

Information Security And Artificial Intelligence Policy

June 23, 2026

Purpose of Presentation

- To review Section 26.5 Information Security And Artificial Intelligence Policy of the Seminole County Administrative Code and summarize updates including the addition of Section D Artificial Intelligence.

Summary of Updates

- Removed outdated language
- Clarified role of CIO and Information Security Division Manager
- Referenced state statutes reinforcing security training and security reporting requirements
- Updated Policy to include Artificial Intelligence Guidelines

Section 26.5 D – Artificial Intelligence

- Only use approved AI platforms
- Review and approve all content created by AI
- Review contracts for county data being used in vendor AI platforms
- AI to be used responsibly and to not harm the public or county
- Appropriate controls will be implemented to protect data
- Unacceptable Uses:
 - Do not put confidential information (e.g. SSN, Credit Card, HIPAA, or PII) into any AI platform
 - User must deidentify information before using AI platform

Recommendation:

- Staff requests the Board approve and authorize the Chairman to execute a Resolution amending the Seminole County Administrative Code by revising section 26.5 (Information Security/Data Access Policy); and providing an effective date.