

# **SEMINOLE COUNTY, FLORIDA**

# **Board of County Commissioners**

# **Meeting Agenda**

**Tuesday, July 23, 2024** 

9:30 AM

**BCC Chambers** 

Please silence all cell phones/electronic devices

# **I. CALL TO ORDER**

Chairman Jay Zembower

# **II. INVOCATION & PLEDGE OF ALLEGIANCE**

Robert Bradley, Bread of Life Christian Church

# **III. AWARDS, PRESENTATIONS AND PROCLAMATIONS**

<u> / \</u>	WARDO, I RECEITATIONS AND I ROCEAMATIONS	
1.	Proclamation - Proclaiming Sergeant Laurence Kayne, United States Air Force as Seminole County's July Veteran of the Month. (Sergeant Laurence Kayne, United States Air Force)	2024-0934
2.	Resolution - Recognizing Undersheriff Louis Tomeo for his years of service to Seminole County Government and its citizens. (Louis Tomeo, Seminole County Sheriff's Office)	2024-0994
3.	County Investment Advisor Report (Scott McIntyre, CFA - Senior Portfolio Manager, Managing Director Hilltop Securities Asset Management)	2024-0993

### IV. CONSENT AGENDA - PUBLIC PARTICIPATION

Florida law provides that members of the public shall be given a reasonable opportunity to be heard on propositions before the Board of County Commissioners, except when the Board is acting on emergency or ministerial matters or conducting a meeting exempt from the requirements of the Sunshine Law. Individuals shall be permitted three (3) minutes each for public participation, or six (6) minutes when the individual is an official representative of a formal association or group. The Chairman may modify the maximum time for public participation, at his sole discretion, when appropriate.

Public participation on quasi-judicial or other public hearing items will occur during the Board's consideration of those items this afternoon. Public participation on pending procurement matters or on non-agenda items shall not be permitted at this time. Members of the public desiring to make public comment must fill out a speaker form and present the form to staff. Forms are available in the lobby.

## Constitutional Officers – Consent Agenda (Item No. 4)

Expenditure Approval Lists dated June 12, 19, 26, and July 3, 2024; Payroll Approval Lists dated June 20, and July 3, 2024; 2024 BCC Records Destruction; and BCC Official Minutes dated June 11, 2024. (Jenny Spencer, CPA, MAcc, CGFO, and CFE, Director - Comptroller's Office)

# County Manager's Consent Agenda (Items No. 5 - 53)

# **County Attorney's Office**

5. Request for authorization for the County Attorney's Office to file a code enforcement lien foreclosure case for property located on Granby Street in Sanford, Florida 32771 and having a Tax Identification Number of 32-19-31-513-0000-1060 and to authorize the County to pay the Seminole County Tax Collector an amount not to exceed \$3,000.00 for the outstanding tax certificates and other costs. District5 - Herr (Kate Latorre, County Attorney)

### **County Manager's Office**

6. Approve and authorize the Chairman to execute a resolution authorizing the placement of two proposed charter amendments submitted by the Seminole County Charter Review Commission on the general election ballot. Countywide (Meloney Koontz, Assistant County Manager)

7. 2024-0996 Resolution - Honoring the life and legacy of Bishop Dr. Preston Rolle Sr. Countywide (Meloney Koontz, Assistant County Manager) 8. Approve and authorize the Chairman to execute a letter 2024-1022 confirming Metroplan Orlando Technical Advisory Committee and Transportation Systems Management & Operations **Committee Appointments Community Services** Approve and authorize the Chairman to execute the Seminole 9. 2024-0557 County Habitat for Humanity Community Services Funding Agreement in the amount of \$375,000 for project and construction costs to develop affordable housing on five donated parcels of land located in the City of Sanford. District5 - Herr (Allison Thall, Community Services Director) 10. Approve and authorize the Chairman to execute the First 2024-0933 Amendment and Restated Federally Funded Subgrant Umbrella Agreement between The Florida Department of Commerce and Seminole County in the amount of \$310,725 to benefit a range of services in areas of poverty in Seminole County. Countywide (Allison Thall, Community Services **Director**) 11. Approve and accept the HOME and NSP monthly report for 2024-0935 June 2024 pursuant to Seminole County Resolution No 2015-R-51, and No 2013-R-61. Approve the Seminole County General Housing Trust Fund quarterly report, pursuant to Ordinance No 2021-14 for the 3rd quarter. Countywide (Allison Thall, Community Services Director) Approve and authorize the Chairman to execute the Agreement 12. 2024-0939 between Seminole County and Second Harvest Food Bank of Central Florida, Inc., and any subsequent amendments or documents, for CDBG CV-3 Funding in the amount of

\$350,000 to provide food services to income-restricted Seminole County residents. Countywide (Allison Thall,

**Community Services Director)** 

2024-0942

14. Approve and authorize the Chairman to execute any Agreements that are valued greater than \$100,000, in connection to the strategies set forth in the current and future SHIP Local Housing Assistance Plans (LHAP), and any subsequent amendments or documents. Countywide (Allison Thall, Community Services Director)

**2024-0978** 

# **Development Services**

15. Approve and authorize the Chairman to execute a Satisfaction of Lien in the amount of \$2,195.20, to satisfy and release a Certificate of Costs of Abatement lien, associated with property located at 508 Oakhurst Street, Altamonte Springs, FL; Legion Real Estate LLC, Cardiff Howell, Registered Agent; District4 - Lockhart (Rebecca Hammock, Development Services Director)

2024-0798

16. Approve the Final Plat for the West Orange Subdivision containing one (1) lot on 0.25 acres zoned R-1A (Single Family Dwelling), located on the north side of W Orange Street, approximately 200 feet west of Laura Avenue; (JRSK Holdings LLC, Applicant). District3 - Constantine (Rebecca Hammock, Development Services Director)

2024-0817

17. Approve and authorize the Chairman to execute a Release of Lien in the amount of \$13,216.31 associated with the property located at 1067 Williams Street, Altamonte Springs; filed against Horis Mack (previous owner), Morgan Voke and Deborah R. Longstaff (current owners). District4 - Lockhart (Rebecca Hammock, Development Services Director)

2024-0828

# **Emergency Management**

- 18. Approve and authorize the Chairman to execute the Memorandum of Understanding between Seminole County and Northland Church for emergency shelter and family reunification. Countywide (Alan Harris, Director- Emergency Management)
- **2024-0886**

- 19. Approve and authorize the Chairman to execute the Memorandum of Understanding with YMCA of Central Florida, J. Douglas Center Lake Mary, for emergency sheltering and support during disasters. Countywide (Alan Harris, Director Emergency Management Director)
- **2024-0887**

20. Approve and authorize the Chairman to execute the Memorandum of Agreement with Seminole State College for use as a Logistical Staging and Command Area for Debris Management. Countywide (Alan Harris, Emergency Management Director)

2024-0910

# **Management and Budget**

21. Approve and authorize the Chairman to execute a Resolution implementing the Budget Amendment Request (BAR) 24-067 through the SHIP Grant Fund in the amount of \$3,688,898 to establish funding for the FY24/25 SHIP allocation grant. Countywide (Timothy Jecks, Management & Budget Director) Requesting Department - Community Services

2024-0951

22. Approve and authorize the Chairman to execute a Resolution implementing Budget Amendment Request (BAR) 24-068 in the amount of \$310,725 through the Community Services Block Grant (CSBG) Fund to appropriate grant funding from the State of Florida Department of Commerce (Florida Commerce) CSBG grant allocation. Countywide (Timothy Jecks, Management & Budget Director) Requesting Department - Community Services

23. Approve and authorize the Chairman to execute a Resolution implementing Budget Amendment Request (BAR) #24-069 in the General Fund in the net amount of \$635,464 from reserves to cover operating costs related to the new Court Annex Building; and to transfer existing project budgets in the Facilities Maintenance Fund for HVAC and facilities maintenance. Countywide (Timothy Jecks, Management & Budget Director) Requesting Department - Fleet & Facilities

2024-0975

#### **Public Works**

24. Request for authorization to make binding written offers to property owners and request to adopt and authorize the Chairman to execute a Resolution of Necessity for the Orange Boulevard Safety Improvement Project, Parcels 108, 109, 136, 736A and B, 836, 145, 745, 147, 159, 171, and 172. District5 - Herr (Jean Jreij, P.E., Public Works Director)

2024-0931

Approve and authorize the Chairman to execute a Purchase Agreement related to Project Parcel No. 1-802 for a drainage easement necessary for the Midway Drainage Improvement Project (1,358± SF) between Walter Watkins and Mary H. Watkins and Seminole County for \$25,900.00, as full settlement and any other claim for compensation from which Seminole County might be obligated to pay relating to the parcel. District5 - Herr (Jean Jreij, P.E., Public Works Director)

2024-0884

Approve and authorize the Chairman to execute a Purchase Agreement related to Project Parcel No. 1-866 for a drainage easement necessary for the Midway Drainage Improvement Project (187.36± SF) between Donna Hutchinson and Seminole County for \$10,020.00, as full settlement and any other claim for compensation from which Seminole County might be obligated to pay relating to the parcel. District5 - Herr (Jean Jreij, P.E., Public Works Director)

Approve and authorize the Chairman to execute a Purchase Agreement related to Project Parcel No. 2-801 for a drainage easement necessary for the Midway Drainage Improvement Project (828± SF) between Danus Utilities, Inc. and Seminole County for \$35,510.00, as full settlement and any other claim for compensation from which Seminole County might be obligated to pay relating to the parcel. District5 - Herr (Jean Jreij, P.E., Public Works Director)

**2024-0920** 

Approve and authorize the Chairman to execute a Purchase Agreement related to Project Parcel No. 2-832 for a drainage easement necessary for the Midway Drainage Improvement Project (310± SF) between Neitra White, Trustee of the Neitra White Revocable Trust dated January 4, 2024 and Seminole County for \$6,450.00, as full settlement and any other claim for compensation from which Seminole County might be obligated to pay relating to the parcel. District5 - Herr (Jean Jreij, P.E., Public Works Director)

2024-0921

29. Approve and authorize the Chairman to execute a Purchase Agreement related to Project Parcel No. 2-833 for a drainage easement necessary for the Midway Drainage Improvement Project (1,465± SF) between Neitra White, Trustee of the Neitra White Revocable Trust dated January 4, 2024 and Seminole County for \$23,380.00, as full settlement and any other claim for compensation from which Seminole County might be obligated to pay relating to the parcel. District5 - Herr (Jean Jreij, P.E., Public Works Director)

2024-0922

30. Approve and authorize the Chairman to execute a Purchase Agreement related to Project Parcel No. 1-808 for a drainage easement necessary for the Midway Drainage Improvement Project (993± SF) between Hager Mae Wilmot and Seminole County for \$17,300.00, as full settlement and any other claim for compensation from which Seminole County might be obligated to pay relating to the parcel. District5 - Herr (Jean Jreij, P.E., Public Works Director)

Approve and authorize the Chairman to execute a Purchase Agreement related to Project Parcel No. 1-858 for a drainage easement necessary for the Midway Drainage Improvement Project (588.95± SF) between Henry Colyer and Seminole County for \$83,150.00, as full settlement and any other claim for compensation from which Seminole County might be obligated to pay relating to the parcel. District5 - Herr (Jean Jreij, P.E., Public Works Director)

**2024-0924** 

32. Approve and authorize the Chairman to execute a Purchase Agreement related to Project Parcel No. 1-863 for a drainage easement necessary for the Midway Drainage Improvement Project (732.63± SF) between Ogun Keyede Aakhu Men Ab and Seminole County for \$33,620.00, as full settlement and any other claim for compensation from which Seminole County might be obligated to pay relating to the parcel. District5 - Herr (Jean Jreij, P.E., Public Works Director)

2024-0946

33. Approve and authorize the Chairman to execute a Purchase Agreement related to Project Parcel No. 2-848 for a drainage easement necessary for the Midway Drainage Improvement Project (4,053± SF) between John and Robin Heinz LLC and Seminole County for \$81,370.00, as full settlement and any other claim for compensation from which Seminole County might be obligated to pay relating to the parcel. District5 - Herr (Jean Jreij, P.E., Public Works Director)

2024-0960

34. Approve and authorize the Chairman to execute a Purchase Agreement related to Project Parcel No. 2-842 for a warranty deed necessary for the Midway Drainage Improvement Project (3,660.58± SF) between Islen M. Barriga Ponce and Seminole County for \$55,000.00, as full settlement and any other claim for compensation from which Seminole County might be obligated to pay relating to the parcel. District5 - Herr (Jean Jreij, P.E., Public Works Director)

2024-0976

Approve and authorize the Chairman to execute a Purchase Agreement related to Project Parcel No. 1-873 for a drainage easement necessary for the Midway Drainage Improvement Project (161.92± SF) between Rosemary Hampton and Seminole County for \$5,260.00, as full settlement and any other claim for compensation from which Seminole County might be obligated to pay relating to the parcel. District5 - Herr (Jean Jreij, P.E., Public Works Director)

2024-0977

Approve and authorize the Chairman to execute a Purchase Agreement related to Project Parcel No. 2-830 for a drainage easement necessary for the Midway Drainage Improvement Project (133.86± SF) between Donald W. Fossitt and Harriett B. Fossitt and Seminole County for \$3,830.00, as full settlement and any other claim for compensation from which Seminole County might be obligated to pay relating to the parcel. District5 - Herr (Jean Jreij, P.E., Public Works Director)

# **Resource Management**

- 37. Award RFP-604701-24/MHH - IT Contracted Staffing Services 2024-0677 to 3Di Inc., Brea, CA, California Creative Solutions Inc., Poway, CA, Cambay Consulting LLC, Katy, TX, Compu-Vision Consulting Inc., North Brunswick, NJ, Crystal Data LLC, Marlton, NJ, Eight Eleven Group, Indianapolis, IN, Innovative Systems Group of Florida, Orlando, Kavaliro, Orlando, Kforce Inc., Tampa, Lumen Solutions Group Inc., Parkland, Moten Tate Inc., Orlando, MoxielT Solutions Inc., Ashburn, VA, Visium Resources Inc., Maitland, and SGS Technologie, Jacksonville, for the estimated annual amount of \$200,000.00, and authorize the Purchasing and Contracts Division to execute the Agreements. Countywide (Lorie Bailey Brown, **CFO/Resource Management Director)** Requesting Department - Information Technology
- 38. Award RFP-604727-24/TLR Appraisal Services for Public
  Works, Engineering Division to American Acquisition, Tampa,
  BBG, Inc., Dallas, TX, Bullard, Hall & Adams, Inc., Daytona
  Beach, CBRE, Inc., Tampa, Edwin R. Barfield, LLC, Orlando,
  Pinel & Carpenter, Inc., Maitland, Property Valuation &
  Consulting, Inc., Winter Garden, and The Appraisal Group of
  Central Florida, Inc., Altamonte Springs, at an estimated
  annual cost of \$500,000.00, and authorize the Purchasing and
  Contracts Division to execute the Agreements. Countywide
  (Lorie Bailey Brown, CFO/ Resource Management Director)
  Department Public Works
- 39. Award IFB-604723-24/TLR Purchase and Delivery of Liquid Oxygen and Maintenance of LOX System to Linde Inc., Danbury, CT, at the estimated annual amount of \$280,000.00, and authorize the Purchasing and Contracts Division to execute the Agreement. Countywide (Lorie Bailey Brown, CFO/Resource Management Director) Requesting Department Utilities

- 40. Approve Award CC-5836-24/MAG Willow Avenue and Alhambra Drainage Improvements Project to Carr & Collier, Inc; of Leesburg, FL, in the amount of \$3,887,700 and authorize the Purchasing and Contracts Division to execute the Agreement. District 3 Constantine (Lorie Bailey Brown, CFO/Resource Management Director) Requesting Department/Division Public Works/Engineering
- 41. Award IFB-604803-24/MHH Residential Plumbing Services to Ackerman Plumbing, Inc., Sarasota, M & J Enterprises International, Inc., Winter Park, and Pat Lynch Construction, LLC, Orlando, for the estimated annual amount of \$150,000.00, and authorize the Purchasing and Contracts Division to execute the Agreements. Countywide (Lorie Bailey Brown, CFO/ Resource Management Director) Requesting Department Community Services
- 42. Award IFB-604804-24/MHH Residential Electrical Services to Base 3, LLC d/b/a Gibson Electric, Ocala, Yang Inc d/b/a Semco Electric Company, Orlando, The Price is Right Electrical Services LLC, Apopka, and T North Enterprise LLC d/b/a Aurora Electric, Sorrento, for the estimated annual amount of \$75,000.00, and authorize the Purchasing and Contracts Division to execute the agreements. Countywide (Lorie Bailey Brown, CFO/ Resource Management Director) Requesting Department Community Services
- 43. Approve Amendment #2 to PS-3047-20/RTB Engineering
  Services Agreement State Road (SR) 434 Roundabouts from
  West of Jetta Point to South of Artesia Street with AECOM
  Technical Services, Inc., Orlando, in the amount of \$442,942.37
  and authorize the Purchasing & Contracts Division to execute the
  Amendment. Countywide (Lorie Bailey Brown, CFO/Resource
  Management Director) Requesting Department Public Works

- 44. Approve the proposed mediated settlement of the workers' compensation claim of a Solid Waste heavy equipment operator stemming from a 2021 workplace injury (Claim #1053205) for the total amount of \$249,000, inclusive of attorney's fees and costs. Countywide (Lorie Bailey Brown, CFO/Resource Management Director)
- Approve the ranking and authorize staff to negotiate in accordance with Section 287.055, Florida State Statutes, the Consultants Competitive Negotiation Act, and authorize the Purchasing and Contracts Division to execute one (1) Master Services Agreement (MSA) for PS-5742-24/GCM CEI Services for Oxford Road Drainage and Sidewalk Project. The estimated term usage for the MSA is \$986,153. District 4 Lockhart (Lorie Bailey Brown, CFO/Resource Management Director) Requesting Department Public Works
- 46. Approve and authorize the Chairman to execute a grant agreement from the State of Florida, Division of Emergency Management in acceptance of \$105,806 for the Emergency Management Preparedness and Assistance (EMPA) grant award. Countywide (Lorie Bailey Brown, CFO/Resource Management Director) Requesting Department Emergency Management
- 47. Approve Award of CC-5764-24/TAD Greenwood Lakes Water Reclamation Facility Rehabilitation & Replacement to L7 Construction, Inc. in the amount of \$3,128,700.00 and authorize the Purchasing and Contracts Division to execute the agreement. Countywide (Lorie Bailey Brown, CFO, Resource Management Director) Department Utilities Department

- 48. Request Board ratification for the submitted grant application to the U.S. Department of Transportation for the Active Transportation Infrastructure Investment Program requesting up to \$12,000,000 for the Orange Boulevard Improvement project; and authorize the County Manager or designee to execute the grant application and supporting documents as required for the grant. Countywide (Lorie Bailey Brown, CFO/Resource Management Director) Requesting Department Public Works
- 49. Request Board approval to submit a grant application to the Environmental Protection Agency's (EPA) Environmental and Climate Justice Community Change Grant (CCG) requesting up to \$20,000,000 and authorize the County Manager or designee to execute the grant application and supporting documents as required for the grant. Countywide (Lorie Bailey Brown, CFO/Resource Management Director) Requesting Department Innovation and Strategic Initiatives

<u>2024-0972</u>

50. Approve Change Order #2 to CC-5051-23/MAG - Construction of Fire Training Center Shower and Restroom Building Addition, with Orange Avenue Enterprises, LLC. and authorize the Purchasing and Contracts Division to execute this Change Order. District 2 - Zembower (Lorie Bailey Brown, CFO/Resource Management Director) Requesting Department - Fleet and Facilities

2024-0973

51. Award IFB-604816-24/MHH - Utility Bill Printing Services to Matrix Imaging Solutions, LLC dba DataProse, LLC, Coppell, Texas, for the estimated annual amount of \$55,622.00, and authorize the Purchasing and Contracts Division to execute the agreement. Countywide (Lorie Bailey Brown, CFO/ Resource Management Director) Requesting Department - Utilities

**Utilities** 

- 52. Approve and Authorize the Chairman to execute the Resolution for the Exchange of Certain Properties Between Seminole County and Lake Sylvan Oaks Homeowners' Association, Inc., a County Deed, and the Agreement with Lake Sylvan Oaks Homeowners Association, Inc. for the Construction, and Installation of Wastewater Infrastructure. District5 Herr (William (Johnny) Edwards, Interim Utilities Director)
- Approve and Authorize the Chairman to execute the Interlocal Agreement with the City of Sanford Regarding De Minimus Service Area Boundary Changes Districts 2, 4 and 5 Zembower, Lockhart, Herr (**Johnny Edwards, Interim Utilities Director**)

2024-1012

# V. REGULAR AGENDA

Millage Rates for TRIM Notification - Establish the Fiscal Year 2024/25 proposed millage rates and set the date, time, and place for the First Public Hearing to tentatively adopt the Fiscal Year 2024/25 County Budget. Countywide (Timothy Jecks, Management & Budget Director)

2024-0927

55. Resolution to Opt-Out of Missing Middle Property Tax Exemption - Consider a resolution to "opt out" of certain multi-family affordable housing ad valorem property taxation exemption; Countywide (Rebecca Hammock, Development Services Director)

2024-1010

Reduction of Lien Request - Consider the request for a reduction of the Code Enforcement Board lien of \$56,400.00 to \$5,000.00, under Case # 20-18-CEB, on the property located at Leonard Street, Altamonte Springs, FL 32701, Tax Parcel ID: 18-21-30-509-0000-0270, (Joshua L. Moses, Applicant as Executor to the Estate of Chester A. Vander Pyl, III); District4 - Lockhart (Alexis Brignoni, Clerk to the Code Enforcement Board)

# **VI. WORKSESSION**

57. Purchasing Policy Update (Lorie Bailey Brown, CFO/Resource Management Director)

2024-0999

Recess BCC Meeting Until 1:30 P.M.

### Reconvene Meeting at 1:30 P.M.

58. Presentation - Employee Service and Retirement Recognition (Christina Brandolini, Human Resources Director)

2024-1000

### VII. PUBLIC HEARING AGENDA

**Accept Proofs of Publication** 

**Ex Parte Disclosure** 

**Public Hearings - Quasi - Judicial** 

Mission Road Rezone - Consider a Rezone from A-1 (Agriculture) to R-1AAA (Single Family Dwelling) for a single-family residential home on approximately 0.45 acres, located on the west side of Mission Road, approximately ¼ mile north of Chapel Street; (Z2024-03) (Shea Smith, Applicant) District2 - Zembower (Annie Sillaway, Project Manager) 2024-0694

# **Public Hearings - Legislative**

60. Land Development Code Amendment: Second Reading Consider an Ordinance amending Chapter 2 Definitions,
Chapter 30 - Zoning, Chapter 35 - Subdivisions, Chapter 60 Arbor, and Chapter 90 - Uniform Building Numbering System of
the Seminole County Land Development Code; Countywide
(Maya Athanas, Project Manager)

<u>2024-0803</u>

Chapter 258 (Urban Bear Management), Seminole County Code of Ordinances - Consider a proposed Ordinance amending Section 258.2, Seminole County Code of Ordinances, to require Bear Awareness residential signage. Countywide (Rebecca Hammock, Development Services Director).

62. Code of Ordinances Amendment to Chapter 20 (Animals and Fowl)- Consider an Ordinance repealing Ordinances 2016-22 and 2018-20 and Deleting Part 4 (Backyard Chicken Program) in its entirety, Chapter 20 (Animals and Fowl) of the Seminole County Code. Countywide (Rebecca Hammock, Development Services Director)

2024-0882

63. Adopt an Ordinance to create the Twin Lakes Lake 2024-0943
Management Municipal Services Benefit Unit [MSBU]; Adopt
the associated initial variable rate assessment roll required for
funding the requested public services and approve the
Interlocal Agreement with the City of Longwood. District 3 Constantine (Michael A. Eason Jr., MSBU Program
Manager)

### **IIX. COUNTY ATTORNEY'S REPORT**

# IX. COUNTY MANAGER'S REPORT AND STAFF PRESENTATIONS

## X. DISTRICT COMMISSIONER REPORTS

District 4 - Commissioner Lockhart

District 5 - Commissioner Herr

District 1 - Commissioner Dallari

District 3 - Commissioner Constantine

District 2 - Chairman Zembower

#### XI. CHAIRMAN'S REPORT

## XII. PUBLIC COMMENT (Items not Related to the Agenda)

#### XIII. ADJOURN BCC MEETING

PERSONS WITH DISABILITIES NEEDING ASSISTANCE TO PARTICIPATE IN ANY OF THESE PROCEEDINGS SHOULD CONTACT THE HUMAN RESOURCES, ADA COORDINATOR 48 HOURS IN ADVANCE OF THE MEETING AT 407-665-7940.

FOR ADDITIONAL INFORMATION REGARDING THIS NOTICE, PLEASE CONTACT THE COUNTY MANAGER'S OFFICE, AT 407-665-7219. PERSONS ARE ADVISED THAT, IF THEY DECIDE TO APPEAL DECISIONS MADE AT THESE MEETINGS/HEARINGS, THEY WILL NEED A RECORD OF THE PROCEEDINGS AND FOR SUCH PURPOSE, THEY MAY NEED TO INSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED, PER SECTION 286.0105, FLORIDA STATUTES.