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<b>Order Date</b>	May 20, 2026
<b>Order Valid If Signed By</b>	<b>Jun 25, 2026</b>

Customer Information					
<b>Customer</b>	Seminole County, FL	<b>Contact</b>	George Woodring	<b>Billing Contact</b>	
<b>Address</b>	1101 S. 1st st.	<b>Title</b>	Grants Administrator	<b>Title</b>	
<b>City, St, Zip</b>	Sanford, FL 32771	<b>Email</b>	gwoodring@seminolecountyfl.gov	<b>Email</b>	
<b>Phone</b>	407-665-000			<b>PO # (If any)</b>	

This Service Order will be contracted through...	
<b>Procurement Aggregator</b>	<b>ClearGov Contract</b>
Buyboard	Buyboard Proposal No. #792-26

The Services you will receive and the Fees for those Services are...		
<b>Customer Annual Budgeted Expenditures - All Funds Total</b>	<b>\$800,000,000</b>	
<b>Setup Services</b>	<b>Tier / Rate</b>	<b>Service Fees</b>
Grants Management ClearGov Setup: Includes activation, onboarding, and training for ClearGov solutions	Tier 6B	\$ 15,000.00
<b>Total ClearGov Setup Service Fee - Billed ONE TIME</b>		<b>\$ 15,000.00</b>
<b>Subscription Services</b>	<b>Tier / Rate</b>	<b>Service Fees</b>
ClearGov Grants Management - Civic Edition	Tier 6B	\$ 45,000.00
<b>Total ClearGov Subscription Service Fee - Billed ANNUALLY IN ADVANCE</b>		<b>\$ 45,000.00</b>
<b>Special Terms</b>	<b>Applies to</b>	<b>Amount</b>
See attached Early Adopter Program Addendum + Statement of Work	-- N/A --	\$ -

ClearGov will provide your Services according to this schedule...			
Period	Start Date	End Date	Description
<b>Setup</b>	Oct 1, 2026	Oct 1, 2026	ClearGov Setup Services
<b>Initial</b>	Oct 1, 2026	Sep 30, 2031	ClearGov Subscription Services

To be clear, you will be billed as follows...		
Billing Date(s)	Amount(s)	Notes
Oct 1, 2026	\$15,000.00	One-time Set-up Fee
Oct 1, 2026	\$45,000.00	Annual Subscription Fee: General Availability*
Oct 1, 2027	\$46,350.00	Annual Subscription Fee: General Availability*
Oct 1, 2028	\$47,740.50	Annual Subscription Fee: General Availability*
Oct 1, 2029	\$49,172.72	Annual Subscription Fee: General Availability*
Oct 1, 2030	\$50,647.90	Annual Subscription Fee: General Availability*

**\*General Availability and Billing.** The parties acknowledge that October 1, 2026 is the target General Availability ("GA") date for the Product. If GA occurs prior to October 1, 2026, Company will invoice Customer upon GA release, and fees will be prorated for the remainder of the then-current Subscription Term. If GA occurs after October 1, 2026, billing will be deferred until the actual GA release date, and fees will be prorated accordingly. Company shall determine GA release in its reasonable discretion.

Additional subscription years and/or renewals will be billed annually in accordance with pricing and terms set forth herein.

Billing Terms & Conditions		
<b>Valid Until</b>	<b>Jun 25, 2026</b>	Pricing set forth herein is valid only if ClearGov Service Order is executed on or before this date.
<b>Payment</b>	<b>Net 30</b>	All invoices are due Net 30 days from the date of invoice.
<b>Initial Period Rate Increase</b>	3% per annum	During the Initial Service Period, the Annual Subscription Service Fee shall automatically increase by this amount.
<b>Rate Increase</b>	6% per annum	After the Initial Service Period, the Annual Subscription Service Fee shall automatically increase by this amount.

General Terms & Conditions	
<b>Statement of Work</b>	ClearGov and Customer mutually agree to the ClearGov Service activation and onboarding process set forth in the attached Statement of Work. Please note that ClearGov will not activate and/or implement services for any Customer with outstanding balance past due over 90 days for any previous subscription services.
<b>Taxes</b>	The Service Fees and Billing amounts set forth above in this ClearGov Service Order <b>DO NOT</b> include applicable taxes. In accordance with the laws of the applicable state, in the event that sales, use or other taxes apply to this transaction, ClearGov shall include such taxes on applicable invoices and Customer is solely responsible for such taxes, unless documentation is provided to ClearGov demonstrating Customer's exemption from such taxes.
<b>Term &amp; Termination</b>	Subject to the termination rights and obligations set forth in the ClearGov BCM Service Agreement, this ClearGov Service Order commences upon the Order Date set forth herein and shall continue until the completion of the Service Period(s) for the Service (s) set forth herein. Each Service shall commence upon the Start Date set forth herein and shall continue until the completion of the applicable Service Period.
<b>Auto-Renewal</b>	After the Initial Period, the Service Period for any ClearGov Annual Subscription Services shall automatically renew for successive annual periods (each an " <b>Annual Term</b> "), unless either Party provides written notice of its desire not to renew at least sixty (60) days prior to the end of the then current Annual Term.
<b>Agreement</b>	The signature herein affirms your commitment to pay for the Service(s) ordered in accordance with the terms set forth in this ClearGov Service Order and also acknowledges that you have read and agree to the terms and conditions set forth in the ClearGov BCM Service Agreement found at the following URL: <a href="http://www.ClearGov.com/terms-and-conditions">http://www.ClearGov.com/terms-and-conditions</a> . This Service Order incorporates by reference the terms of such ClearGov BCM Service Agreement.

Customer	
<b>Signature</b>	
<b>Name</b>	George Woodring
<b>Title</b>	Grants Administrator

ClearGov, Inc.	
<b>Signature</b>	
<b>Name</b>	Michael Mattson
<b>Title</b>	Chief Revenue Officer

**Please e-mail signed Service Order to [Orders@ClearGov.com](mailto:Orders@ClearGov.com) or Fax to (774) 759-3045**

Order Type (ClearGov Internal Use Only)		
<b>Select Order Type for this Service Order</b>	NL	<b>If XS: Original Service Order Date</b>

## Early Adopter Program Addendum

### 1. Program Participation

Customer agrees to participate as an early adopter of Company's new **Grants Management Product** ("**Product**").

### 2. Fees and Terms

- **Early Adopter Period:** Customer will receive access to the Product at **no additional cost**.
- **General Availability:** Upon general availability, Customer will be charged according to the attached Service Order Form.
  - Except as expressly stated above, all other pricing, billing, and payment terms of the Agreement remain unchanged.

### 3. Customer Commitments

As part of the Early Adopter Program ("**Program**"), Customer agrees to:

1. Participate in **biweekly feedback sessions** for the first **three (3) months** of the Program;
2. Provide **structured feedback** on usability, data quality, and feature performance;
3. Provide a **testimonial** upon successful implementation;
4. Participate in **case studies and webinars** coordinated by Company;
5. Serve as a **customer reference** and grant Company permission to use Customer's **name and logo** in marketing and promotional materials.

### 4. Product Availability

Customer acknowledges that the Product is in early-release state and may be subject to updates, modifications or refinements during the Program period. Company will use commercially reasonable efforts to maintain service quality and communicate material changes.

### 5. No Other Changes

Except as expressly modified in this Addendum, all terms and conditions of the Agreement remain in full force and effect.

# STATEMENT OF WORK

## Grant Management Module

### Early Access Program (EAP)

*Subject to Change · Pre-General Availability*

Customer	Vendor
Seminole County, Florida	ClearGov, Inc.
Board of County Commissioners	cleargov.com

Document Type	Effective Date	SOW Version
EAP Statement of Work	July 1 2026 (Pending Execution)	v1.0 — Preliminary

#### **⚠️ EARLY ACCESS PROGRAM — IMPORTANT NOTICE**

This Statement of Work governs Customer’s participation in ClearGov’s Early Access Program (EAP) for the Grant Management Module. The EAP is a pre-general-availability program. Features, timelines, and specifications described herein reflect current product direction and are subject to change as the product matures. This SOW does not constitute a commitment to a generally available (GA) product.

Upon General Availability of the ClearGov Grant Management Module, the parties may execute a separate GA Statement of Work superseding this document, which Seminole County may execute at its election.

## 1. Background & Purpose

The purpose of this Statement of Work is to define the scope of Seminole County’s participation in the ClearGov Grant Management EAP, the mutual obligations of both parties, the anticipated program timeline, and the terms governing this pre-production engagement. This SOW is designed to satisfy Seminole County’s IT governance and board approval requirements while accurately representing the nature of the EAP program.

Seminole County’s participation as an EAP client directly shapes the ClearGov Grant Management Module. As a design partner, Seminole County will have direct access to the ClearGov product team, priority influence over feature prioritization, and EAP-specific pricing in recognition of this early partnership.

## 2. Scope of Work

ClearGov will provide Seminole County access to the Grant Management Module EAP environment, including the feature areas listed below. All features are in active development. Specific capabilities, user interface, and workflows are subject to change based on product development progress and EAP feedback.

### ⚠️ **EARLY ACCESS PROGRAM — IMPORTANT NOTICE**

The features listed below represent the intended scope of the EAP program at time of execution. As an EAP participant, Seminole County acknowledges that individual features may be released incrementally, may change in implementation, or may be re-scoped based on product development findings. ClearGov will communicate material changes to scope in writing with reasonable advance notice.

Module / Feature Area	Description
<b>Grant Register</b>	Centralized register of all active grants across Seminole County departments.
<b>Task Management &amp; Deadline Tracking</b>	Automated task assignment, deadline reminders, and calendar views. Configurable notification workflows to ensure no reporting or compliance deadline is missed.
<b>Document Repository</b>	Centralized document storage per grant, with automatic aggregation of attachments across tasks and a complete file history.
<b>Role-Based Access Control</b>	Granular permission management — admin, contributor, and view-only roles configurable at the individual grant level across the grants team and department staff.
<b>Audit Trail</b>	Complete, immutable log of all actions taken within each grant record: who applied, who approved, who submitted, what changed and when.
<b>Basic Financial Tracking</b>	Provides grant-level financial visibility.
<b>Reporting Dashboard</b>	Cross-department grant status dashboard providing consolidated visibility into all active grants, pending deadlines, and financial tracking across the portfolio.
<b>ERP integration</b>	ERP integration with Tyler ERP Pro, JD Edwards via SFTP-based ETL file extracts.

### 2.1 Out of Scope for EAP

The following items are explicitly out of scope for the EAP period and will be evaluated for inclusion in the GA product roadmap:

- SEFA / Single Audit automated export (manual reporting support available during EAP)
- Custom API development or bespoke integrations
- Multi-agency or inter-governmental data sharing

ClearGov and Seminole County agree to revisit integration scope upon General Availability, at which time a GA Statement of Work will define production integration commitments.

## 3. Early Access Program Terms

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Seminole County's engagement is structured as an Early Access Program (EAP) participation, not a general availability product purchase. The following terms govern this distinction.

### 3.1 Nature of the EAP Engagement

- Seminole County is participating as a design partner in a pre-production product program.
- The Grant Management Module is not yet generally available. Features, workflows, and data structures are actively being developed.
- Seminole County will have access to a dedicated EAP environment. Production data may be used with appropriate data handling agreements in place.
- EAP access is provided at a reduced Early Access price in recognition of the design partnership, feedback commitment, and inherent flexibility required of EAP participants.

### 3.3 ClearGov Obligations During EAP

- Provide a dedicated ClearGov product contact for Seminole County for the duration of the EAP.
- Communicate planned feature releases, significant scope changes, and known issues in writing with reasonable advance notice.
- Prioritize Seminole County feedback in the product development backlog, with written acknowledgment of all submitted feedback items.
- Protect all county data in accordance with ClearGov's data security and privacy standards.
- Not make any Seminole County data or feedback publicly identifiable without prior written consent.

## 4. Estimated Program Timeline

The following timeline represents the anticipated EAP program schedule. Dates are targets and may shift based on product development progress. ClearGov will provide written notice of any material timeline changes with a minimum of 15 business days advance notice where operationally feasible.

Phase	Timeline	Activities
Phase 1	July– August 2026	EAP Onboarding. Account setup, team orientation, initial data configuration. Kickoff meeting with ClearGov product team. Identification of priority workflows for Seminole County.
Phase 2	August– October 2026	Core Feature Access. Task management, document repository, deadline tracking, and role-based access, audit trail. Active use and structured feedback cycles.
Phase 3	October– November 2026	Advanced Features & Reporting. Financial tracking and reporting dashboard. Feedback incorporated into GA roadmap.
Phase 4	November 2026+	GA Evaluation.

### **⚠️ EARLY ACCESS PROGRAM — IMPORTANT NOTICE**

Timeline Note: Seminole County's board approval and budget cycle deadline of October 2026 has been noted by ClearGov. ClearGov will make reasonable efforts to ensure Phase 3 features are accessible to Seminole County no later than September 2026 to support internal evaluation ahead of the October budget gate. This commitment is subject to EAP program development progress.

## 5. Roles & Responsibilities

ClearGov Responsibilities	Seminole County Responsibilities
Provision and maintain EAP environment	Designate primary EAP point of contact
Provide dedicated product contact	Participate in monthly feedback sessions
Deliver onboarding and configuration support	Complete onboarding tasks within agreed timelines
Communicate feature releases and changes in writing	Provide structured feedback within 10 business days of feature releases
Acknowledge and triage all submitted feedback	Notify ClearGov of bugs or unexpected behavior promptly
Protect Seminole County data per ClearGov security standards	Ensure authorized personnel only access the EAP environment
Present product upon General Availability	Evaluate and respond to GA