



SEMINOLE COUNTY, FLORIDA
Board of County Commissioners
Meeting Agenda

Tuesday, January 28, 2025

9:30 AM

BCC Chambers

Please silence all cell phones/electronic devices

I. CALL TO ORDER

Chairman Jay Zembower

II. INVOCATION & PLEDGE OF ALLEGIANCE

Rev. John Pierce Jr., Ethnos360

III. AWARDS, PRESENTATIONS AND PROCLAMATIONS

1. Proclamation proclaiming Petty Officer 2nd Class Adam Zavardino, United States Navy as Seminole County's January Veteran of the Month. **(Petty Officer 2nd Class Adam Zavardino, United States Navy)** [2024-1716](#)
2. County Investment Advisor Report **(Scott McIntyre, CFA - Senior Portfolio Manager, Managing Director Hilltop Securities Asset Management)** [2025-033](#)

IV. CONSENT AGENDA – PUBLIC PARTICIPATION

Florida law provides that members of the public shall be given a reasonable opportunity to be heard on propositions before the Board of County Commissioners, except when the Board is acting on emergency or ministerial matters or conducting a meeting exempt from the requirements of the Sunshine Law. Individuals shall be permitted three (3) minutes each for public participation, or six (6) minutes when the individual is an official representative of a formal association or group. The Chairman may modify the maximum time for public participation, at his sole discretion, when appropriate.

Public participation on quasi-judicial or other public hearing items will occur during the Board's consideration of those items this afternoon. Public participation on pending procurement matters or on non-agenda items shall not be permitted at this time. Members of the public desiring to make public comment must fill out a speaker form and present the form to staff. Forms are available in the lobby.

Constitutional Officers – Consent Agenda (Item No. 3)

3. Expenditure Approval Lists dated January 2 and 8, 2025; and [2025-011](#)
Payroll Approval List dated January 2, 2025. **(Jenny Spencer, CPA, MAcc, CGFO, and CFE, Director - Comptroller's Office)**

County Manager's Consent Agenda (Items No. 4 - 30)**County Manager's Office**

4. Approve and authorize the Chairman to execute the Resolution [2025-010](#)
amending the Seminole County Administrative Code, Section 4.45 Tourism Development Council, by revising the membership requirements of the Tourist Development Council and authorizing the immediate reappointment of Tourist Development Council members. Countywide. **(Guilherme Cunha, Administrator Economic Development & Tourism)**
5. Approve and authorize the Chairman to execute a [2025-029](#)
Proclamation proclaiming February 17 - 21, 2025 as "Food Check Out Week" in Seminole County, FL. Countywide **(Erin Vermillion, Seminole County Farm Bureau President)**

6. Approve and authorize the Chairman to execute a Proclamation proclaiming January 2025 as Human Trafficking Awareness and Prevention Month in Seminole County, FL. Countywide (**Jan Edwards ,Chair - OCPS Human Trafficking Awareness & Prevention Advisory Committee**) [2025-030](#)
7. Approve and authorize the Chairman to execute a Resolution recognizing the retirement of Vicki Martin, Executive Director of Christian HELP, Inc. Countywide (**Reggie White, Christian HELP Board Member**) [2025-031](#)

Development Services

8. Adopt the Resolution vacating and abandoning a portion of a utility, drainage, and sidewalk easement located on Lot 62 of the Bristol Park Subdivision, as recorded in Plat Book 29, Pages 79 to 81 of the Public Records of Seminole County, Florida, for property more particularly known as 1431 Bristol Park Place, Lake Mary, Florida; (Brittani Carter, Applicant) District5 - Herr (**Jose Gomez, Development Services Director**) [2024-1535](#)
9. Approve and authorize the Chairman to execute a Resolution vacating and abandoning a portion of a utility easement within Lot 17, of the Lakeview Subdivision, as recorded in Plat Book 38, Pages 86-89 of the Public Records of Seminole County, Florida, for property more particularly known as 302 Lakebreeze Circle, Lake Mary; (Candice S. Powell and Jeanice R. Powell, Applicants) District4 - Lockhart (**Jose Gomez, Development Services Director**). [2024-1672](#)

Environmental Services

10. Approve and authorize the Chairman to execute a Certificate of Public Convenience and Necessity for **Comfort House, Inc., effective from October 1, 2024, to September 30, 2029.** Countywide (**Kim Ornberg, Environmental Services Director**) [2025-006](#)

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11. Approve and authorize the Chairman to execute a Certificate of Public Convenience and Necessity for GLE Scrap Metal-Florida, Inc., effective from October 1, 2024, to September 30, 2029. Countywide (**Kim Ornberg, Environmental Services Director**) [2025-008](#)

Fleet and Facilities

12. Approve and authorize the Chairman to execute the Fifth Renewal and Eleventh Amendment of the Seminole County Health Department Lease which renews the agreement through February 28, 2026, with one (1) remaining renewal option of one (1) year each. The annual increase is \$1,680.00 for a total of \$60,690.00. District4 - Lockhart (**Chad Wilsky, Fleet and Facilities Director**) [2024-1739](#)

Management and Budget

13. Approve and authorize the Chairman to execute a Resolution implementing Budget Amendment Request (BAR) #25-017 in the General Fund to transfer \$80,000 from reserves; and approve the addition of 3 new positions including 2 Animal Care Specialists and 1 Animal Services Officer. Countywide (**Tim Jecks, Management & Budget Director**) [2025-021](#)

Office of Economic Development and Tourism

14. Approve and authorize the Chairman to execute an agreement with the University of Central Florida Research Foundation, Inc., in the amount of \$265,000 per year for the fiscal years of 2024/25, 2025/26 and 2026/27, for a total of \$795,000 over three (3) years, to support the UCF Business Incubator-Winter Springs. District2 - Zembower (**Gui Cunha, Administrator, Office of Economic Development and Tourism**) [2025-017](#)
15. Approve and authorize the Chairman to execute the Seminole County / UCFRF National Entrepreneur Center Partnership Agreement in the amount of \$45,000 for the purpose of providing small businesses and entrepreneurs access to professional business assistance, quality educational programming, and practical industry expertise in Seminole County. Countywide (**Guilherme Cunha, Economic Development & Tourism Administrator**) [2025-018](#)
16. Approve and authorize the Chairman to execute the Economic Incentive Partnership Agreement between Seminole County Government and Prospera in the amount of \$60,000 for the purpose of providing bilingual assistance to entrepreneurs seeking to establish or expand their businesses in Seminole County. Countywide (**Guilherme Cunha, Economic Development & Tourism Administrator**) [2024-1618](#)
17. Approve and authorize the Chairman to execute a two-year Tourist Development Tax Funding agreement with the Central Florida Zoological Society, Inc., in the amount of \$350,000 per year for fiscal years 2025/26 and 2026/27, for a total of \$700,000 in funding allocation for marketing, advertising, maintenance, enhancements, repairs, and improvements. Countywide (**Guilherme Cunha, Economic Development and Tourism Administrator**) [2024-1688](#)

Public Works

18. Approve and authorize the Chairman to execute a Resolution implementing Budget Amendment (BAR) #25-009 in the 2014 Infrastructure Sales Tax Fund to transfer \$175,000 from the SR436 Multimodal Improvement Project to fund the implementation of the Marxan Model managed by the East Central Florida Regional Planning Council (ECFRPC) to be used for conservation analysis; and approve and authorize the County Manager or designee to negotiate and execute an agreement with the East Central Florida Regional Planning Council (ECFRPC) based on the attached scope of services. Countywide (**John Slot, Public Works Director**) [2025-037](#)
19. Request Board approval to submit three grant applications to the U.S. Department of Transportation for the Rebuilding American Infrastructure with Sustainability and Equity (RAISE) Grant Program requesting up to \$56,548,800 for the Reconnecting Orange Boulevard Project, the CR 419 Access & Safety Improvements Project, and the Slavia Road Multimodal Capacity Improvement Project. And authorize the County Manager or designee to execute all documents associated with the RAISE Grant applications. District1 - Dallari, District2 - Zembower, District5 - Herr (**John Slot, Public Works Director**) [2025-009](#)

Resource Management

20. Approve Amendment #7 to M-4970-23/RTB - Lockwood Boulevard Sewer Main Repair with Kiewit Water Facilities Co, Florida, of Miami, FL in the amount of \$862,758.25 and authorize the Purchasing and Contracts Division to execute the Amendment. District1 - Dallari (**Lorie Bailey Brown, CFO/Resource Management Director**) Requesting Department - Utilities [2024-1607](#)

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21. Award CC-5995-24/TAD Oxford Road Drainage and Sidewalk Project to Mercon Construction Co. of Winter Park, FL in the amount of \$6,895,700.48 and authorize the Purchasing & Contracts Division to execute the Agreement. District4 - Lockhart (**Lorie Bailey Brown, CFO/Resource Management Director**) Requesting Department - Public Works [2024-1617](#)
22. Approve ranking and authorize staff to negotiate rates in accordance with Section 287.055, Florida Statutes, the Consultants Competitive Negotiation Act, and authorize the Purchasing and Contracts Division to execute five (5) Master Services Agreements (MSAs) for PS-6245-24/RTB - Master Services Agreement for Miscellaneous Engineering for Trails Projects under \$7,500,000. Countywide (**Lorie Bailey Brown, CFO/Resource Management Director**) Requesting Department - Public Works [2024-1641](#)
23. Award IFB-604898-24/LNF - Term Contract for the Purchase of Traffic Signal Cables, Wires, and Hardware to Multicom, Inc DBA Netceed, Longwood and Rainbow Distributors USA, Inc., Lake Mary, in the yearly amount of \$200,000.00 and authorize the Purchasing and Contracts Division to execute the Agreements. Countywide (**Lorie Bailey Brown, CFO, Resource Management Director**) Department- Public Works [2024-1675](#)
24. Approve ranking and authorize staff to negotiate the Management Fee and Pre-Construction Services fee in accordance with Section 287.055, Florida Statutes, the Consultants Competitive Negotiations Act, and authorize the Purchasing and Contracts Division to execute one (1) Agreement, and Work Order #1 for Pre-Construction Services under PS-6034-24/RTB - Construction Manager at Risk (CMAR) for the Rolling Hills Park and Adjacent Neighborhood Roadways. District4 - Lockhart (**Lorie Bailey Brown, CFO/Resource Management Director**) Requesting Department - Parks & Recreation [2024-1676](#)

25. Approve and authorize the Chairman to execute a Federally Funded Subaward and Grant Agreement with the State of Florida, Division of Emergency Management in acceptance of \$22,380.00 for the purchase of equipment used by the SCFD Hazardous Materials Response Team; and to execute a Resolution implementing Budget Amendment Request (BAR) 25-013 through the Fire Grants (Federal) Grant Fund in the amount of \$22,380.00; and authorize the County Manager or designee to execute all documents associated with the grant. Countywide (**Timothy Jecks, Management & Budget Director**) Requesting Department - Fire [2024-1677](#)
26. Award IFB-604908-24/LNF - Term Contract for Fire Alarm and Burglar Alarm Systems Monitoring, Testing, Inspection, and Maintenance to ILVS, LLC, Lake Helen, in the estimated annual amount \$100,000.00 and authorize the Purchasing and Contracts Division to execute the Agreement. Countywide (**Lorie Bailey Brown, CFO, Resource Management Director**) Requesting Department- Fleet and Facilities [2024-1678](#)
27. Award RFP-604855-24/LNF - Term Contract for Closing Agent, Title Search, and Title Insurance Services to Justin S. Munizzi, P.A., DBA The Munizzi Law Firm, DeLand, in the estimated annual amount of \$125,000.00 and authorize the Purchasing and Contracts Division to execute the Term Contract. Countywide (**Lorie Bailey Brown, CFO, Resource Management Director**) Department - Public Works [2024-1679](#)
28. Approve and authorize the Chairman to execute a grant contract with the Florida Department of Children and Families for \$1,091,884.00 to support the Seminole County Court Diversion Program; and authorize the County Manager or designee to execute all documents associated with the grant award. Countywide (**Lorie Bailey Brown, CFO/Resource Management Director**) Requesting Department - Resource Management [2025-023](#)

29. Approve “Piggyback” contract with ZHA, Inc. exclusively for the provision of facility construction consulting services and owner’s representation services for various capital facility construction, rehabilitation, renovation and repair projects and authorize the Purchasing Manager to execute the documents. Countywide (**Lorie Bailey Brown, CFO/Resource Management Director**) Requesting Department - Fleet and Facilities [2025-027](#)

Utilities

30. Approve and authorize the Chairman to execute an Interlocal Agreement with Orange County regarding wholesale water service. District3 -Constantine (**Johnny Edwards, Interim Utilities Director**) [2024-1715](#)

V. WORKSESSION

31. Utilities Master Plan - Treatment and Transmission Mains (**Johnny Edwards, Interim Utilities Director**) [2025-034](#)
32. Code Enforcement “Kick Off” Presentation (**Mike Rhodes, Compliance Coordinator**) [2025-035](#)

Recess BCC Meeting Until 1:30 P.M.

Reconvene Meeting at 1:30 P.M.

VI. PUBLIC HEARING AGENDA

Accept Proofs of Publication

Ex Parte Disclosure

Public Hearings - Quasi - Judicial

33. **SR 46/Lake Forest (aka Terracina) SSFLUMA and PD Major Amendment-** Consider a Small Scale Future Land Use Map Amendment from Higher Intensity Planned Development-Target Industry and Planned Development to Planned Development, and a Rezone from PD (Planned Development) to PD (Planned Development) for a proposed self-storage facility on approximately 3.53 acres, located on the north side of W SR 46 between Bernini Way and Lake Forest Blvd (Z2022-16, 06.22SS.04) (Robert Hattaway, Applicant) District5 - Herr (**Annie Sillaway, Senior Planner**). [2024-1611](#)

Public Hearings - Legislative

34. **Code of Ordinances Amendment to Chapter 250 (Traffic) -** Consider an ordinance amending Article VII (Parking Regulations) of Chapter 250 (Traffic) of the Seminole County Code; Amending Section 250.75 (Truck Parking in Residentially Zoned Districts) to be consistent with Land Development Code Section 30.9.4 Truck Parking in Residential Zone Districts. Countywide (**Maya Athanas, Senior Planner**) [2024-1728](#)

VII. COUNTY ATTORNEY'S REPORT

IIIX. COUNTY MANAGER'S REPORT AND STAFF PRESENTATIONS

IX. DISTRICT COMMISSIONER REPORTS

District 5 - Commissioner Herr

District 1 - Commissioner Dallari

District 3 - Commissioner Constantine

District 4 - Commissioner Lockhart

District 2 - Chairman Zembower

X. CHAIRMAN'S REPORT

XI. PUBLIC COMMENT (Items not Related to the Agenda)

XII. ADJOURN BCC MEETING

PERSONS WITH DISABILITIES NEEDING ASSISTANCE TO PARTICIPATE IN ANY OF THESE PROCEEDINGS SHOULD CONTACT THE HUMAN RESOURCES, ADA COORDINATOR 48 HOURS IN ADVANCE OF THE MEETING AT 407-665-7940.

FOR ADDITIONAL INFORMATION REGARDING THIS NOTICE, PLEASE CONTACT THE COUNTY MANAGER'S OFFICE, AT 407-665-7219. PERSONS ARE ADVISED THAT, IF THEY DECIDE TO APPEAL DECISIONS MADE AT THESE MEETINGS/HEARINGS, THEY WILL NEED A RECORD OF THE PROCEEDINGS AND FOR SUCH PURPOSE, THEY MAY NEED TO INSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED, PER SECTION 286.0105, FLORIDA STATUTES.