

MEMORANDUM:**Fiscal Services 25-023**

TO: Board of County Commissioners
Darren Gray, County Manager

VIA: Lisa Spriggs, Chief of Administrative Services
Seminole County Sheriff's Office 

FROM: Mary B. Hope, Director of Fiscal Services
Seminole County Sheriff's Office 

DATE: October 30, 2025

SUBJECT: Sheriff's Office FY 2024/25 Budget Closeout – General Fund

In accordance with Section 30.50(6), Florida Statutes, the Sheriff's Office has closed its financial accounts pertaining to FY 2024/25.

The unexpended General Fund balance of \$2,766,294.48 is being returned to the Board of County Commissioners (BCC) via a closeout check provided to the Office of the Clerk of the Circuit Court and Comptroller.

A Budget Amendment Request related to the Sheriff's Office FY 2024/25 Closeout and FY 2025/26 Appropriation will be scheduled on the November 18, 2025, BCC meeting to request approval to appropriate:

- \$2,312,091.56 for purchase commitments not completed by 9/30/2025.

The details of the Closeout and Appropriation request are noted in the chart below:

Sheriff's Office FY 2024/25 General Fund Budget Closeout and FY 2025/26 Appropriation Request:	
Return of Sheriff's Office Unexpended Funds	\$ 2,416,294.48
Return of Sheriff's Office Budgeted Contingency	350,000.00
Total Return of Sheriff's Office General Fund Budget - Closeout	\$ 2,766,294.48
Budget Amendment Request to Appropriate Funding for FY 2025/26:	
Carryforward funds for purchase commitments not completed by September 30, 2025 (see chart below)	\$ 2,312,091.56
Total Appropriation Request	\$ 2,312,091.56
Net Return of Sheriff's Office General Fund Budget FY 2024/25	\$454,202.92

FY 2024/25 Purchase Commitments Not Completed by September 30, 2025	
Fleet Vehicles (5) and Vehicle-Related Equipment	\$ 276,942.00
Mobile Command Vehicle (est. delivery February 2026)	873,337.00
Weapons and Ammunition	560,112.65
Technology: Software Applications and Network Equipment	393,851.83
Other Equipment/Services	207,848.08
Total Purchases Commitments not completed by Fiscal Year-end	\$ 2,312,091.56

If you have any questions regarding this memo, please contact me at (407) 312-8778 or mhope@seminolesheriff.org.

cc: Sheriff Dennis M. Lemma

Timothy Jecks, Director, County Office of Management and Budget

Jenny Spencer, Director, Clerk of the Circuit Court and Comptroller