



**SEMINOLE COUNTY, FLORIDA**  
**Board of County Commissioners**  
**Meeting Agenda**

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Tuesday, June 25, 2024

9:30 AM

BCC Chambers

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Please silence all cell phones/electronic devices

**I. CALL TO ORDER**

Chairman Jay Zembower

**II. INVOCATION & PLEDGE OF ALLEGIANCE**

Pastor Bob Melhorn, Integrity Church

**III. AWARDS, PRESENTATIONS AND PROCLAMATIONS**

1. Proclamation - Proclaiming Sergeant Milton Washburn, Jr., United States Marine Corps as Seminole County's June Veteran of the Month. (**Sergeant Milton Washburn, Jr., United States Marine Corps**) [2024-0841](#)
  
2. County Investment Advisor Report (**Scott McIntyre, CFA - Senior Portfolio Manager, Managing Director Hilltop Securities Asset Management**) [2024-0850](#)
  
3. Presentation - Central Florida Commission on Homelessness Leadership Council 2024 Point in Time Count (**Martha Are, Homeless Services Network of Central Florida**) [2024-0857](#)

#### **IV. CONSENT AGENDA – PUBLIC PARTICIPATION**

Florida law provides that members of the public shall be given a reasonable opportunity to be heard on propositions before the Board of County Commissioners, except when the Board is acting on emergency or ministerial matters or conducting a meeting exempt from the requirements of the Sunshine Law. Individuals shall be permitted three (3) minutes each for public participation, or six (6) minutes when the individual is an official representative of a formal association or group. The Chairman may modify the maximum time for public participation, at his sole discretion, when appropriate.

Public participation on quasi-judicial or other public hearing items will occur during the Board's consideration of those items this afternoon. Public participation on pending procurement matters or on non-agenda items shall not be permitted at this time. Members of the public desiring to make public comment must fill out a speaker form and present the form to staff. Forms are available in the lobby.

#### **Constitutional Officers – Consent Agenda (Item No. 4)**

4. Expenditure Approval Lists dated May 22, 29, and June 5, 2024; Payroll Approval Lists dated May 23 and June 6, 2024; and BCC Official Minutes dated May 14, 2024. (**Jenny Spencer, CPA, MAcc, CGFO, and CFE, Director - Comptroller's Office**) [2024-0847](#)

#### **County Manager's Consent Agenda (Items No. 5-29)**

##### **County Attorney's Office**

5. Approve and authorize the Chairman to execute the SunRail Interlocal Agreement Regarding Cost Sharing to Obtain Attorney Services for the Central Florida Commuter Rail Commission and approve the SunRail Attorney Services Escrow Agreement. Countywide (**Kate Latorre, County Attorney**) [2024-0854](#)

##### **County Manager's Office**

6. Approve and authorize the Chairman to execute a Proclamation proclaiming July as Parks and Recreation Month in Seminole County. Countywide (**Rick Durr, Parks and Recreation Director**) [2024-0856](#)

7. Approve and authorize the Chairman to execute a Resolution on Low-Barrier Shelters in Seminole County, FL. Countywide. **(Martha Are, Homeless Services Network of Central Florida)**

[2024-0780](#)

**Community Services**

8. Approve and accept the HOME and NSP monthly report for May 2024 pursuant to Seminole County Resolution No 2015-R-51, and No 2013-R-61. Countywide **(Allison Thall, Community Services Director)** [2024-0842](#)
9. Approve and authorize the Chairman to execute the Community Development Block Grant (CDBG) Cooperation Agreements with six municipalities in Seminole County to undertake or assist in community renewal and lower income housing assistance activities. Countywide **(Allison Thall, Community Services Director)** [2024-0843](#)
10. Approve and authorize the Chairman to execute all Opioid Settlement funding agreements in accordance with the Approved Uses and Core Abatement Strategies outlined in the Florida Opioid Allocation and Statewide Response Agreement between the State of Florida Department of Legal Affairs, Office of the Attorney General and Certain Local Governments in the State of Florida. Countywide **(Allison Thall, Community Services Director)** [2024-0844](#)
11. Approve and authorize the County Manager to execute the Florida Housing Finance Corporation Local Government Verification of Contribution - Grant Form allocating \$1,000,000 in State Housing Initiative Partnership (SHIP) funding as the local government contribution to the Riverbend Landings Partners, LTD., for the development of an 89-unit affordable multi-family rental project for very low- to moderate income households. Distric5 - Herr **(Allison Thall, Community Services Director)** [2024-0867](#)

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12. Approval to participate in the Federal FY2023 Florida Department of Law Enforcement's Edward Byrne Memorial Justice Assistance Grant Program (JAG-C) in which FDLE has allocated \$142,758 for use by all units of government within Seminole County; authorize the Chairman to execute the Certificate of Participation naming Allison Thall as the Coordinator for the countywide application(s), and authorize the Chairman to execute any supporting documentation that will be required for the application(s). Countywide (**Allison Thall- Director, Community Services**)

[2024-0874](#)

**Emergency Management**

13. Approve and authorize the Chairman to execute the Memorandum of Agreement between Seminole County and Winter Springs for the use of Central Transfer Station during disasters/hurricanes. Countywide (**Alan Harris, Emergency Management Director**) [2024-0855](#)

**Fire Department/EMS**

14. Approve and authorize the Chairman to execute a Certificate of Public Convenience and Necessity (COPCN) for Medfleet, LLC dba ATI Ambulance to facilitate a name change and the Second Amendment to the Non-Exclusive Ambulance Franchise Agreement amending the franchisee from Affordable Transport, Inc. (ATI) to Medfleet, LLC dba ATI Ambulance. Countywide (**Matt Kinley, Fire Chief**) [2024-0840](#)

**Fleet and Facilities**

15. Approve and authorize the Chairman to execute First Renewal and First Amendment to Lease Agreement with the State of Florida Department of Law Enforcement. District4 - Lockhart (**Chad Wilsky, Fleet and Facilities Director**) [2024-0672](#)

**Management and Budget**

16. Approve and authorize the Chairman to execute a Resolution implementing Budget Amendment Request (BAR) #24-065 in the Fleet Replacement Fund to transfer \$16,707 of existing budget to purchase a new tire machine for Fleet Operations. Countywide. (**Timothy Jecks, Management & Budget Director**) Requesting Department - Fleet & Facilities [2024-0799](#)
17. Approve and authorize the Chairman to execute a Resolution implementing Budget Amendment Request (BAR) #24-060 through various countywide funds to transfer \$13,871,327.41 to reserves related to close-outs and project adjustments of various sales tax projects. Countywide (**Timothy Jecks, Management & Budget Director**) Requesting Department - Public Works [2024-0838](#)

18. Approve and authorize the Chairman to execute a Resolution implementing the Budget Amendment Request (BAR) #24-066 in the Public Works Grant Fund to appropriate funding in the amount of \$443,210 for the SR 434 Roundabouts Project. District **(Timothy Jecks, Management & Budget Director)** Requesting Department - Public Works [2024-0826](#)

**Public Works**

19. Approve and authorize the Chairman to execute the Traffic Signal Maintenance Agreement between Griffin Retail Center LLC, Griffin Retail Center JR LLC and Seminole County for the maintenance of the traffic signal at West Lake Mary Boulevard and Wheelhouse Lane. District4- Lockhart **(Jean Jreji, P.E., Public Works Director)** [2024-0827](#)
20. Approve and authorize the Chairman to execute a Purchase Agreement related to Project Parcel No. 1-867 for a drainage easement necessary for the Midway Drainage Improvement Project (135.64± SF) between Droopatee Seegolam and Seminole County for \$4,920.00, as full settlement and any other claim for compensation from which Seminole County might be obligated to pay relating to the parcel. District5 - Herr **(Jean Jreij, P.E., Public Works Director)** [2024-0831](#)
21. Approve and authorize the Chairman to execute a Purchase Agreement related to a utility easement necessary for the Howell Cove Lift Station Replacement Project (861± SF) between Michael J. Fox and Janis Fox and Seminole County for \$7,470.00, as full settlement and any other claim for compensation from which Seminole County might be obligated to pay relating to the parcel. District1 - Dallari **(Jean Jreij, P.E., Public Works Director)** [2024-0858](#)

22. Approve and authorize the Chairman to execute a Purchase Agreement related to a utility easement necessary for the Howell Cove Lift Station Replacement Project (300± SF) between David Wilton and Elissa Wilton and Seminole County for \$2,180.00, as full settlement and any other claim for compensation from which Seminole County might be obligated to pay relating to the parcel. District1 - Dallari (**Jean Jreij, P.E., Public Works Director**) [2024-0859](#)



**Resource Management**

23. Award CC-5663-24/TAD Construction of the Tipping Floor at the Seminole County Central Transfer Station to Cornerstone Construction Services, Inc. of Orlando, FL in the amount of \$2,067,069.50 and authorize the Purchasing & Contracts Division to execute the agreement. Countywide (**Lorie Bailey Brown, CFO/Resource Management Director**) Requesting Department - Environmental Services [2024-0608](#)
24. Award RFP-604745-24/LNF - Term Contract for Insurance Brokerage Services, to Arthur J. Gallagher Risk Management Services, LLC, Orlando, and authorize the Purchasing and Contracts Division to execute the agreement. The annual cost is \$95,000.00. Countywide (**Lorie Bailey Brown - CFO/Resource Management Director**) Requesting Department - Resource Management [2024-0699](#)
25. Award CC-5888-24/HSM Master Services Agreement for Trail Edge Restoration to American Persian Engineering Construction (APEC), LLC Orlando, FL, Huffman Inc, DBA NuWave Concreted, Sanford, FL and JJ Pro Management, LLC Apopka, FL for an estimated annual usage of \$328,750.00 and authorize the Purchasing and Contracts Division to execute three (3) Master Services Agreements (MSAs). Countywide (**Lorie Bailey Brown, CFO/ Resource Management Director**) Requesting Department - Parks and Recreation [2024-0738](#)
26. Award RFP-604700-23/MHH - Innovation Methods Training and Resource Development Consulting to Creativity Effect, LLC, Orlando, in the amount of \$96,000.00 and authorize the Purchasing and Contracts Division to execute the Agreement. Countywide (**Lorie Bailey Brown, CFO/Resource Management Director**) Requesting Department - Office of Strategic Initiatives [2024-0804](#)

27. Request Board ratification for the submitted grant application to the Florida Division of Emergency Management, Federal Emergency Management Agency (FEMA) through the Hazard Mitigation Grant Program (HMGP) for Hurricane Idalia requesting \$3,171,241 in Federal funding for the Michigan Avenue Drainage project; and authorize the County Manager or designee to execute all grant documents associated with the grant application. District5 - Herr (**Lorie Bailey Brown, CFO/Resource Management Director**) Requesting Department - Public Works [2024-0805](#)
28. Approve and authorize the Chairman to execute a Resolution implementing Budget Amendment Request (BAR) #24-064 in the amount of \$125,578 through the Emergency Shelter Grant (ESG) Fund to appropriate grant funding from HUD for the ESG Rush second award amount for rapid unsheltered survivor housing. Countywide (**Timothy Jecks, Budget Director**) Requesting Department - Community Services [2024-0814](#)
29. Waive the procurement process and authorize SS-604841-24/TLR - Purchase of FotoKite Tethered Drones from Ten-8 Fire & Safety, LLC, Bradenton, in the amount of \$124,597.47, and authorize the Purchasing and Contracts Division to issue Purchase Order(s) and annual subscription. (**Lorie Bailey Brown, CFO/Resource Management Director**) Requesting Department - Fire [2024-0815](#)

**Recess BCC Meeting Until 1:30 P.M.**

**Reconvene Meeting at 1:30 P.M.****V. PUBLIC HEARING AGENDA****Accept Proofs of Publication****Ex Parte Disclosure****Public Hearings - Quasi - Judicial**

30. **Reagan Center PD Major Amendment Rezone** - Consider a Rezone from PD (Planned Development) to PD (Planned Development) for a mixed use development on approximately 110 acres, located on the east side of U.S. Highway 17-92 approximately 550 feet north of County Home Road; (Integra Land Company, Applicant) District2 - Zembower (**Joy Giles, Principal Planner**)

[2024-0671](#)**Public Hearings - Legislative**

31. **Land Development Code Amendment** - Consider an Ordinance amending Chapter 2 - Definitions, Chapter 30 - Zoning, Chapter 35 - Subdivisions, Chapter 60 - Arbor, and Chapter 90 - Uniform Building Numbering System of the Seminole County Land Development Code; Countywide (**Maya Athanas, Project Manager**)

[2024-0800](#)**VI. COUNTY ATTORNEY'S REPORT****VII. COUNTY MANAGER'S REPORT AND STAFF PRESENTATIONS****IIX. DISTRICT COMMISSIONER REPORTS**

District 3 - Commissioner Constantine

District 4 - Commissioner Lockhart

District 5 - Commissioner Herr

District 1 - Commissioner Dallari

District 2 - Chairman Zembower

**IX. CHAIRMAN'S REPORT**

**X. PUBLIC COMMENT (Items not Related to the Agenda)****XI. ADJOURN BCC MEETING**

PERSONS WITH DISABILITIES NEEDING ASSISTANCE TO PARTICIPATE IN ANY OF THESE PROCEEDINGS SHOULD CONTACT THE HUMAN RESOURCES, ADA COORDINATOR 48 HOURS IN ADVANCE OF THE MEETING AT 407-665-7940.

FOR ADDITIONAL INFORMATION REGARDING THIS NOTICE, PLEASE CONTACT THE COUNTY MANAGER'S OFFICE, AT 407-665-7219. PERSONS ARE ADVISED THAT, IF THEY DECIDE TO APPEAL DECISIONS MADE AT THESE MEETINGS/HEARINGS, THEY WILL NEED A RECORD OF THE PROCEEDINGS AND FOR SUCH PURPOSE, THEY MAY NEED TO INSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED, PER SECTION 286.0105, FLORIDA STATUTES.