



SEMINOLE COUNTY, FLORIDA
Board of County Commissioners
Meeting Agenda

Tuesday, August 26, 2025

9:30 AM

BCC Chambers

Please silence all cell phones/electronic devices

I. CALL TO ORDER

Chairman Jay Zembower

II. INVOCATION & PLEDGE OF ALLEGIANCE

Pastor Ron Williams, Palmetto Ave Baptist Church

III. AWARDS, PRESENTATIONS AND PROCLAMATIONS

1. Proclamation - Proclaiming August 26, 2025 as "Lee Corso Day" in Seminole County, FL [2025-803](#)
2. County Investment Advisor Report (**Scott McIntyre, CFA - Senior Portfolio Manager, Managing Director Hilltop Securities Asset Management**) - *Attending Virtually* [2025-800](#)

IV. CONSENT AGENDA – PUBLIC PARTICIPATION

Florida law provides that members of the public shall be given a reasonable opportunity to be heard on propositions before the Board of County Commissioners, except when the Board is acting on emergency or ministerial matters or conducting a meeting exempt from the requirements of the Sunshine Law. Individuals shall be permitted three (3) minutes each for public participation, or six (6) minutes when the individual is an official representative of a formal association or group. The Chairman may modify the maximum time for public participation, at his sole discretion, when appropriate.

Public participation on quasi-judicial or other public hearing items will occur during the Board's consideration of those items this afternoon. Public participation on pending procurement matters or on non-agenda items shall not be permitted at this time. Members of the public desiring to make public comment must fill out a speaker form and present the form to staff. Forms are available in the lobby.

Constitutional Officers – Consent Agenda (Item No. 3)

3. Expenditure Approval Lists dated July 30 and August 6, 2025; [2025-810](#)
Payroll Approval List dated July 31, 2025; and BCC Official
Minutes dated July 22, 2025. (**Jenny Spencer, CPA, MAcc,**
CGFO, and CFE, Director - Comptroller's Office)

County Manager's Consent Agenda (Items No. 4 - 19)**County Manager's Office**

4. Approve and authorize the Chairman to execute a [2025-802](#)
Proclamation proclaiming September 2025 as "Pediatric
Cancer Awareness Month" in Seminole County, Florida. (**Baily**
Palmer, Runway to Hope)
5. Approve and authorize the Chairman to execute a [2025-801](#)
Proclamation proclaiming September 10, 2025 as "Runway to
Hope Day" in Seminole County, Florida. (**Baily Palmer,**
Runway to Hope)
6. Approve and authorize the Chairman to execute new Civil [2025-808](#)
Traffic Hearing Officer Services Agreements for Christopher
Morrison and John Pasccuci for Fiscal Year 2025/2026.
Countywide (**Meloney Koontz, Assistant County Manager**)

Community Services

7. Approve the recommended funding allocations to the agencies [2025-776](#)
listed for Community Services Agency (CSA) Partnership Grant
funds in the amount of \$842,233 for FY25/26 and authorize the
Chairman to execute the CSA Grant Agreements and any
amendments upon agency execution. Countywide (**Allison**
Thall, Community Services Director)
8. Approve and authorize the Chairman to execute a Resolution [2025-788](#)
adopting the Florida Department of Health in Seminole County
(FDOH-Seminole) Fee Schedule update to the Administrative
Code. Countywide (**Allison Thall, Community Services**
Director)

9. Approve and authorize the Chairman to execute the Low-Income Pool (LIP) Letter of Agreement (LOA) which will provide matching funds up to \$164,537.50 to offset the cost of uncompensated care provided by True Health. Countywide **(Allison Thall, Community Services Director)** [2025-789](#)
10. Approve and authorize the Chairman to sign the Purdue/Sackler Settlement Participation form, entitled 'EXHIBIT K Subdivision Participation and Release Form', and authorize the Romano Law Group to file the document on behalf of Seminole County. Countywide **(Allison Thall, Community Services Director)** [2025-795](#)

Development Services

11. Approve the Minor Plat for the Mata's Farm Subdivision containing three (3) lots on 4.8 acres zoned A-1 (Agriculture), located on the north side of Orange Boulevard, approximately 1,900 feet east of New York Street; (Edickson Mata, Applicant) District 5- Herr **(Jose Gomez, Development Services Director)** [2025-718](#)
12. Approve and authorize the Chairman to execute a Release of Lien for Code Enforcement Special Magistrate Case Number 24-21-CESM, for the property located at 411 Kentwood Ave, Sanford, Florida 32771, for the Lien identified, reviewed and determined to be unenforceable; District5 - Herr **(Jose Gomez, Development Services Director)** [2025-771](#)

Emergency Management

13. Approve and authorize the Chairman to execute a Resolution in support of designating a portion of SR 400 East of the Central Parkway Bridge and the EE Williamson Road Bridge in the City of Longwood in Seminole County as Sergeant Karl Strohsal Memorial Highway. District3 - Constantine **(Alan Harris, Emergency Management Director)** [2025-778](#)

Environmental Services

14. Request Board approval to submit grant applications to the [2025-787](#)
Florida Department of Environmental Protection (FDEP) for the
Innovative Technologies for Harmful Algal Blooms (HABs)
Grant Program requesting up to \$650,000 for the Bear Gully
Lake Stormwater Nutrient Reduction Pilot Project; and
authorize the County Manager or designee to execute all
necessary grant application documents. District1 - Dallari (**Kim
Ornberg, Environmental Services Director**)

Resource Management

15. Award CC-6179-24/TAD Wekiva Springs Road Intersection Improvements to JMHC, Inc. in the amount of \$1,832,536.12 and authorize the Purchasing & Contracts Division to execute the Agreement. District3 - Constantine (**Stephen Koontz, Resource Management Deputy Director**) Requesting Department - Public Works [2025-775](#)
16. Approve and authorize the Chairman to execute a Purchase Agreement related to Project Parcel #120 for property interests necessary for the Hillview Drive Drainage Improvement Project (2,854 ± SF) between First Spanish Baptist Church of Altamonte Springs Inc. and Seminole County for \$27,440.00, as full settlement and any other claim for compensation from which Seminole County might be obligated to pay relating to the parcel. District3 - Constantine (**Stephen Koontz, Resource Management Deputy Director**) [2025-784](#)
17. Approve and authorize advance quarterly payments for the Property Appraiser and Clerk of the Circuit Court and Comptroller for the FY26 Budget (**Lorie Bailey Brown, CFO/Resource Management Director**) [2025-807](#)
18. Request the Board approve the proposed Stipulated Order of Taking and Final Judgment in the amount of \$265,000.00 between Seminole County and RDC Altamonte Spring, LLC, regarding Parcels 104 B & C of the Hillview Drive Improvement Project and as part of eminent domain proceedings in Seminole County Case Number 2025-CA-001128. District3 - Constantine (**Stephen Koontz, Deputy Director, Resource Management**) [2025-816](#)

Utilities

19. Request for Board approval to submit grant applications to the Florida Department of Environmental Protection (FDEP) for the Alternative Water Supply Grant Program requesting up to \$3 million for expansion of the County's reclaimed water distribution system; and authorize the County Manager or designee to execute all grant documents associated with the grant application. Countywide (**Johnny Edwards, Utilities Director**) Requesting Department - Utilities [2025-793](#)

V. WORKSESSION

20. Code Enforcement Chapter 53 Work Session (**Tricia Johnson, Deputy County Manager and Mike Rhodes, Compliance Coordinator**) [2025-804](#)
21. Micro Transit Fare Policy (**Kristian Swenson, Assistant County Manager**) [2025-806](#)

Recess BCC Meeting Until 1:30 P.M.

Reconvene Meeting at 1:30 P.M.

VI. PUBLIC HEARING AGENDA

Accept Proofs of Publication

Ex Parte Disclosure

Public Hearings - Legislative

22. **Seminole County Port Authority Budget Presentation** The Seminole County Port Authority - A self-supporting political body that operates the Port of Sanford, is submitting its proposed FY 2025/26 Budget for Board of County Commission approval. Countywide (**Andrew Van Gaale, Port Authority Administrator**) [2025-769](#)

Public Hearings - Quasi - Judicial

23. **Shallowford Street Partial Right-of-Way Vacate** - Adopt the Resolution vacating and abandoning a portion of an undeveloped right-of-way known as Shallowford Street in the Sanlando Springs Replat of Tract 57 Subdivision, as recorded in Plat Book 9, Page 49, of the Public Records of Seminole County, Florida, for property more particularly known as 1024 Spring Garden Street, Altamonte Springs; (Bryan Clark, Applicant) District3 - Constantine (**Kaitlyn Apgar, Senior Planner**) [2025-719](#)

24. **6657 Sylvan Woods Drive** - Consider approval of a 3,372 square foot boat dock/house on the west side of the Sylvan Woods Dr, approximately 3,255 feet west of Orange Blvd, more particularly known as 6657 Sylvan Woods Dr. (Michael Carpenter, Applicant) District5 - Herr (**Kathy Hammel, Principal Planner**) [2025-727](#)

VII. COUNTY ATTORNEY'S REPORT

IIIX. COUNTY MANAGER'S REPORT AND STAFF PRESENTATIONS

IX. DISTRICT COMMISSIONER REPORTS

District 4 - Commissioner Lockhart

District 5 - Commissioner Herr

District 1 - Commissioner Dallari

District 3 - Commissioner Constantine

District 2 - Chairman Zembower

X. CHAIRMAN'S REPORT

XI. PUBLIC COMMENT (Items not Related to the Agenda)

XII. ADJOURN BCC MEETING

PERSONS WITH DISABILITIES NEEDING ASSISTANCE TO PARTICIPATE IN ANY OF THESE PROCEEDINGS SHOULD CONTACT THE HUMAN RESOURCES, ADA COORDINATOR 48 HOURS IN ADVANCE OF THE MEETING AT 407-665-7940.

FOR ADDITIONAL INFORMATION REGARDING THIS NOTICE, PLEASE CONTACT THE COUNTY MANAGER'S OFFICE, AT 407-665-7219. PERSONS ARE ADVISED THAT, IF THEY DECIDE TO APPEAL DECISIONS MADE AT THESE MEETINGS/HEARINGS, THEY WILL NEED A RECORD OF THE PROCEEDINGS AND FOR SUCH PURPOSE, THEY MAY NEED TO INSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED, PER SECTION 286.0105, FLORIDA STATUTES.