



## SEMINOLE COUNTY, FLORIDA Board of County Commissioners

### Meeting Agenda

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Tuesday, January 13, 2026

9:30 AM

BCC Chambers

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Please silence all cell phones/electronic devices

#### I. CALL TO ORDER

Chairman Andria Herr

#### II. INVOCATION & PLEDGE OF ALLEGIANCE

Pastor Ron Williams, Palmetto Ave Baptist Church

#### III. AWARDS, PRESENTATIONS AND PROCLAMATIONS

1. Proclamation proclaiming Sergeant Jerry Jordan, United States Marine Corps as Seminole County's January Veteran of the Month. (**Sergeant Jerry Jordan, United States Marine Corps**) [2025-1129](#)
2. Recognition of Eric Moore for Winning the Florida Association of Counties January Calendar Photo Contest [2026-0032](#)
3. Resolution honoring the Lake Mary High School football team for winning the 2025 7A Florida State championship [2026-0035](#)
4. Resolution honoring the Oviedo High School girls volleyball team for winning the 2025 6A Florida State championship [2026-0034](#)

**IV. CONSENT AGENDA – PUBLIC PARTICIPATION**

Florida law provides that members of the public shall be given a reasonable opportunity to be heard on propositions before the Board of County Commissioners, except when the Board is acting on emergency or ministerial matters or conducting a meeting exempt from the requirements of the Sunshine Law. Individuals shall be permitted three (3) minutes each for public participation, or six (6) minutes when the individual is an official representative of a formal association or group. The Chairman may modify the maximum time for public participation, at his sole discretion, when appropriate.

Public participation on quasi-judicial or other public hearing items will occur during the Board's consideration of those items this afternoon. Public participation on pending procurement matters or on non-agenda items shall not be permitted at this time. Members of the public desiring to make public comment must fill out a speaker form and present the form to staff. Forms are available in the lobby.

**Public Comment****Constitutional Officers – Consent Agenda (Item No. 5.)**

5. Expenditure Approval Lists dated November 26 and December 3, 10, and 17, 2025; Payroll Approval Lists dated December 4 and 18, 2025; and BCC Official Minutes dated November 18, 2025. (**Jenny Spencer, CPA, MAcc, CGFO, and CFE, Director - Comptroller's Office**) [2026-0029](#)

**County Manager's Consent Agenda (Items No. 6 - 18)****County Manager's Office**

6. Approve and authorize the Chairman to execute the negotiated Collective Bargaining Agreement between Seminole County and the Bargaining Unit Local 3254 for Battalion Chiefs/B Unit. Countywide (**Tricia Johnson, Deputy County Manager**) [2026-0004](#)
7. Approve and authorize the Chairman to execute a Proclamation proclaiming January 18 - January 24, 2026 as National CRNA Week in Seminole County, Florida (**Michael Tran, MSN, CRNA, APRN**) [2026-0033](#)

8. Approve and authorize the Chairman to execute a Settlement Agreement and Mutual Release between Seminole County, CIC Construction Group USA, LLC, and Schenkel & Shultz, Inc. for the Fire Station #39 project. (**Kristian Swenson - County Manager's Office**) [2026-0040](#)

**County Attorney's Office**

9. Approve and authorize the Chairman to execute a Resolution of the Board of County Commissioners of Seminole County, Florida, approving, solely for the limited purposes of Section 147(f) of the Internal Revenue Code, the expenditure of the proceeds of the Osceola County Housing Finance Authority ("OCHFA") not to exceed \$27,500,000 of its Revenue Bond Series (San Jose Apartment Project) for the purpose of providing funds to finance a multifamily residential rental project (121 residential units) located in Seminole County at 2353 Winter Woods Blvd., Winter Park, Florida 32792, as further described in the Resolution; and providing an effective date. **(Kate Latorre, County Attorney)** [2026-0013](#)

**Administrative Services**

10. Award IFB-5122-25/MSM Fire Department Janitorial Supplies to Cypress Supply, Inc. Longwood, FL at an estimated annual amount of \$105,000.00 and authorize the Purchasing and Contracts Division to execute the Agreement. Countywide **(Stephen Koontz, Administrative Services Deputy Director)** Requesting Department - Fire [2026-0001](#)

11. Approve ranking and authorize staff to negotiate the Management Fee and Pre-Construction Services Fee in accordance with Section 287.055, Florida Statutes, the Consultants Competitive Negotiations Act, and authorize the Purchasing and Contracts Division to execute one (1) Agreement, and Work Order No. 1 for Pre-Construction Services under PS-6780-25/LNF - Construction Manager at Risk (CMAR) for Seminole County Medical Examiner's Office. Countywide **(Stephen Koontz, Administrative Services Deputy Director)** Requesting Department/Division - Fleet and Facilities [2026-0016](#)

12. Approve Amendment #1 to RFP-604939-25/LAS- Term Contract for Boombah Sports Complex Artificial Turf Field Replacement to Astro Turf Corporation, Dalton, GA. and authorize the Purchasing and Contracts Division to execute the amendment and approve and authorize the Chairman to execute a Resolution implementing the Budget Amendment Request (BAR) #26-015 in the Tourism Parks 1, 2, 3 Cent Fund and the Tourism Sports 4&6 Cent Fund to transfer \$7,585,253 from reserves. (**Stephen Koontz, Administrative Services Deputy Director**) Requesting Department - Parks and Recreation [2026-0021](#)

13. Waive the procurement process and authorize Sole Source Procurement SS-5118-25/GCM - E-Warrants to Cloud Gavel, LLC, Baton Rouge, LA; authorize the Purchasing and Contracts Division to issue Purchase Orders; and approve and authorize the Chairman to execute a Resolution implementing the Budget Amendment Request (BAR) #26-010 in the amount of \$80,000.00 to appropriate an interfund transfer from General Fund Reserves to the Court Support Technology Fee Fund. (**Stephen Koontz, Administrative Services Deputy Director**) Requesting Department - Information Technology [2025-985](#)

14. Approve and authorize the Chairman to execute a Purchase Agreement related to Project Parcel #1-906 for a drainage easement necessary for the Midway Drainage Improvement Project (75 ± SF) between Ferina Edwards and Seminole County for \$1,530.00, as full settlement and any other claim for compensation from which Seminole County might be obligated to pay relating to the parcel. District5 - Herr (**Stephen Koontz, Administrative Services Deputy Director**) Requesting Department - Public Works [2025-1156](#)

**Management and Budget**

15. Approve and authorize the Chairman to execute a Resolution implementing Budget Amendment (BAR) # 26-016 in the 2001 and 2014 Infrastructure Sales Tax Funds to transfer funding in the amount of \$2,218,510 of existing budget for the Deleon Street Drainage Improvement Project. District2 - Zembower (**Timothy Jecks, Management & Budget Director**) Requesting Department - Public Works [2026-0022](#)

16. Approve and authorize the Chairman to execute a Resolution implementing Budget Amendment Request (BAR) #26-013 in the Major Projects Fund to appropriate funding in the amount of \$190,000, from reserves, to replace the Uninterruptible Power Supply (UPS) at the Seminole County Clerk of Court Records Center, and for additional funding required to replace the Distributed Antenna System (DAS) in the Jail and Criminal Justice Center. Countywide (**Timothy Jecks, Management & Budget Director**) Requesting Department - Emergency Management [2026-0023](#)

**Office of Economic Development and Tourism**

17. Approve and authorize the Chairman to execute a Resolution recognizing the importance of Team Orlando and the PEO STRI for the Modeling, Simulation & Training (MS&T) industry in Seminole County. Countywide (**Gui Cunha, Economic Development & Tourism Director**) [2025-1069](#)

**Parks and Recreation**

18. Approve and authorize the Chairman to execute the Second Amendment to the Facilities Use Agreement between Seminole County and Flock Fitness, LLC to provide additional recreational fitness programs to Seminole County residents. Countywide (**Rick Durr, Parks and Recreation Director**) [2026-0030](#)

**V. REGULAR AGENDA**

19. SCOUT Update (**Kristian Swenson, Assistant County Manager**) [2026-0051](#)

20. Website Redesign Project Update (**Chris Patton, Communications Director**) [2026-0052](#)

**VI. WORKSESSION**

21. Work Session - Basin Study - Lake Monroe and Big/Little Econlockhatchee (**Joe LoFaso, Chief Design Engineer**) [2025-947](#)

**Public Comment**

**Recess BCC Meeting Until 1:30 P.M.**

**Reconvene Meeting at 1:30 P.M.**

**VII. PUBLIC HEARING AGENDA****Accept Proofs of Publication****Ex Parte Disclosure****Public Hearings - Quasi - Judicial**

22. **Marsden Building PD Rezone**- Consider a Rezone from C-2 (General Commercial) to PD (Planned Development) for a proposed office and warehouse building on approximately 0.47 acres, located on the southeast corner of Division Street and Wells Avenue; (Z2025-07); (Daniel Marsden, Applicant). District4 - Lockhart (**Kaitlyn Apgar, Senior Planner**) [2025-1141](#)

Applicant Comment

Public Comment

23. **Vantage Bank Special Exception** - Consider a Special Exception to allow the use of a bank in the OP (Office) zoning district on approximately 1.52 acres, located on the corner of SR 434, and East of Lake Brantley Dr; BS# 2025-12 (Vanessa Johnson - Vantage Properties, LLC, Applicant) District3 - Constantine (**Annie Sillaway, Principal Planner**) [2025-1142](#)

Applicant Comment

Public Comment

**Public Hearings - Legislative**

24. **FY 2025/26 Grant and Project Carryforward Budget Amendment Resolution** - Approve and authorize the Chairman to execute a Resolution implementing Budget Amendment Request (BAR) #26-008 in the amount of \$516,686,432 to carryforward available balances for existing projects, grants, associated revenues, and assigned FY2025/26 Beginning Fund Balances. Countywide (**Timothy Jecks, Management and Budget Director**) [2026-0005](#)

Public Comment

**IIX. COUNTY ATTORNEY'S REPORT**

**IX. COUNTY MANAGER'S REPORT AND STAFF PRESENTATIONS**

**X. BOARD APPOINTMENTS**

25. Approval of At-Large Board Appointment [2026-0050](#)

26. Approval of Regional Board Appointment	<a href="#"><u>2026-0039</u></a>
27. Approval of the District 3 Board Appointments	<a href="#"><u>2026-0057</u></a>
28. Approval of District 4 Board Appointment	<a href="#"><u>2026-0037</u></a>
29. Approval of District 5 Board Appointment	<a href="#"><u>2026-0038</u></a>

**XI. DISTRICT COMMISSIONER REPORTS**

District 2 - Commissioner Zembower

District 3 - Commissioner Constantine

District 4 - Commissioner Lockhart

District 1 - Commissioner Dallari

District 5 - Chairman Herr

**XII. CHAIRMAN'S REPORT****XIII. PUBLIC COMMENT (Items not Related to the Agenda)****XIV. ADJOURN BCC MEETING**

PERSONS WITH DISABILITIES NEEDING ASSISTANCE TO PARTICIPATE IN ANY OF THESE PROCEEDINGS SHOULD CONTACT THE HUMAN RESOURCES, ADA COORDINATOR 48 HOURS IN ADVANCE OF THE MEETING AT 407-665-7940.

FOR ADDITIONAL INFORMATION REGARDING THIS NOTICE, PLEASE CONTACT THE COUNTY MANAGER'S OFFICE, AT 407-665-7219. PERSONS ARE ADVISED THAT, IF THEY DECIDE TO APPEAL DECISIONS MADE AT THESE MEETINGS/HEARINGS, THEY WILL NEED A RECORD OF THE PROCEEDINGS AND FOR SUCH PURPOSE, THEY MAY NEED TO INSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED, PER SECTION 286.0105, FLORIDA STATUTES.