

SPECIAL EVENT PERMIT

Failure to obtain required permits revokes this approval.

PERMIT NO: 25-45000006

In accordance with Section 30.6.4.2 of the Land Development Code of Seminole County, no special event may be permitted for more than fourteen (14) consecutive days, and no parcel of land will be permitted to have more than five (5) special events in any twelve (12) month period, unless otherwise authorized by the Board of County Commissioners.

BCC DATE	September 9, 2025
APPLICANT	Steve DeLoach, Authorized Agent
SITE ADDRESS	5525 Wayside Drive; Sanford 32771
ESTABLISHMENT	Saint Andrews Chapel
PARCEL ID	30-19-30-522-0000-0010
SIZE IN ACRES	7.76 acres

DESCRIPTION OR NAME OF EVENT: Saint Andrews 2025 Fall Festival

TO BE HELD ON: Saturday, November 15, 2025

BETWEEN THE HOURS OF: 2:00 p.m. and 6:00 p.m.

NUMBER OF ATTENDEES: 1,000 attendees at any given time

EVENTS DURING THE LAST TWELVE (12) MONTHS INCLUDING THIS EVENT: One (1)

The Board of County Commissioners determined that the proposed event is reasonably compatible with nearby existing development and does not pose an unreasonable safety or health risk for patrons or neighbors. This permit will be subject to the following conditions:

1. The Event hours will be 2:00 p.m. to 6:00 p.m. on November 15, 2025.
2. The number of attendees will not exceed 1,000 guests at any given time.
3. Amplified sound is permitted in association with microphones and speakers used by a live band during the hours of 2:00 p.m. through 6:00 p.m. Amplified sound will cease at 6:00 p.m.
4. Tents and temporary electrical equipment/installation will require all applicable County permits and inspections as required through the Building Division.

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5. Applicant to submit the following to the County's Fire Prevention Bureau: Tent and canopy permits, offsite parking and public safety access plan, and food service vendor information.
6. Applicant to contact the County's Fire Prevention Bureau forty-eight (48) hours prior to the Event to schedule an inspection for compliance with all fire code requirements.
7. Access around the perimeter of the Event must remain open to allow for emergency apparatus, including: (a) fire apparatus access roads shall be twenty (20) feet wide, clearly marked and unobstructed; and (b) fire apparatus access roads shall be provided so that no area of the Event is greater than 150 feet (foot travel) from Fire Department vehicle access.
8. A minimum of one (1) portable fire extinguisher rated at least 2A10BC shall be located within seventy-five (75) feet travel distance of the food and beverage service areas of the Event.
9. Trash receptacles will be available throughout the site in addition to recycling centers. Sanitation stations will be available throughout the site, including one (1) dumpster.
10. This Event is located within the Urban Bear Management Area. All Special Events that occur outside must be kept free from the accumulation of refuse. All refuse must be collected from the grounds and must be secured within the appropriate Bear Resistant Refuse Container, secured within a secured structure, or removed from the Urban Bear Management Area to an appropriate disposal site at the close of each day's activities.
11. Restroom facilities will be provided by on-site bathrooms. (Exhibit A)
12. Public ingress and egress to the Event will be via Wayside Drive and Ligonier Court. Ingress and egress to the site for set-up of the Event will also be via Wayside Drive and Ligonier Court. (Exhibit A)
13. Parking will be provided in the existing designated onsite parking area. There will not be any off premise parking.
14. Security and traffic control will be provided by Seminole County Sheriff's Office personnel as follows: Two (2) officers for November 15, 2025, from 2:00 p.m. to 6:00 p.m. during the event.
15. The Event must be in compliance with the attached Site Plan Exhibit A and Exhibit B.
16. Indemnification: Applicant, by accepting the Special Event Permit shall, at its own cost and expense, hold harmless, defend and indemnify Seminole County, its



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officials, boards, agents and employees from any and all claims, demands, actions and causes of action, losses, damages, liabilities, cost, expenses, and court costs, including, without limitation, interest, penalties, and attorneys' fees which may accrue by reason of Applicant's acts or omissions of negligence, gross negligence or intentional torts, or misconduct of Applicant, its officers, directors, agents, employees or contractors arising out of or in conjunction with the permit(s) issued.

Approved by the Board of County Commissioners on September 9, 2025.

Jay Zembower
Chairman

Date: _____