

## **REORGANIZATION OF BOARD**

### **ELECTION OF CHAIRMAN AND VICE CHAIRMAN**

1. The present Chairman turns the gavel over to the County Attorney to act as temporary Chairman to the Board of County Commissioners.
2. The County Attorney opens the floor for nominations for the Chairman of the Board of County Commissioners. (These nominations do not have to be seconded nor are they accomplished by motion.)
3. The Commissioner making the nomination simply states – “I nominate \_\_\_\_\_ for the Chairman of the BCC.”
4. After a sufficient pause, the County Attorney states the names so nominated and asks for any other nominations from the Board.
5. There being none, the County Attorney states that she will entertain a motion to close nominations. This motion has to be seconded and a vote taken.
6. If more than one Commissioner is nominated, a vote is taken on each individual nominated in the order they were nominated. The County Attorney calls each individual by name and asks for “aye” votes of those in favor of the nomination. If all members have not voted, the County Attorney calls for “nay” votes.
7. The County Attorney indicates the number of votes as they are taken for each individual.
8. The County Attorney then states that Commissioner \_\_\_\_\_ is the newly-elected Chairman and turns the gavel over to him/her.
9. The new Chairman opens the nominations for Vice Chairman following the same procedure as for Chairman.