care Certificate; and

**WHEREAS**, the fee is defined in the License Fees Subsection of Subsection 20.5; and

**WHEREAS**, the fee name shall be updated to Standards of Care Certificate fee and modified to reflect the operation of the new Seminole County Code provisions governing the Standards of Care Certificate; and

**WHEREAS**, owner surrender fees are to be established to partially defray the cost of care for animals voluntarily surrendered by their owners; and

**WHEREAS**, increased redemption fees for livestock based on time of impoundment are to be eliminated.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of County Commissioners of Seminole County, Florida that:

**Section 1.** Section 20.5 of the Seminole County Administrative Code is hereby amended by replacing it in its entirety with the amendment attached to and made a part of this Resolution as Exhibit A.

**Section 2.** This Resolution and the attached Exhibit A will take effect immediately following their adoption of and will remain in effect until terminated or superseded by further action of the Board.

**ADOPTED** this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

ATTEST:

BOARD OF COUNTY COMMISSIONERS  
SEMINOLE COUNTY, FLORIDA

\_\_\_\_\_  
GRANT MALOY  
Clerk to the Board of  
County Commissioners of  
Seminole County, Florida.

By: \_\_\_\_\_  
AMY LOCKHART, Chairman

Date: \_\_\_\_\_

Attachment:  
Exhibit A: Section 20.5

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## SECTION 20. FEE RESOLUTIONS

### 20.5 ANIMAL SERVICES PROGRAM

**A. PURPOSE.** To establish fees for adoption, redemption, impoundment, and such other services as necessary to carry out the duties and responsibilities of the Animal Services program.

**B. SERVICES.**

(1) Provides a Domestic Animal Sterilization Program for all adopted cats and dogs via clinics, mobile services, or vouchers with contracted veterinarians or County veterinarian located within Seminole County. Program covers County-owned animals ~~and animals owned by the general public available for adoption~~.

(2) Provides use of nuisance animal traps for domestic cats and dogs to County residents at no charge. All confined cats or dogs should be turned over to the County's shelter. Residents returning damaged traps that must be replaced by the County shall be charged a replacement fee of \$75.00 per cat trap and \$250.00 per dog trap.

(3) Provides microchip identification for animals adopted from the shelter as part of the adoption fee, and also microchip implantation of owned animals for a service fee of \$10.00. These combined efforts facilitate reuniting any of these pets with their owners should they become lost, thus reducing euthanasia rates.

(4) Provides adoption services to the general public and animal transfers to non-profit rescue groups under contract with Seminole County or law enforcement agencies for all animals owned by the County.

(5) The Animal Services ~~Manager~~ Administrator or designee reserves the right to decline to provide shelter services, such as the adoption or transfer of any County-owned animals, to any individual or group who has either surrendered owned animals to the shelter more than twice within any given year, has failed to make payment for any services previously rendered by the County such as impound or board, has failed to pay or contest citations issued to them for possible violations of County Code, or has been convicted of any crime involving animals.

**C. LICENSE ADMINISTRATIVE FEES.**

(1)	Rabies Vaccination fee	\$ 10.00
(2)	Annual <del>Commercial Kennel License Standards of Care Certificate</del> fee <u>for commercial/business/for-profit</u>	150.00
(3)	Annual <del>Commercial Kennel License Standards of Care Certificate</del> fee <del>(includes licensing for up to 5 kennel dogs)</del> <u>for non-profit animal rescues and residential</u>	<del>150.00</del> <u>15.00</u>
	(a) <del>Additional kennel dogs</del>	<del>5.00</del>



- (4) Late fee for failure to renew annual ~~Commercial Kennel License~~ Standards of Care Certificate fee
- |     |  |       |
|-----|--|-------|
| (a) | First month  | 25.00 |
| (b) | Additional late fee, second month                    | 50.00 |
| (c) | Additional late fee, third and each succeeding month | 75.00 |
- (5) Duplicate ~~Kennel License~~ Standards of Care Certificate for lost or damaged ~~license~~ Certificate 5.00
- (6) Certificate of Registration for Dangerous Dog Annual Fee 300.00
- (7) Certificate of Registration for Aggressive Dog
- |     |                                   |        |
|-----|-----------------------------------|--------|
| (a) | First two (2) years               | 150.00 |
| (b) | Annual Renewal Fee, if applicable | 75.00  |
- (8) Owner Surrender Fee, per dog
- |            |                                  |              |
|------------|----------------------------------|--------------|
| <u>(a)</u> | <u>One (1) to three (3) dogs</u> | <u>15.00</u> |
| <u>(b)</u> | <u>Four (4) dogs or more</u>     | <u>50.00</u> |

**D. WAIVER.** The Animal Services ~~Manager~~ Administrator or designee may waive any citations, fees or costs (in part or in full) that may be assessed to residents by the Division when such action is necessary in order to increase the number of animal adoptions and to reduce the County's euthanasia rate. In addition, the Animal Services ~~Manager~~ Administrator may waive any citation issued for violations of the County's codes only when those citations have been issued in error or when any assessed citation fee would affect the redemption of the animal(s) involved with same.

**E. REDEMPTION FEES.**

- (1) Redemption of a dog, cat or other like-size animals:
- |     |                              |         |
|-----|------------------------------|---------|
| (a) | Impoundment fee, each animal | \$50.00 |
| (b) | additional board, per day    | \$10.00 |
- (2) Redemption of livestock\* (horse, cow, swine, goat or like-size animal)
- ~~(a) If picked up and impounded during normal working hours Monday through Saturday (8:00 a.m. – 5:00 p.m.):~~
- |                            |  |       |
|----------------------------|--|-------|
| <del>(i)</del> <u>(a)</u>  | <del>impoundment</del> <u>Impoundment</u> fee, each animal | 75.00 |
| <del>(ii)</del> <u>(b)</u> | <del>additional board, per day</del>                       | 20.00 |
- ~~(b) If picked up and impounded outside normal working hours including Sunday and Holidays:~~
- |                 |   |                   |
|-----------------|---|-------------------|
| <del>(i)</del>  | <del>impoundment fee, each animal</del> | <del>100.00</del> |
| <del>(ii)</del> | <del>additional board, per day</del>    | <del>20.00</del>  |



\* It is the owner's responsibility to provide safe and adequate transportation for redemption of livestock. Under no circumstances will Animal Services personnel provide transportation for redeemed livestock.

## F. ADOPTION FEES.

- |     |   |        |
|-----|---|--------|
| (1) | Dog: Fees may include microchip, vaccines, heartworm testing and sterilization.   |        |
|     | (a) requires sterilization (male or female)   | 80.00  |
|     | (b) existing sterilization (male or female)   | 20.00  |
| (2) | Cat: Fees may include microchip, vaccines, feline leukemia testing and sterilization.   |        |
|     | (a) requires sterilization (male or female)   | 60.00  |
|     | (b) existing sterilization (male or female)   | 10.00  |
| (3) | Livestock:  |        |
|     | (a) weighing under 350 pounds   | 35.00  |
|     | (b) weighing 350 pounds or more   | 125.00 |
| (4) | Small animals/livestock (i.e. rabbit, gerbils, etc)   | 5.00   |
| (5) | Pet Pals Program: Qualifying Seminole County residents must be present to adopt a pet of their choice as an individual owner (not on behalf of a business): | \$5.00 |
|     | (a) residents with disabilities or their family caretaker;  |        |
|     | (b) residents 65 years of age or older;   |        |
|     | (c) residents who are active duty military; or  |        |
|     | (d) residents who are military veterans.  |        |

This program provides adoptions for a one-time reduced fee.

The reduced fee includes the costs of adoption, spaying or neutering, required vaccinations and an implanted microchip for identification.

This opportunity is limited to a one (1) time pet adoption per household, and requires government issued photo identification to verify residency. An exception may be made by the Animal Services ~~Manager~~ Administrator or designee in the event that any pet adopted under this program has become deceased.

## G. DISPOSAL FEES.

- |     |  |       |
|-----|--|-------|
| (1) | Euthanasia/Disposal Fees (excludes livestock): |       |
|     | (a) private domestic                           |       |
|     | (i) euthanasia                                 | 15.00 |
|     | (ii) disposal                                  | 10.00 |



(b) commercial

(i)	euthanasia	30.00
(ii)	disposal	10.00

**H. COLLECTED FEES.** All fees collected are to be deposited in the General Fund to help offset the operations of Animal Services.

**I. AUTHORITY.** Resolution 2005-R-14 adopted January 25, 2005  
Resolution 2014-R-182 adopted September 23, 2014  
Resolution 2016-R-40 adopted March 8, 2016  
Resolution 2017-R-24 adopted February 28, 2017  
Resolution 2018-R-127 adopted September 25, 2018  
Resolution 2022-R-87 adopted June 28, 2022  
Resolution 2023-R-                      adopted