

**B.C.C. - SEMINOLE COUNTY, FL
PS TABULATION SHEET**

PS NUMBER: **PS-4649-22/RTB**

PS TITLE: Architectural & Engineering Services for the Seminole County Supervisor of Elections Office

DATE: November 16, 2022 TIME: 2:00 P.M.

ALL SUBMITTALS ACCEPTED BY SEMINOLE COUNTY ARE SUBJECT TO THE COUNTY'S TERMS AND CONDITIONS AND ANY AND ALL ADDITIONAL TERMS AND CONDITIONS SUBMITTED BY THE PROPOSERS ARE REJECTED AND SHALL HAVE NO FORCE AND EFFECT. PS DOCUMENTS FROM THE PROPOSERS LISTED HEREIN ARE THE ONLY SUBMITTALS RECEIVED TIMELY AS OF THE ABOVE OPENING DATE AND TIME. ALL OTHER PS DOCUMENTS SUBMITTED IN RESPONSE TO THIS SOLICITATION, IF ANY, ARE HEREBY REJECTED AS LATE.

RESPONSE 1	RESPONSE 2	RESPONSE 3	RESPONSE 4
Bentley Group, Inc. 651 West Warren Avenue, Suite 200 Longwood, FL 32750 Gary Kranston, RA, Vice President Ph: 407-331-6116 Email: gary@bentleygroupinc.com	C&S Engineers, Inc. 605 E. Robinson Street, Suite 210 Orlando, FL 32801 Brian W. Clark, Asst. Vice President Ph: 407-422-1118 Email: sstamps@cscos.com	DLR Group 301 East Pine Street, Suite 900 Orlando, FL 32801 D. Todd Orr, Principal/President Ph: 407-803-4936 Email: kward@dlrgroup.com	Schenkel Schultz Architects 200 East Robinson Street, Suite 300 Orlando, FL 32801 Michelle Chandler, Partner Ph: 407-872-3322 Email: sreinneck@schenkelshultz.com
RESPONSE 5			
Song & Associates 1545 Centrepark Drive North West Palm Beach, FL 33401 Jill Lanigan, Principal Ph: 561-655-2423 Email: kshell@songandassociates.com			

Tabulated and posted by: Thursday, November 17, 2022 at 9:00AM EST by Robert T. Bradley, Procurement Administrator

Evaluation Committee Meeting: Monday, January 9, 2023 at 10AM EST By Robert T. Bradley, Procurement administrator at 12:00PM EST

Presentation/Interviews (listed alphabetically): Friday, January 20, 2023 at 8:30AM EST at 100 East First Street, Sanford, FL 32771 in the 4th Floor Conference Room

- DLR Group
- Schenkel Shultz Architects
- Song & Associates

BCC Agenda Date: February 28, 2023 – Request to approve ranking and authorize negotiations with the top ranked firm in accordance with the Florida Statute 287.055 CCNA (Updated and Posted Tuesday, January 24, 2023 at 8:30AM EST by Robert T. Bradley, Procurement Administrator)

1. Song & Associates
2. DLR Group
3. Schenkel Shults Architects

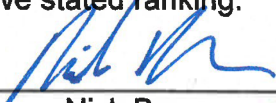
PS-4649-22/RTB - A&E Services for Supervisor of Elections Office

Evaluation Ranking

1/9/2023 10:00 AM EST

	N. Brow	J Jreij	M. Hassan	M. Koontz	Total	Ranking
Bentley Group	4	4	5	4	17	4
C&S Engineers, Inc.	5	5	2	5	17	4
DLR Group	2	3	1	1	7	1
Schenkel Schultz Architecture	3	2	1	2	8	3
Song & Associates	1	1	2	3	7	1

We approve the above stated ranking:



Nick Brow



Jean Jreij



Matt Hassan



Meloney Koontz



Seminole County
Resource Management - Purchasing & Contracts

Diane Reed, Purchasing and Contracts Manager
1301 East Second St., Sanford, FL 32771

PRESENTATION AND INTERVIEWS TABULATION

PS-4649-22/RTB

Architectural and Engineering Services for the Seminole County Supervisor of Elections Office

RESPONSE DEADLINE: November 16, 2022 at 2:00 pm

Report Generated: Monday, January 23, 2023

AGGREGATE SCORES SUMMARY

Vendor	Nick Brow	Matt Hassan	Jean Jreij	Meloney Koontz	Total Score (Max Score 100)
Song + Associates, Inc.	93	93	94	91	92.75
DLR Group	90	94	91	87	90.5
SchenkelShultz Architecture	78	92	86	77	83.25

We approve the above stated ranking : 1. Song & Associates, Inc. 2. DLR Group 3. Schenkel Shultz Architecture

Jean Jreij

1-23-2023

Meloney Koontz

Meloney Koontz 1/24/23

Nick Brow

Nick Brow

01/23/2023

Matt Hassan

Matt Hassan

1/24/2023



Seminole County
Resource Management - Purchasing & Contracts
Diane Reed, Purchasing and Contracts Manager
1301 East Second St., Sanford, FL 32771

PRESENTATION SCORING

PS No. PS-4649-22/RTB

Architectural and Engineering Services for the Seminole County Supervisor of Elections Office

RESPONSE DEADLINE: November 16, 2022 at 2:00 pm

Report Generated: Thursday, January 26, 2023

CONSENSUS SCORECARD SUMMARY

Vendor	Nick Brow	Matt Hassan	Jean Jreij	Meloney Koontz	Total Score (Max Score 100)
Song + Associates, Inc.	93	93	94	91	92.75
DLR Group	90	94	91	87	90.5
SchenkelShultz Architecture	78	92	86	77	83.25

INDIVIDUAL PROPOSAL SCORES

DLR Group

Qualifications of Proposed Team | Points Based | 35 Points (35%)

Nick Brow: 35

Proposed Team is well qualified and has been performing successfully on both the Annex and CJC Renovation projects.

Matt Hassan: 34

The team is well rounded with the relevant experience needed to accomplish the project.

Jean Jreij: 32

Excellent, no major weaknesses. Proposed team has a lot of experience.

Meloney Koontz: 32

EVALUATION TABULATION

PS No. PS-4649-22/RTB

Architectural and Engineering Services for the Seminole County Supervisor of Elections Office

They are a very qualified team. MEP Engineering, Technology, and Security. Very familiar with the Five Points.

Similar Project Experience | Points Based | 35 Points (35%)

Nick Brow: 30

Thorough understanding of working with County and our Stakeholder groups on both the Annex and CJC Renovation projects. Ability to apply knowledge to this project which will alleviate introductory meetings and should positively impact project schedule. SOE experience has been noted.

Matt Hassan: 33

The team provided several projects that are acceptable as similar experience.

Jean Jreij: 32

Similar project experience is very good.

Meloney Koontz: 30

Currently working on the Annex and parking garage. Similar Experience - Marysville Civic Center/SOE, Adams County Service Center, Everett Municipal & Portland, Marysville SOE & Maricopa, and King County Voter's Outreach. The needs assessment will be conducted by DRL (in-house). They will use the State of Florida and Seminole County SOE historical data to drive the understanding of current and future space requirements.

Approach to Work/Current Workload | Points Based | 20 Points (20%)

Nick Brow: 20

Excellent approach to the work.

Matt Hassan: 19

Excellent project approach. The team is currently working on several projects within the 5 points campus, these projects are currently in construction. They provided several renderings for the job site that include administration, loading dock, warehouse, parking, etc.

Jean Jreij: 18

Excellent, no major weaknesses. Proposal is clear and in detail.

Meloney Koontz: 18

EVALUATION TABULATION

Request for Professional Services (PS) - Architectural and Engineering Services for the Seminole County Supervisor of Elections Office

EVALUATION TABULATION

PS No. PS-4649-22/RTB

Architectural and Engineering Services for the Seminole County Supervisor of Elections Office

Provided a timeline that indicates an estimated 60 days to complete the needs assessment. The timeline supplied for a broad timeline should the BCC move forward with design and construction. Building move-in would be mid-2025.

Innovative/Cost Savings Ideas | Points Based | 10 Points (10%)

Nick Brow: 5

Limited to CM schedule and review of construction material availability, and shared usage spaces.

Matt Hassan: 8

The team provided good innovative and cost savings ideas.

Jean Jreij: 9

Innovation and cost saving ideas are very good.

Meloney Koontz: 7

Project scheduling and construction materials - flexibility and shared program areas

SchenkelShultz Architecture

Qualifications of Proposed Team | Points Based | 35 Points (35%)

Nick Brow: 30

Presentation was lacking emphasis on why this Team is best qualified to perform this project. Focus on previous coordination with Seminole County SOE.

Matt Hassan: 34

The team is well rounded with the relevant experience needed to accomplish the project.

Jean Jreij: 30

Good, no major weaknesses. Proposed team has a lot of experience.

Meloney Koontz: 28

They have an understanding of the SOE and the recent growth trends.

EVALUATION TABULATION

Request for Professional Services (PS) - Architectural and Engineering Services for the Seminole County Supervisor of Elections Office

EVALUATION TABULATION

PS No. PS-4649-22/RTB

Architectural and Engineering Services for the Seminole County Supervisor of Elections Office

Similar Project Experience | Points Based | 35 Points (35%)

Nick Brow: 25

Supervisor of Elections experience is limited to a Needs Assessment Report only. Experience focused on storage and room typologies which would be included in the SOE building.

Matt Hassan: 33

The team presented several projects that demonstrate their similar experience.

Jean Jreij: 30

Similar project experience is good.

Meloney Koontz: 25

Conducted a needs assessment for the SOE, within the last two years. Will take two to three months to complete the assessment. The process will include, SOE staff interviews, balance with regulations, use of room data sheets to determine room sizing, and validation with County staff.

Approach to Work/Current Workload | Points Based | 20 Points (20%)

Nick Brow: 15

Expressed the Team would not be impacted by the other three contracts currently underway County Fire Stations.

Matt Hassan: 17

Very good project approach. The team indicated that they have completed a needs assessment study for the project. They explained the process from initiation of the project (with upgrading their Needs Assessment study and building consensus among stakeholders) going through design and construction.

Jean Jreij: 18

Excellent, no major weaknesses. Proposal is clear and in detail.

Meloney Koontz: 17

Provided names of four key team members and they have 49 local additional staff if needed. Indicated that they have room within their current workload.

EVALUATION TABULATION

PS No. PS-4649-22/RTB

Architectural and Engineering Services for the Seminole County Supervisor of Elections Office

Innovative/Cost Savings Ideas | Points Based | 10 Points (10%)

Nick Brow: 8

Efficient storage solutions to reduce gross square footage of warehouse area resulting in a smaller footprint of the building. Ability to perform ROI study on initial cost against maintenance of storage systems.

Matt Hassan: 8

The team provided good innovative and cost savings ideas.

Jean Jreij: 8

Innovation and cost saving ideas are good.

Meloney Koontz: 7

Will look at different storage solutions and high-performance designs to include building orientation, tight building envelope, infrastructure for future PV, and mechanical solutions for Five Points (chiller plant).

Song + Associates, Inc.

Qualifications of Proposed Team | Points Based | 35 Points (35%)

Nick Brow: 32

Proposed Team and key personnel are well qualified. Architectural staff are from two offices - West Palm Beach and Orlando, may present challenges with in-person meetings due to travel. Production of drawings/project is spread between both offices.

Matt Hassan: 34

The team is well rounded with the relevant experience needed to accomplish the project

Jean Jreij: 33

Excellent, no major weaknesses. Proposed team has a lot of experience.

Meloney Koontz: 30

Song + Associates, Kimley-Horn, OCI Associates, and Jezerinac Group

Similar Project Experience | Points Based | 35 Points (35%)

EVALUATION TABULATION

Request for Professional Services (PS) - Architectural and Engineering Services for the Seminole County Supervisor of Elections Office

EVALUATION TABULATION

PS No. PS-4649-22/RTB

Architectural and Engineering Services for the Seminole County Supervisor of Elections Office

Nick Brow: 35

Successful completion of new SOE buildings with experience developing Needs Assessment Reports for new vs. re-use for SOE. Design award of "Excellence" (highest level) for tax collector.

Matt Hassan: 33

Throughout the presentation, the team demonstrated performance of several similar projects.

Jean Jreij: 33

Similar project experience is very good.

Meloney Koontz: 35

In design for Lake County SOE, under construction for Palm Beach County SOE, designed for St. Lucie SOE - unbuilt. Additionally, built West Palm Beach City Center, Coral Springs Municipal Complex, Tax Collector of Palm Beach County, Sunrise Municipal Center, Town of Jupiter Police Hq, EOC and Data Center, Town of Jupiter town Hall and Veteran's Memorial.

Approach to Work/Current Workload | Points Based | 20 Points (20%)

Nick Brow: 20

Excellent approach to the work. Strong understanding of program needs of Supervisor of Elections. Intend to have both offices develop project 80% West Palm location and 20% Orlando. Focus on security of data and physical material through OCI Consultant.

Matt Hassan: 18

Excellent project approach. The team provided several concept plans for the site layout and renderings for the proposed building. The team has good understanding of the Needs Assessment study which is required at the beginning of the project.

Jean Jreij: 19

Excellent, no major weaknesses. Proposal is clear and in detail.

Meloney Koontz: 19

Recognizing the voter preference changes and designing with that in mind. Keeping in mind the space needed for vote-by-mail, drop boxes, new requirements for canvassing boards, changes to election data reporting, voter registration identification, time frame for retention of ballots, and public access and inspection. Designing space for multiple uses depending on the SOE needs.

EVALUATION TABULATION

PS No. PS-4649-22/RTB

Architectural and Engineering Services for the Seminole County Supervisor of Elections Office

Innovative/Cost Savings Ideas | Points Based | 10 Points (10%)

Nick Brow: 6

Sustainability, yearly maintenance of materials, and grant writing assistance to offset costs of the project.

Matt Hassan: 8

The team provided good innovative and cost savings ideas.

Jean Jreij: 9

Innovation and cost saving ideas are very good.

Meloney Koontz: 7

Use cost management strategies.