



SEMINOLE COUNTY, FLORIDA
Board of County Commissioners
Meeting Agenda

Tuesday, May 14, 2024

9:30 AM

BCC Chambers

Please silence all cell phones/electronic devices

I. CALL TO ORDER

Chairman Jay Zembower

II. INVOCATION & PLEDGE OF ALLEGIANCE

Walter Person - Sanford Church of Christ

III. AWARDS, PRESENTATIONS AND PROCLAMATIONS

1. Proclamation - Proclaiming Sergeant First Class Joshua Marzolf, United States Army as Seminole County's May Veteran of the Month. (**Sergeant First Class Joshua Marzolf, United States Army**) [2024-0555](#)

2. Proclamation - Proclaiming May 27, 2024 as Memorial Day in Seminole County, FL. Countywide (**Jason Althouse, Veterans Services Director**) [2024-0598](#)

3. County Investment Advisor Report (**Scott McIntyre, CFA - Senior Portfolio Manager, Managing Director Hilltop Securities Asset Management**) [2024-0592](#)

IV. CONSENT AGENDA – PUBLIC PARTICIPATION

Florida law provides that members of the public shall be given a reasonable opportunity to be heard on propositions before the Board of County Commissioners, except when the Board is acting on emergency or ministerial matters or conducting a meeting exempt from the requirements of the Sunshine Law. Individuals shall be permitted three (3) minutes each for public participation, or six (6) minutes when the individual is an official representative of a formal association or group. The Chairman may modify the maximum time for public participation, at his sole discretion, when appropriate.

Public participation on quasi-judicial or other public hearing items will occur during the Board's consideration of those items this afternoon. Public participation on pending procurement matters or on non-agenda items shall not be permitted at this time. Members of the public desiring to make public comment must fill out a speaker form and present the form to staff. Forms are available in the lobby.

Constitutional Officers – Consent Agenda (Item No. 4)

4. Expenditure Approval Lists dated April 10, 17, and 24, 2024; [2024-0624](#)
Payroll Approval List dated April 11, 2024; and BCC Official Minutes dated March 26 and April 9, 2024. (**Jenny Spencer, CPA, MAcc, CGFO, and CFE, Director - Comptroller's Office**)

County Manager's Consent Agenda (Items No. 5 - 32)**County Manager's Office**

5. Approve and authorize the Chairman to execute a Proclamation proclaiming 2024 as the 85th Anniversary of Heart of Florida United Way in Seminole County, FL. Countywide (**Daniel Vanegas, Heart of Florida United Way**) [2024-0597](#)
6. Approve and authorize the Chairman to execute a Proclamation proclaiming May 22, 2024 as National Maritime Day in Seminole County, FL. Countywide (**Bill Hyde, American Legion Post 243**) [2024-0596](#)
7. Approve and authorize the Chairman to execute a Proclamation proclaiming May 19 - 25, 2024 as Emergency Medical Services Week in Seminole County, FL. Countywide (**Greg Harlow, Assistant Chief**) [2024-0595](#)

8. Approve and authorize the Chairman to execute a Proclamation proclaiming May 2, 2024 as National Day of Prayer in Seminole County, FL. Countywide (**Nancy Cancel, Seminole County Sheriff's Office**) [2024-0594](#)
9. Approve and authorize the Chairman to execute a Proclamation proclaiming May 5 - 11, 2024 as National Travel and Tourism Week in Seminole County, FL. Countywide (**Gui Cunha, Economic Development and Tourism Administrator**) [2024-0593](#)

Community Services

10. Approve and accept the HOME and NSP monthly report for April 2024 pursuant to Seminole County Resolution No 2015-R-51, and No 2013-R-61. Countywide (**Allison Thall, Community Services Director**) [2024-0556](#)

Development Services

11. Approve the plat for the Birchwood Grove Minor Plat containing three (3) lots on 1.43 acres zoned R-1AA (Single-Family Dwelling District), located on the north side of Bunnell Road; (Peter and Kimberly Smith, Applicant); District3 - Constantine (**Rebecca Hammock, Development Services Director**) [2024-0360](#)
12. Approve and authorize the Chairman to execute a Resolution establishing a temporary Special Event Permit process, including requirements pertaining to duration, signage, safety and security, insurance, effective date, and other applicable regulations. Countywide (**Rebecca Hammock, Development Services Director**). [2024-0651](#)
13. Approve the Final Plat for the Riverside Oaks Phase 4 subdivision containing fifty-one (51) lots on 23.96 acres zoned PD (Planned Development), located on the north side of Celery Avenue, approximately ½ mile west of Cameron Avenue; (Toll Southeast LP Company, Inc., Applicant) District5 - Herr (**Rebecca Hammock, Development Services Director**) [2024-0532](#)

Emergency Management

14. Approve and authorize the chairman to execute a Resolution naming an Unnamed Right of Way to Homestead Cove in Geneva, Florida 32732. District2 - Zembower (**Alan Harris, Emergency Management Director**)

[2024-0599](#)

Environmental Services

15. Approve and authorize the Chairman to execute a new Non-Exclusive Franchise Agreement for Commercial Solid Waste Collection Service with JJ's Waste & Recycling, LLC., and a Renewal of the Non-Exclusive Franchise for the Collection of Commercial Solid Waste Certificate for October 1, 2023 to September 30, 2024. Countywide (**Kim Ornberg, Environmental Services Director**) [2024-0570](#)
16. Approve and authorize the Chairman to execute a new Non-Exclusive Franchise Agreement for Commercial Solid Waste Collection Service with Waste Connection of Florida, Inc., and a Renewal of the Non-Exclusive Franchise for the Collection of Commercial Solid Waste Certificate for October 1, 2023 to September 30, 2024. Countywide (**Kim Ornberg, Environmental Services Director**) [2024-0572](#)
17. Approve and authorize the Chairman to execute a new Non-Exclusive Franchise Agreement for Commercial Solid Waste Collection Service with Coastal Waste & Recycling of Central Florida, LLC., and a Renewal of the Non-Exclusive Franchise for the Collection of Commercial Solid Waste Certificate for October 1, 2023 to September 30, 2024. Countywide (**Kim Ornberg, Environmental Services Director**) [2024-0574](#)
18. Approve and authorize the Chairman to execute a new Non-Exclusive Franchise Agreement for Commercial Solid Waste Collection Service with Container Rental Company, Inc., and a Renewal of the Non-Exclusive Franchise for the Collection of Commercial Solid Waste Certificate for October 1, 2023 to September 30, 2024. Countywide (**Kim Ornberg, Environmental Services Director**) [2024-0575](#)

Fleet and Facilities

19. Approve and authorize the Chairman to execute an easement to Florida Power & Light Company for electrical service on property owned by Seminole County related to the proposed new Fire Station 39 building site. District5 - Herr (**Chad Wilsky, Fleet and Facilities Director**) [2024-0472](#)

Management and Budget

20. Approve and authorize the Chairman to execute a Resolution implementing Budget Amendment Request (BAR) #24-059 in the General Fund to transfer \$254,513 from reserves for soccer field renovations and softball field scoreboards at Red Bug Lake Park. District1 - Dallari (**Timothy Jecks, Management & Budget Director**) Requesting Department - Parks and Recreation [2024-0628](#)
21. Approve and authorize the Chairman to execute a Resolution implementing Budget Amendment Request (BAR) #24-058 in the Water & Sewer Capital Improvement Fund to transfer \$1,000,000 of the existing budget for the Utilities Master Plan. Countywide (**Timothy Jecks, Management & Budget Director**) Requesting Department - Utilities [2024-0639](#)

Public Works

22. Approve and authorize the Chairman to execute a Purchase Agreement related to Project Parcel No. 1-904 for a drainage easement necessary for the Midway Drainage Improvement Project (3,596.1± SF) between Hattie Byrd and Seminole County for \$63,590.00, as full settlement and any other claim for compensation from which Seminole County might be obligated to pay relating to the parcel. District5 - Herr (**Jean Jreij, P.E., Public Works Director**) [2024-0503](#)
23. Approve and authorize the Chairman to execute a Purchase Agreement related to Project Parcel No. 1-854 for a drainage easement necessary for the Midway Drainage Improvement Project (616.81± SF) between Emanuel L. Hillery and Seminole County for \$11,850.00, as full settlement and any other claim for compensation from which Seminole County might be obligated to pay relating to the parcel. District5 - Herr (**Jean Jreij, P.E., Public Works Director**) [2024-0588](#)

24. Approve and authorize the Chairman to execute a Purchase Agreement related to Project Parcel No. 1-861 for a drainage easement necessary for the Midway Drainage Improvement Project (433.75± SF) between Sherry Jones Purcell and Seminole County for \$24,780.00, as full settlement and any other claim for compensation from which Seminole County might be obligated to pay relating to the parcel. District5 - Herr **(Jean Jreij, P.E., Public Works Director)** [2024-0587](#)
25. Approve and authorize the Chairman to execute a Purchase Agreement related to Project Parcel No. 1-830 for a drainage easement necessary for the Midway Drainage Improvement Project (29.89± SF) between Emanuel Hillery and Seminole County for \$2,000.00, as full settlement and any other claim for compensation from which Seminole County might be obligated to pay relating to the parcel. District5 - Herr **(Jean Jreij, P.E., Public Works Director)** [2024-0585](#)
26. Approve and authorize the Chairman to execute a Purchase Agreement related to Project Parcel No. 1-812 for a drainage easement necessary for the Midway Drainage Improvement Project (609.84± SF) between Sheila Kennedy and Seminole County for \$11,550.00, as full settlement and any other claim for compensation from which Seminole County might be obligated to pay relating to the parcel. District5 - Herr **(Jean Jreij, P.E., Public Works Director)** [2024-0615](#)
27. Approve and authorize the Chairman to execute an Interlocal Agreement between Seminole County and the City of Casselberry relating to utility relocation for the Oxford Road Drainage and Sidewalk Project (County) and the English Estates Watermain Replacement Phase I Project (City). District4 - Lockhart **(Jean Jreij, P.E., Public Works Director)** [2024-0621](#)

Resource Management

28. Approve Amendment #1 to RFP-602809-17/BJC - Term Contract for Parks and Recreation Business Management Software System with Vermont Systems, Inc., Essex Junction, Vermont, and authorize the Purchasing and Contracts Division to execute the Amendment. Countywide (**Lorie Bailey Brown, CFO/Resource Management Director**) Requesting Department - Parks and Recreation [2024-0476](#)
29. Approve the proposed mediated settlement of the workers' compensation claim of a retired deputy sheriff stemming from a 2004 line-of-duty injury (Claim #287266) for the total amount of \$60,000, inclusive of attorney's fees and costs. Countywide (**Lorie Bailey Brown, CFO/Resource Management Director**) [2024-0477](#)
30. Award IFB-604669-23/LNF - Term Contract for Fire Sprinkler Inspections, Testing, Certifications and Repairs to DynaFire, LLC, Casselberry, as Primary and Convergent Technologies LLC, as Secondary, and authorize the Purchasing and Contracts Division to execute the agreement. Countywide (**Lorie Bailey Brown, CFO/Resource Management Director**) Requesting Department - Fleet and Facilities [2024-0497](#)
31. Award CC-5767-24/HSM-Spring Hammock Preserve Improvements to American Persian Engineering and Construction, LLC (APEC) in the amount of \$1,960,912.20 and authorize the Purchasing and Contract Division to execute the Agreement. District2- Zembower (**Lorie Bailey Brown, CFO/Resource Management Director**) Requestion Department - Parks and Recreation [2024-0584](#)

Utilities

32. Approve and Authorize the Chairman to execute the Interlocal Agreement with South Seminole North Orange County Wastewater Transmission Authority (SSNOCWTA) and the Other Three Member Entities. Countywide (**Johnny Edwards, Interim Utilities Director**) [2024-0607](#)

V. REGULAR AGENDA

33. Consider the request for a reduction of lien due to financial hardship, of the Code Enforcement Board lien of \$208,250.00 to the administrative costs of \$552.82, under Case # 12-70-CEB, on the property located at 1880 Ranchland Trail, Longwood, Tax Parcel ID: 30-20-30-300-0180-0000, (Drew A. Mooty, Applicant). District4 - Lockhart (**Alexis Brignoni, Code Enforcement Clerk**) [2024-0534](#)

VI. WORKSESSION

34. Presentation - Committee on Aging Annual Report (**Allison Thall, Community Services Director & Kelly Welch, Presenter, Community Health Division Manager**) [2024-0558](#)
35. Tourism Improvement District (TID) (**Gui Cunha, Tourism and Economic Development Administrator and Rick Durr, Parks and Recreation Director**) [2024-0645](#)

Recess BCC Meeting Until 1:30 P.M.

Reconvene Meeting at 1:30 P.M.**VII. PUBLIC HEARING AGENDA****Accept Proofs of Publication****Ex Parte Disclosure****Public Hearings - Quasi - Judicial**

36. **Connection Point Commercial Center Rezone** - Consider a Rezone from A-1 (Agriculture) to C-3 (General Commercial & Wholesale) on approximately 3.75 acres, located on the north side of Connection Point, approximately 0.25 mile west of SR 426; (CPCC Oviedo, LLC, Applicant) District1 - Dallari (**Annie Sillaway, Senior Planner**) [2024-0410](#)
37. **IOA Properties PD Rezone** - Consider the second reading of an Ordinance Rezoning a property from C-1 (Retail Commercial) to PD (Planned Development) to allow overnight boarding at Dogtopia located on the north side of W SR 434, east of Interstate 4 on approximately 13.66 acres; (IOA Properties, LLC, Applicant) District3 - Constantine (**Annie Sillaway, Senior Planner**) [2024-0449](#)
38. 3066 Kingfisher Point - Consider approval of a 1,244 square foot boat dock/house located on the south side of Kingfisher Point, approximately 3,313 feet south of Brumley Road, more particularly known as 3066 Kingfisher Point (Alan Horn, Applicant). District1 - Dallari (**Mary Robinson, Planner**) [2024-0462](#)
39. 5819 Bear Lake Circle - Consider approval of a 1,725 square foot boat dock/house on the north side of Bear Lake Circle, approximately 418 feet west of Linneal Beach Drive, more particularly known as 5819 Bear Lake Circle; (Alan Horn, Applicant). District3 - Constantine (**Mary Robinson, Planner**) [2024-0463](#)

Public Hearings - Legislative

40. Consider a new Ordinance adopting a new Chapter 71 of the Seminole County Code of Ordinances entitled “Economic Development”; creating Article I of Chapter 71 entitled “Tourism Improvement Districts” to provide for the procedures and requirements to establish, operate, modify, renew, and dissolve Tourism Improvement Districts in Seminole County. Countywide **(Gui Cunha, Tourism and Economic Development Administrator)** [2024-0646](#)

IX. COUNTY ATTORNEY'S REPORT**IX. COUNTY MANAGER'S REPORT AND STAFF PRESENTATIONS****X. DISTRICT COMMISSIONER REPORTS**

District 5 - Commissioner Herr

District 1 - Commissioner Dallari

District 3 - Commissioner Constantine

District 4 - Commissioner Lockhart

District 2 - Chairman Zembower

XI. CHAIRMAN'S REPORT

41. Approve and authorize the Chairman to execute a Resolution updating the Operating Policies & Procedures of the Seminole County Board of County Commissioners [2024-0647](#)

XII. PUBLIC COMMENT (Items not Related to the Agenda)**XIII. ADJOURN BCC MEETING**

PERSONS WITH DISABILITIES NEEDING ASSISTANCE TO PARTICIPATE IN ANY OF THESE PROCEEDINGS SHOULD CONTACT THE HUMAN RESOURCES, ADA COORDINATOR 48 HOURS IN ADVANCE OF THE MEETING AT 407-665-7940.

FOR ADDITIONAL INFORMATION REGARDING THIS NOTICE, PLEASE CONTACT THE COUNTY MANAGER'S OFFICE, AT 407-665-7219. PERSONS ARE ADVISED THAT, IF THEY DECIDE TO APPEAL DECISIONS MADE AT THESE MEETINGS/HEARINGS, THEY WILL NEED A RECORD OF THE PROCEEDINGS AND FOR SUCH PURPOSE, THEY MAY NEED TO INSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED, PER SECTION 286.0105, FLORIDA STATUTES.