

Date of Notice:	09/13/2024
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Notice of Grant Award/Fund Availability

General Information

Subrecipient Name:	SEE ATTACHED	
Unique Entity Identification (UEI #):	SEE ATTACHED	
Federal Award Name:	Community Service Block Grant – Disaster Supplemental	
Grantor:	U.S. Department of Health and Human Services	
Federal Award Identification Number (FAIN):	G-2301FLCOSD	
Federal Award Year:	PY2023	
CFDA/CSFA Title and Number:	Community Services Block Grant	93.569
Award for Research & Development (Y/N):	No	
Action being Taken:	Redistribute Award & Release	

Award Information

Program Year in SERA:	PY2023
Program Group in SERA:	Economic Self-Sufficiency
Program Name in SERA:	Community Services Block Grant
Project in SERA:	CSBG – DRSF
FLAIR Contract #:	SEE ATTACHED
NFA ID #:	SEE ATTACHED
FLAIR Grant #:	SDG23
Award Period Begin Date:	July 01, 2024
Award Period End Date:	November 15, 2024
Close Out Due by:	November 29, 2024

Award and Fund Availability

	Award	Funds Available / Release <small>(Maximum cash available for draw)</small>
Current Award/Release:	SEE ATTACHED	SEE ATTACHED
This Action:	SEE ATTACHED	SEE ATTACHED
Revised Award/Release:	SEE ATTACHED	SEE ATTACHED

AWARD TERMS & CONDITIONS AND OTHER INSTRUCTIONS

Special Grant Conditions: The Community Services Block Grant (CSBG) Disaster Supplemental Grants with funds from the Consolidated Appropriations Act, 2023 (Public Law No: 117-328) was signed into law. Funds from the supplemental appropriation were authorized for services directly related to Hurricane Ian that fall within the goals of the CSBG program, as outlined by Title IV of the Social Security Act. This law provides the Community Services Block Grant (CSBG) program with an additional \$25 million “for necessary expenses directly related to the consequences of Hurricanes Fiona and Ian.” The Office of Community Services (OCS) will allocate these funds to states, territories, and tribes based on an assessment of need. States, in turn, will issue grants to CSBG agencies to support disaster recovery activities for individuals and families with low incomes. The Disaster Relief Supplemental Funds (DRSF) will support a range of locally identified services and strategies as well as ongoing community recovery after the conclusion of emergency response efforts.

The State of Florida, Department of Commerce (FloridaCommerce) has received these grant funds from the U.S. Department of Health & Human Services, Office of Community Services (OCS) to provide a range of locally identified services and strategies as well as ongoing community recovery to eligible households after the conclusion of emergency response efforts directly resulting from Hurricane Ian.

Subrecipient shall use the funds to provide additional financial assistance to individuals and families in Florida in the following counties: Brevard, Charlotte, Collier, DeSoto, Flagler, Glades, Hardee, Hendry, Highlands, Hillsborough, Lake, Lee, Manatee, Monroe, Okeechobee, Orange, Osceola, Palm Beach, Pasco, Pinellas, Polk, Putnam, Sarasota, Seminole, St. Johns, and Volusia, who continue to have human and social services needs as a result of damage inflicted by Hurricane Ian and are unable to meet these needs through other means. The PY2024 Community Services Block Grant State Plan and other information necessary for compliance with 2 CFR 200.331 that is specific to this FAIN is located at:

<http://floridajobs.org/grants-management/grants-management/economic-self-sufficiency-organizations>

Information located at the above link is hereby incorporated into this NFA.

PROGRAM REQUIREMENTS

Subrecipient shall administer the CSBG-DRSF Program in accordance with information and directives provided in FloridaCommerce-issued Use of Funds notifications, FloridaCommerce-issued policy directives (if any), and this Agreement.

Subrecipient shall use the funds by this NFA to carry out Eligible Activities that include, but are not limited to:

1. Program Startup Cost, cost associated to conducting the required Disaster Needs Assessment, cost and or salaries associated with starting the CSBG-DRSF Program.
2. Providing services directly related to Hurricane Ian that falls within the goals of the CSBG program, as outlined in Title IV of the Social Security Act.
3. Supporting activities that are designed to assist families and individuals with low

income, including families and individuals receiving assistance under Part A of Title IV of the Social Security Act (42 U.S.C. § 601, et seq.), homeless families and individuals, migrant and seasonal farm workers, and elderly individuals and families with low income.

Subrecipient shall make the services available under this grant available to income eligible individuals and families who continue to have human and social services needs as a result of the devastating impacts of Hurricane Ian.

Subrecipient shall ensure that services provided through CSBG-DRSF shall not duplicate services provided through State, Federal, or other funding sources or entities unless the services to be provided by CSBG are significantly different than those provided through another source.

Subrecipient shall keep track of populations served via the CaseManager-NewGen data tracking system.

Subrecipient coverage area funding allocation will be awarded as follows:

Eligible Entity Name	UEI Number	Phase 1 Allocation
Charlotte County BOCC, Department of Human Services: Charlotte Counties	X3RBY2VEDJT3	\$35,031.30
Brevard County BOCC: Brevard County	XSTGNLF9ZDJ5	\$0.00
Agricultural and Labor Program, Inc.: Glades County	KSJHJBDQ8ZM9	\$2,838.76
Agricultural and Labor Program, Inc.: Polk County	KSJHJBDQ8ZM9	\$32,480.24
Agricultural and Labor Program, Inc.: Hendry County	KSJHJBDQ8ZM9	\$4,387.51
Agricultural and Labor Program, Inc.: Highlands County	KSJHJBDQ8ZM9	\$6,619.03
Step Up Suncoast, Inc.: DeSoto County	JKMNP2K3JF13	\$18,122.59
Step Up Suncoast, Inc.: Hardee County	JKMNP2K3JF13	\$16,326.69
Step Up Suncoast, Inc.: Manatee County	JKMNP2K3JF13	\$27,834.98

Northeast Florida Community Action Agency, Inc.: Flagler County	YUJTX2YPG8V3	\$0.00
Northeast Florida Community Action Agency, Inc.: Putnam County	YUJTX2YPG8V3	\$0.00
Northeast Florida Community Action Agency, Inc.: St. Johns County	YUJTX2YPG8V3	\$0.00
Coalition of Florida Farm Workers: Collier County	N71XRN7RA576	\$30,100.85
Mid Florida Community Services, Inc.: Pasco County	FNA3CKDAEDN3	\$0.00
Hillsborough County BOCC: Hillsborough County	PGWKT576NH72	\$0.00
Lake Community Action Agency: Lake County	JN1HBA41ANY4	\$19,238.12
Lee County Department of Human Services: Lee County	SS8JCN35XH77	120,465.39
Volusia County Community Assistance Division: Volusia County	VY9UEK86CVW3	\$33,351.95
Centro-Campesino Farmworker Center, Inc.: Monroe County	CT9ZXHVKLJZ1	\$0.00
St. Lucie County, BOCC, Housing & Community Services Department: Okeechobee County	FEZNGAHUF382	\$0.00
Orange County Community Action Division: Orange County	ZAMZMX9ZHCM9	\$75,334.48
Osceola County Council on Aging, Inc.: Osceola County	X6WFHB2KNCB5	\$30,141.44
Palm Beach County Community Action Agency Palm Beach County	XL2DNFMPCR44	\$0.00
Pinellas Opportunity Council, Inc.: Pinellas County	G2H8KG99W5G6	\$0.00
Seminole County BOCC: Seminole County	JPJLF4QHYP13	\$17,792.38

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Sarasota Health and Human Services: Sarasota County	K4SXBE88XP88	\$29,934.29
TOTALS		\$500,000.00

- **Stage 1 Period of Performance: March 2023 – September 2024.**

Subrecipient must maintain the written policies outlined in the contract agreement. Subrecipients will comply with 2 CFR 200 including the required contractual provisions under Appendix II Part 200 A-I.

By accepting this award, Subrecipient certifies that it will use its best efforts to implement CSBG- DRSF project activities expeditiously to maximize the benefits of the project responding to the effects of Hurricane Ian.

Subrecipient acknowledges that failure to implement the CSBG-DRSF project at an acceptable pace, as determined in FloridaCommerce’s reasonable discretion, may result in FloridaCommerce taking action to modify or terminate the award in accordance with the CSBG Subgrant Agreement.

MONITORING

FloridaCommerce or a designee of FloridaCommerce shall conduct a full onsite monitoring of the CSBG disaster relief supplemental funding program using the CSBG program monitoring field manual within the first two years of the CSBG disaster supplemental funding being awarded to the Subrecipient. Site visits to specific projects funded by the disaster supplemental funding will be conducted throughout the course of the program also.

Subrecipient shall allow FloridaCommerce or it’s designee to carry out monitoring, evaluation and technical assistance, and shall ensure the cooperation of its employees, and of any subcontractors with whom Subrecipient contracts to carry out program activities.

DISASTER NEEDS ASSESSMENT PLAN

Each participating Subrecipient shall administer a Disaster Needs Assessment demonstrating how subrecipient will plan to deliver services and how it will identify and assess the long-term impact focusing on the ongoing needs of their affected counties.

CLIENT ELIGIBILITY

1. Subrecipient shall certify that each household receiving CSBG-DRSF services is income eligible. The sum of all countable income from all household members must be used in determining eligibility. The total gross household income cannot exceed 200 percent of the current Office of Management and Budget Poverty Guidelines.
2. “Presumptive eligibility” determinations are based on all residents affected by Hurricane Ian. Subrecipient shall maintain information in a file for each CSBG-DRSF Eligible Participant that includes eligible participant records information per the contract agreement.

3. Applicant shall be a member of a household impacted by Hurricane Ian.
4. Applicant shall reside in a county where a County Level Needs Assessment Plan was performed or have resided in one of the applicable counties at the time of the incident period. These eligible counties are Brevard, Charlotte, Collier, DeSoto, Flagler, Glades, Hardee, Hendry, Highlands, Hillsborough, Lake, Lee, Manatee, Monroe, Okeechobee, Orange, Osceola, Palm Beach, Pasco, Pinellas, Polk, Putnam, Sarasota, Seminole, St. Johns, and Volusia counties.
5. Applicant shall provide evidence that other resources were unable to cover expenditures (e.g. federal, State, and local resources, insurance)
6. Subrecipient shall use income documentation of all household income sources that is no more than one year old and maintain the documentation in the client file. In the event that the Applicant cannot provide income documentation, Subrecipient shall require the Applicant to provide a signed self-declaration of income to attest to the applicant's verbal declaration of total household income. This self-declaration must specify the reasons that no current income documentation can be supplied by the applicant and a statement of how the applicant is providing for his/her basic needs.
7. In calculating total gross household income, Subrecipient shall abide by the current year Sources of Allowable Income to determine what is and is not counted as income.

Additional Special Grant Conditions: In the event FloridaCommerce needs to reallocate funds. Funds will be relinquished from a CSBG DRSF Participating Eligible Entity and redistributed based on a disaster related need and the identified funding formula. A notification provided to the CSBG DRSF Participating Eligible Entities will include the following:

1. The Entity that will be relinquishing a portion of the funds that were allocated to a specific service area. Making note of the amount and the designated area.
2. The Entity that will be receiving the re-allocated CSBG DRSF and the indicated service area. Making note of the amount and designated area.

FloridaCommerce, CSBG Program manager has received notification from Mid Florida Community Services Inc. now known as You Thrive Florida informing us that after research and consideration there's no need in Pasco County for the CSBG DRSF funds. Commerce will reallocate the \$6,082.27 for phase 1 to Charlotte County BOCC, Department of Human Services. This county suffered a big impact in the aftermath of Hurricane Ian and usually receives a low amount of CSBG funds. Hillsborough County has chosen not to participate in the CSBG Disaster Relief Supplemental Grant. They do not have unidentified and unmet needs or gaps related to Hurricane Ian. Commerce will reallocate phase 1 allocation of \$50,346.72 in equal parts to Lee County in the amount of \$25,1773.36 and Orange County for \$25,1773.36. Both counties experienced great impact from Ian.

Financial Reporting Requirements: All cash draws and expenditures must be recorded in accordance with the SERA Business Rules. Expenditures must be reported within established timelines and by the cost categories and activities established for the particular grant program.

Cost Categories and Activities:

Cost Category	Activity
Admin	Subrecipient Administrative Expenses: salaries, rent, utilities, travel, other
Program Expenses	Subrecipient Direct Client Assistance Expenses
	Subrecipient Other Expenses: salaries, rent, utilities, startup costs, other

Closeout Procedures: Awards must be closed out and all obligations liquidated by the close out date indicated under Award Information. Only liquidated expenditures resulting from obligations incurred during the award period are allowable.

Other Notes/Comments:

Questions: Fiscal questions regarding these funds should be addressed to Lemuel Toro at (850) 245-7359 or via email to Lemuel.Toro@commerce.fl.gov. Program policy questions may be addressed to Frankie Hernandez at (850) 717-8458 or via email to Frankie.Hernandez@commerce.fl.gov. Subrecipient Enterprise Resource Application (SERA) questions may be addressed to Lemuel Toro at (850) 245-7359 or via email to Lemuel.Toro@commerce.fl.gov.

PY2023 CSBG
SDG23 - Redistribute Awards & Releases

SUBRECIPIENT	Unique Entity ID #	FLAIR Contract ID	NFA ID	AWARD			RELEASE		
				Current Award	This Action	Revised Award	Current Release	This Action	Revised Release
Brevard County Board of County Commissioners	XSTGNLF9ZDJ5	E1992	043991	\$ 9,188.84	\$ (9,188.84)	\$ -	\$ 9,188.84	\$ (9,188.84)	\$ -
Centro-Campesino Farmworker Center, Inc	CT9ZXHVKLJZ1	E1995	043988	\$ 3,713.33	\$ (3,713.33)	\$ -	\$ 3,713.33	\$ (3,713.33)	\$ -
Coalition of Florida Farmworker Organizations, Inc	N71XRN7RA576	E2000	043990	\$ 18,364.45	\$ 11,736.40	\$ 30,100.85	\$ 18,364.45	\$ 11,736.40	\$ 30,100.85
COUNTY OF PALM BEACH	XL2DNFMPCR44	E2016	043994	\$ 18,456.06	\$ (18,456.06)	\$ -	\$ 18,456.06	\$ (18,456.06)	\$ -
LAKE COMMUNITY ACTION AGENCY INC	JN1HBA41ANY4	E2007	043986	\$ 7,501.72	\$ 11,736.40	\$ 19,238.12	\$ 7,501.72	\$ 11,736.40	\$ 19,238.12
Northeast Florida Community Action Agency, Inc.	YUJTX2YPG8V3	E2013	043997	\$ 13,776.60	\$ (13,776.60)	\$ -	\$ 13,776.60	\$ (13,776.60)	\$ -
OSCEOLA COUNTY COUNCIL ON AGING, INC.	X6WFHB2KNCB5	E2014	043998	\$ 18,405.01	\$ 11,736.43	\$ 30,141.44	\$ 18,405.01	\$ 11,736.43	\$ 30,141.44
Pinellas Opportunity Council, Inc.	G2H8KG99W5G6	E2017	043987	\$ 21,882.31	\$ (21,882.31)	\$ -	\$ 21,882.31	\$ (21,882.31)	\$ -
Step UP Suncoast, Inc	JKMNP2K3JF13	E2025	043996	\$ 27,075.06	\$ 35,209.20	\$ 62,284.26	\$ 27,075.06	\$ 35,209.20	\$ 62,284.26
Seminole County Government	JPJLF4QHYZ13	E2022	044550	\$ -	\$ 17,792.38	\$ 17,792.38	\$ -	\$ 17,792.38	\$ 17,792.38
TOTAL				\$ 138,363.38	\$ 21,193.67	\$ 159,557.05	\$ 138,363.38	\$ 21,193.67	\$ 159,557.05