CLERK TO THE CODE ENFORCEMENT BOARD SEMINOLE COUNTY

Affidavit for Reimbursement of Administrative Costs

CASE # 21-76-CEB HARRY D BILLSBROUGH

The Clerk to the Code Enforcement Board requests that the Development Services Department petition the Code Enforcement Board to enter an order requiring the Respondent in the above-styled case to pay the procession costs incurred by this office during the processing of said case. The below items detail the activities and associated costs for investigating this case.

9/16/21 Open case (Letter to Owner/Notice of Hearing/Agenda Item) 0.75	OURS		IVITY	PERSONNI	DATE
1/27/22 Prepare and Mail Findings of Fact 0.50	0.75	Open case (Letter to Owner/Notice of Hearing/Agenda Item) 0.75			9/16/21
Total Hours Same	0.25	Prepare agenda item			9/16/21
7/6/22 Prepare and mail Affidavit of Non-Compliance/ Notice of Hearing 0.50 7/6/22 Prepare agenda item 0.25 7/13/22 Prepare Posting 0.25 8/2/22 Prepare and mail letter w/ Order 0.50 2/5/25 Prepare and mail Affidavit of Compliance 0.50 TOTAL HOURS 3.50 HOURLY RATE \$39.00 TOTAL PERSONNEL COSTS \$136.50 **Sumble of first page docs - 2 and Number of additional page docs - 1 \$38.50 (\$10.00 first page, \$8.50 each additional page) \$38.50 **TANGIBLE GOODS OR SERVICES Number of letters Postage Rate Type of Mail Cost 5 \$0.69 Regular mail \$3.45	0.50	Prepare and Mail Findings of Fact			1/27/22
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Date:

Signature of Clerk: