



SEMINOLE COUNTY, FLORIDA
Board of County Commissioners
Meeting Agenda

Tuesday, June 10, 2025

1:30 PM

BCC Chambers

Meeting Starts at 1:30 PM

Please silence all cell phones/electronic devices

I. CALL TO ORDER

Chairman Jay Zembower

II. INVOCATION & PLEDGE OF ALLEGIANCE

Jocelyn Williamson, Central Florida Free Thought Society

III. AWARDS, PRESENTATIONS AND PROCLAMATIONS

2. County Investment Advisor Report (**Scott McIntyre, CFA - [2025-431](#)**
Senior Portfolio Manager, Managing Director Hilltop
Securities Asset Management)

IV. CONSENT AGENDA – PUBLIC PARTICIPATION

Florida law provides that members of the public shall be given a reasonable opportunity to be heard on propositions before the Board of County Commissioners, except when the Board is acting on emergency or ministerial matters or conducting a meeting exempt from the requirements of the Sunshine Law. Individuals shall be permitted three (3) minutes each for public participation, or six (6) minutes when the individual is an official representative of a formal association or group. The Chairman may modify the maximum time for public participation, at his sole discretion, when appropriate.

Public participation on quasi-judicial or other public hearing items will occur during the Board's consideration of those items this afternoon. Public participation on pending procurement matters or on non-agenda items shall not be permitted at this time. Members of the public desiring to make public comment must fill out a speaker form and present the form to staff. Forms are available in the lobby.

Constitutional Officers – Consent Agenda (Item No. 4)

4. Expenditure Approval Lists dated April 30 and May 7, 14, and 21, 2025; Payroll Approval List dated April 24 and May 8 and 22, 2025; and BCC Official Minutes dated March 25 and April 8, 2025. (**Jenny Spencer, CPA, MAcc, CGFO, and CFE, Director - Comptroller's Office**) [2025-535](#)

County Manager's Consent Agenda (Items No. 5 - 38)**County Attorney's Office**

5. Approve and authorize the Chairman to execute a Resolution revising Resolution No. 2025-R-25 to correct a scrivener's error in the evaluation criteria applicable to the County's temporary program authorizing full and partial release of code enforcement liens to facilitate construction of public infrastructure projects or improvements; restating the program in its entirety; providing for an effective date, repeal of resolutions in conflict, and providing for sunset and termination. Countywide (**Jennifer Nix, Assistant County Attorney**) [2025-567](#)

County Manager's Office

6. Approve and authorize the Chairman to execute a Proclamation proclaiming June 19, 2025 as Juneteenth, in Seminole County, Florida. (**Chris Patton, Communications Director**) [2025-555](#)
7. Approve and authorize the Chairman to execute a Proclamation proclaiming June 2025 as Parks and Recreation Month in Seminole County, Florida. (**Rick Durr, Parks and Recreation Director**) [2025-554](#)

Community Services

8. Approve and authorize the Chairman to execute the Interlocal Agreement with City of Longwood for the Urban County Partnership Program in the amount not to exceed \$185,000 during the term for allowable expenditures under the CDBG program, which includes replacing sidewalks and ramps to ADA standards with accordance to the Americans with Disabilities Act. District4 - Lockhart (**Allison Thall, Community Services Director**) [2025-532](#)
9. Approval to participate in the Federal FY2024 Florida Department of Law Enforcement's Edward Byrne Memorial Justice Assistance Grant Program (JAG-C) in which FDLE has allocated \$117,744 for use by all units of government within Seminole County; authorize the Chairman to execute the Certificate of Participation naming Kelly Welch as the Coordinator for the countywide application(s), and authorize the Chairman to execute any supporting documentation that will be required for the application(s). Countywide (**Allison Thall, Community Services Director**) [2025-570](#)

Development Services

10. Approve the Final Plat for the Bradbury Estates Subdivision containing eighteen (18) lots on approximately 6.65 acres zoned R-1A (Single-Family Dwelling), located on the west side of N Ronald Reagan Boulevard, north of Rooster Court; (Kim Fischer, Applicant) District 2 - Zembower (**Jose Gomez, Development Services Director**) [2025-468](#)
11. Approve the Final Plat for the Preserve at Deer Lakes Subdivision containing thirty-one (31) single-family lots on thirty-seven (37) acres zoned PD (Planned Development), located on the north side of W S.R. 46, approximately 1,000 feet east of Longwood Markham Road; (Connor Franklin, Applicant) District5 - Herr (**Jose Gomez, Development Services Director**) [2025-490](#)

12. Release of Code Enforcement Liens - Authorize the Chairman to execute Releases of Lien for 40 foreclosure registry code enforcement cases with Liens identified, reviewed and determined to be unenforceable. Countywide. **(Jose Gomez, Development Services Director)** [2025-568](#)

Emergency Management

13. Approve and authorize the Chairman to execute the Memorandum of Agreement with City of Sanford for Continuity of Operations Planning (COOP) utilizing Sanford EOC. Countywide (**Alan Harris, Emergency Management Director**) [2025-493](#)
14. Approve and authorize the Chairman to execute the Memorandum of Agreement for emergency sheltering with Oviedo City Church. Countywide (**Alan Harris, Emergency Management Director**) [2025-544](#)
15. Approve and authorize the Chairman to execute the Memorandum of Agreement with City of Altamonte Springs to apply for and manage all private property mitigation FEMA grant funded projects for the City. Countywide (**Alan Harris, Emergency Management Director**) [2025-546](#)
16. Approve and authorize the Chairman to execute a resolution to adopt the Local Mitigation and Resiliency Strategy 2025-2030. Countywide (**Alan Harris, Emergency Management Director**) [2025-458](#)

Environmental Services

17. Approve and authorize the Chairman to execute an Agreement between Seminole County and the University of South Florida (USF) Board of Trustees for the maintenance and management of the Seminole County Water Atlas. Countywide (**Kim Ornberg, P.E., Environmental Services Director**) [2025-513](#)

Fire Department/EMS

18. Approve and authorize the Chairman to execute a Certificate of Public Convenience and Necessity (COPCN) for Nemours Foundation d/b/a Nemours Children's Hospital, Florida, to become effective 6/10/2025. Countywide (**Matt Kinley, Fire Chief**) [2025-541](#)

Fleet and Facilities

19. Approve the Ford Motor Company Warranty Service Provider Operating Agreement with the Board of County Commissioners of Seminole County, Florida, and authorize the Fleet & Facilities Department to execute the Agreement; the Agreement allows our Fleet Services to claim and receive reimbursement from Ford Motor Company for performing warranty repair on County-owned Ford vehicles. Countywide **(Chad Wilsky, Fleet & Facilities Director)** [2025-569](#)

Management and Budget

20. Approve and authorize the Chairman to execute a Resolution implementing Budget Amendment Request (BAR) #25-037 in the Court Support Tech Fee (ARTV) Fund to transfer \$47,500 of existing budget for the purchase of a Storage Array. Countywide **(Timothy Jecks, Management & Budget Director)** Requesting Department - Public Defender [2025-511](#)
21. Approve and authorize the Chairman to execute a Resolution implementing Budget Amendment Request (BAR) #25-044 to transfer \$272,500 of existing budgets and \$32,000 from General Fund reserves to appropriate budget for four Parks and Recreation projects. Countywide **(Timothy Jecks, Management & Budget Director)** Requesting Department- Parks and Recreation [2025-545](#)
22. Approve and authorize the Chairman to execute a Resolution implementing Budget Amendment (BAR) #25-038 in the Mobility Fee Core District Fund to transfer \$94,253 from reserves for final design for Amanda Street Improvements. Countywide **(Timothy Jecks, Management & Budget Director)** Requesting Department - Public Works [2025-519](#)

23. Approve and authorize the Chairman to execute a Resolution implementing Budget Amendment (BAR) #25-039 in the 2014 Infrastructure Sales Tax Fund to transfer \$170,127 from reserves for the Mobility Fee Study. Countywide (**Timothy Jecks, Management & Budget Director**) Requesting Department - Public Works

[2025-520](#)

Public Works

24. A proposed Stipulated Order of Taking and Final Judgment Settlement in the amount of \$896,625 between Seminole County and 150 Oxford Road, LLC and Dermatology Billing Associates, Inc. regarding Parcel 104 of the Oxford Road Improvement Project and as part of eminent domain proceedings in Seminole County Case Number 2021-CA-2978. District4 - Lockhart (**John Slot, Public Works Director**) [2025-457](#)
25. Approve and authorize the Chairman to execute a Wetlands Mitigation Credit Purchase Agreement in the amount of \$587,400.00 for the purchase of mitigation bank credits required for the Slavia Road Improvement Project, from Red Bug Lake Road to Aloma Ave (S.R. 426), CIP # 01785146. District1 - Dallari and District2 - Zembower (**John Slot, Public Works Director**) [2025-473](#)
26. Request Board approval to submit a grant application to the U.S. Department of Transportation for the FY25 Safe Streets and Roads for All grant requesting up to \$10,000,000 for purchase and installation of safety equipment for traffic signals including Connecting Vehicle (CV) Road Side Units, Intersection Movement Cameras (IMCs), CCTV Cameras, and Uninterruptible Power Supplies (UPSs) throughout the County. Countywide (**John Slot, Public Works Director**) [2025-517](#)
27. Request Board approval to submit a grant application to the Florida Division of Emergency Management, Federal Emergency Management Agency (FEMA), through the Hazard Mitigation Grant Program (HMGP) for Hurricane Milton. The application requests up to \$6 million in federal funding for the Lincoln Heights-Ravenna Park Flood Drainage Improvement project. Additionally, authorize the County Manager or designee to execute all grant documents associated with the grant application. The County will be responsible for a 25% match, which will be funded through the sales tax revenue. Countywide (**John Slot, Public Works Director**) Requesting Department - Public Works [2025-533](#)

Resource Management

28. Approve and authorize the Chairman to sign a Supplemental Resolution authorizing the issuance of Water and Sewer Revenue Refunding Bonds, Series 2025A (the “2025A Bonds”) in an amount not to exceed \$120,000,000 to defease and refund all outstanding Water and Sewer Revenue Bonds, Series 2010A (the “2010A Bonds”) and Water and Sewer Revenue Refunding Bonds, Series 2015A (the “2015A Bonds”) and together with the 2010A Bonds, the “Refunded Bonds”) and approve all forms, related documents and their execution. Countywide (**Lorie Bailey Brown, CFO/Resource Management Director**) Requesting Department - Utilities [2025-530](#)
29. Approve and authorize the Chairman to sign a Resolution confirming the Non-Ad Valorem Variable Rate Assessments for Tax Year 2025. Countywide (**Lorie Bailey Brown, CFO/Resource Management Director**) [2025-512](#)
30. Award RFP-604985-25/LTT Worker's Compensation Claims & Litigation to Broussard, Cullen, & Eldridge, P.A., Orlando, FL an estimated amount of \$100,000 annually, and authorize the Purchasing and Contracts Division to execute the contract. (**Stephen Koontz, Resource Management Deputy Director**) Requesting Department - Resource Management [2025-487](#)
31. Award RFP-604986-25 Legal Services for Tort Litigation to Dean, Ringers, Morgan & Lawton, P.A., Orlando, FL, at an estimated annual amount of \$200,000, and authorize the Purchasing and Contracts Division to execute a Term Contract. Countywide (**Stephen Koontz, Resource Management Deputy Director**) Requesting Department - Resource Management [2025-488](#)

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32. Award RFP-604988-25 Mosquito Aerial Adulticiding and Larviciding Services to Clarke Environmental Mosquito Management, Inc., Kissimmee, FL, with an estimated annual usage of \$75,000 and authorize the Purchasing and Contracts Division to execute a Term Contract. **(Stephen Koontz, Resource Management Deputy Director)** Requesting Department - Environmental Services [2025-506](#)
33. Approve Amendment #2 RFP-603870-20/BJC Third Party Administration to Davies Claims North America, Inc., Lakewood Ranch, FL, to extend the term of the original agreement for an additional 2 years (\$191,700 for FY26). Countywide **(Stephen Koontz, Resource Management Deputy Director)** Requesting Department- Resource Management [2025-514](#)
34. Waive the procurement process and authorize Single Source Procurement SS-605001-25/GCM - Repairs for Caterpillar Equipment to Ring Power Corp, Orlando, FL and authorize the Purchasing and Contracts Division to issue Purchase Orders. The estimated annual usage is \$99,000. **(Stephen Koontz, Resource Management Deputy Director)**; Requesting Department - Fleet Maintenance [2025-515](#)
35. Award RFP-604828-24/MHH - Term Contract for Risk Management Information System to Origami Risk, LLC; Chicago, IL. and authorize the Purchasing and Contracts Division to execute the Agreement. The estimated annual usage is \$160,000. Countywide **(Stephen Koontz, Resource Management Deputy Director)** Requesting Department- Resource Management [2025-516](#)

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36. Award IFB-604996-25/LAS- Term Contract for Mobile Hydraulic Hose and Cylinder Repairs to Kraken Hydraulics LLC, Eustis, FL, Southern Hydraulics LLC, Kissimmee, FL, Tek Fluid Power LLC, Altamonte Springs, FL, & Truck and Equipment Source LLC, New Smyrna Beach, FL at an estimated annual amount of \$60,000 and authorize the Purchasing and Contracts Division to execute the agreements. (**Stephen Koontz, Deputy Director of Resource Management**) Requesting Department - Fleet and Facilities [2025-521](#)
37. Approve the proposed negotiated settlement in the Kaprow v. Seminole County Supervisor of Elections matter (Case No. 2024-CA-1340) for the total amount of \$150,000. Countywide (**Ralph Caravello, Risk Manager**) [2025-518](#)

Utilities

38. Request Board approval to submit grant applications to the Florida Department of Environmental Protection (FDEP) for the Clean Water State Revolving Fund (CWSRF) special funding for Hurricane Helene and Milton requesting up to \$30 million loan for resiliency of the Greenwood Lakes Water Reclamation Facility; and authorize the County Manager or designee to execute all grant documents associated with the grant application. Countywide (**Johnny Edwards, Utilities Director**) [2025-577](#)

V. REGULAR AGENDA

39. Opioid/CORE Funding Opportunities (**John Greenwood, Goldfinch**) [2025-553](#)
40. Midway Drainage Improvement Project Update (**John Slot, Public Works Director**). [2025-507](#)
41. **Reduction of Lien Request** - Consideration of Applicant, Miguel A Leon's, request for a total waiver, due to financial and medical hardship, of two code enforcement liens (Case # 19-112-CEB & 19-113-CEB) to \$0.00. The subject property is located at 1208 Helen Street, Apopka, Florida, 32703, Tax Parcel ID: 17-21-29-512-0000-0540, District3 - Constantine (**Alexis Valle, Code Enforcement Office Clerk**) [2025-286](#)
42. **Reduction of Lien Request** - Consideration of Applicant, Earlene Landingham's, request for a total waiver, due to financial and medical hardship, of a Code Enforcement lien (Case # 18-110-CEB) to \$0.00. The subject property is located at 118 Plymouth Avenue, Altamonte Springs, FL 32701, Tax Parcel ID: 07-21-30-505-0A00-0020, District4 - Lockhart (**Alexis Valle, Code Enforcement Clerk**) [2025-472](#)

VII. PUBLIC HEARING AGENDA**Accept Proofs of Publication****Ex Parte Disclosure**

Public Hearings - Quasi - Judicial

43. **Tehran Hookah Lounge Special Exception** - Consider a [2025-392](#)
Special Exception for an alcoholic beverage establishment in
the PD (Planned Development) district on four (4) acres,
located on the southwest corner of Aloma Avenue and Deep
Lake Road; BS2025-01 (Denise Morrill, Applicant) District1 -
Dallari (**Hilary Padin, Planner**)

IX. COUNTY ATTORNEY'S REPORT**IX. COUNTY MANAGER'S REPORT AND STAFF PRESENTATIONS****X. DISTRICT COMMISSIONER REPORTS**

District 5 - Commissioner Herr

District 1 - Commissioner Dallari

District 3 - Commissioner Constantine

District 4 - Commissioner Lockhart

44. Approve the District 4 appointment of Susan Kellicut to the [2025-556](#)
Library Advisory Board fulfilling a vacancy with the term
1/1/2024 - 12/31/2025.

District 2 - Chairman Zembower

45. Approve the District 2 appointment of Jason Ware to the Parks [2025-557](#)
and Preservation Advisory Committee fulfilling a vacancy with
the term 1/1/2025 - 12/31/2026.

XI. CHAIRMAN'S REPORT

46. Approve the BCC at-large appointments of Jesse Phillips and [2025-559](#)
Lucas Ferrer to the MetroPlan Orlando Community Advisory
Committee.
47. Approve the BCC at-large reappointments of Kelly Welch and [2025-558](#)
Debbie Owens to the Health Council of East Central Florida.
48. Request for nomination for election of a Commissioner as [2025-588](#)
"Chairman to the VAB".

XII. PUBLIC COMMENT (Items not Related to the Agenda)**XIII. ADJOURN BCC MEETING**

PERSONS WITH DISABILITIES NEEDING ASSISTANCE TO PARTICIPATE IN ANY OF THESE PROCEEDINGS SHOULD CONTACT THE HUMAN RESOURCES, ADA COORDINATOR 48 HOURS IN ADVANCE OF THE MEETING AT 407-665-7940.

FOR ADDITIONAL INFORMATION REGARDING THIS NOTICE, PLEASE CONTACT THE COUNTY MANAGER'S OFFICE, AT 407-665-7219. PERSONS ARE ADVISED THAT, IF THEY DECIDE TO APPEAL DECISIONS MADE AT THESE MEETINGS/HEARINGS, THEY WILL NEED A RECORD OF THE PROCEEDINGS AND FOR SUCH PURPOSE, THEY MAY NEED TO INSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED, PER SECTION 286.0105, FLORIDA STATUTES.