

# Code Enforcement Kick Off

Board of County Commissioners

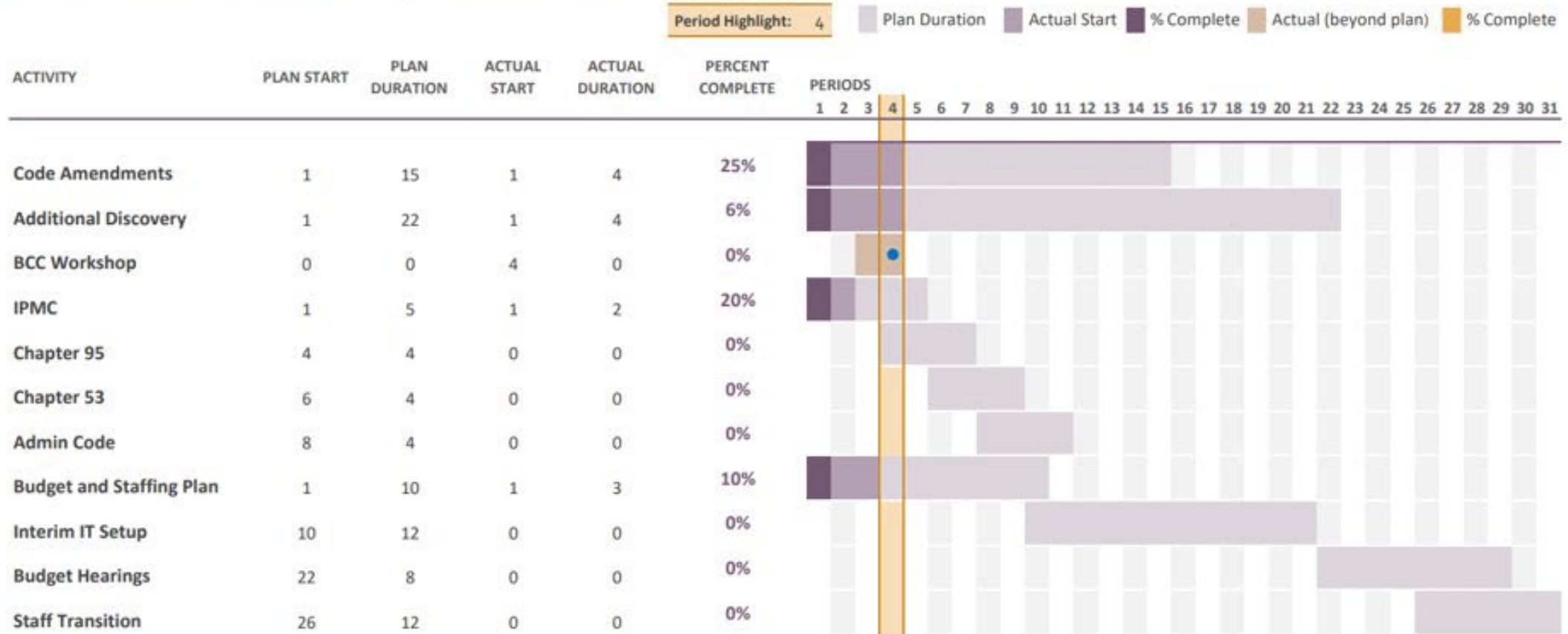
January 28, 2025

# Agenda

- Proposed Transition Timeline & Key Action Items
- Proposed Organization
- Proposed Budget
- Outstanding Factors
- Recommendations and Next Steps

# Proposed Timeline

## Seminole County Code Enforcement Transition



# Key Action Items

- International Property Maintenance Code (IPMC) to Board of County Commissioners: February
- Code Amendments (Chapter 53, Chapter 95, Admin Code) BCC Work Session: April – May
- Recruitment for Division Manager: February
- Budget and Staffing Finalized: Budget Process
- Recruitment for Officers: June
- Interim IT Set-Up: Ongoing
- Facilities: Ongoing
- Potential Staff Transition: September
- New Division Launches: October 1, 2025

Estimated Budget FY25/26		
Salaries		560,000
	Division Manager	
	Field Supervisor	
	Officers (4)	
	Clerk (current)	
	Admin Support (2 current)	
Benefits @ 40%		224,000
Supplies		20,000
Fleet Charges (Gas, Maint)		70,000
Capital		35,000
Contracted Services		100,000
<b>Total</b>		<b>1,009,000</b>

# Proposed Organization



# Outstanding Factors

- Interim Repurposing of Existing Software
- Code Revision (Timing and Extent)
- Potential Staff Transition from Sheriff's Office

# Next Steps and Comments

- Code Amendments – February – April
- Budget Planning – May – June
- Recruiting and Staff Transition – June - September
- Operations Commence – October 1