



**SEMINOLE COUNTY, FLORIDA**  
**Animal Control Board**  
**Meeting Agenda**

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Thursday, December 14, 2023

6:00 PM

BCC Chambers  
Seminole County Services Building  
1101 E 1st St. Sanford, Fl. 32771

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**I. CALL TO ORDER**

**II. PLEDGE OF ALLEGIANCE**

**III. DUTY/FUNCTION OF THE BOARD**

a. Make recommendations to the Chief Administrator for the office of Emergency Management regarding animal care and regulation consistent with Florida Statutes and Chapter 20 of the Seminole County Code. These recommendations must first be approved by the majority of the Animal Control Board prior to the submission to the Chief Administrator for the Office of Emergency Management.

The Animal Control Board shall meet at least three (3) times per year. Special meetings may be called by the Chairman, or Vice-Chairman, or by any three (3) members of the Board upon forty-eight (48) hours' notice to all members and to the Animal Control Official and Chief Administrator for Emergency Management.

A majority of the Animal Control Board will constitute a quorum.

b. Pursuant to Florida law, the public has a right to be heard on all propositions. Public comment time on propositions shall be three (3) minutes for individuals and six (6) minutes for group representatives. The public will be provided the opportunity to be heard on non-agenda matters at the end of the meeting. Proper decorum will be observed.

**IV. ROLL CALL**

**V. MINUTES**

a. September 14, 2023

**VI. OLD BUSINESS**

- a. TNVR Update
- b. Animal Abuser Registry
- c. Paws N Claus

**VII. NEW BUSINESS**

## Shelter Renovation Projects

- i. Catio Phase 2
- ii. Kennel Gates Phase 3
- iii. Canopy Between Adoption and Isolation
- iv. Sidewalk and Reset Gate to Blue Yard
- v. Shelter Grates
- vi. Canopy for Trailers
- vii. Shelter Complex Doors/Frames
- viii. HVAC Duct System for Kennels

**VIII. EVENT UPDATES**

- a. October Events
- b. November Events
- c. December Events

**IX. REPORTS**

- a. Kennel Statistics

**X. NON-AGENDA PUBLIC PARTICIPATION**

Pursuant to Florida law, the public has a right to be heard on all propositions. Public comment time on propositions shall be three (3) minutes for individuals and six (6) minutes for group representatives. The public will be provided the opportunity to be heard on non-agenda matters at the end of the meeting. Proper decorum will be observed.

**XI. NEXT YEAR'S PROPOSED MEETINGS****XII. ADJOURN**

FOR ADDITIONAL INFORMATION REGARDING THIS NOTICE, PLEASE CONTACT CAROLE COLEMAN, ANIMAL SERVICES ADMINISTRATOR, AT 407-665-5202. PERSONS WITH DISABILITIES NEEDING ASSISTANCE TO PARTICIPATE IN ANY OF THESE PROCEEDINGS SHOULD CONTACT THE HUMAN RESOURCES DEPARTMENT ADA COORDINATOR 48 HOURS IN ADVANCE OF THE MEETING, AT 407-665-7941.

PERSONS ARE ADVISED THAT, IF THEY DECIDE TO APPEAL ANY DECISION MADE AT THESE MEETINGS/HEARINGS, THEY WILL NEED A RECORD OF THE PROCEEDINGS AND FOR SUCH PURPOSES, THEY MAY NEED TO INSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED, PER SECTION 286.0105, FLORIDA STATUTES.