



SEMINOLE COUNTY, FLORIDA
Board of County Commissioners
Meeting Agenda

Tuesday, April 22, 2025

9:30 AM

BCC Chambers

Please silence all cell phones/electronic devices

I. CALL TO ORDER

Chairman Jay Zembower

II. INVOCATION & PLEDGE OF ALLEGIANCE

Father John Bluett

III. AWARDS, PRESENTATIONS AND PROCLAMATIONS

1. Proclamation proclaiming Sergeant Bryant Ortiz, United States Army as Seminole County's April Veteran of the Month. [2025-272](#)
(Sergeant Bryant Ortiz, United States Army)
2. Approve and authorize the Chairman to execute a Proclamation proclaiming May 4 - 10, 2025 as National Travel and Tourism Week in Seminole County, FL. Countywide **(Gui Cunha, Economic Development and Tourism, Director)**. [2025-403](#)
3. County Investment Advisor Report **(Scott McIntyre, CFA - Senior Portfolio Manager, Managing Director Hilltop Securities Asset Management)** [2025-397](#)
4. Annual Comprehensive Financial Report (ACFR) for the fiscal year ended September 30, 2024. **(Grant Maloy, Clerk of the Circuit Court and Comptroller; Dan O'Keefe, CPA, CFE, MBA - Audit Partner; and Jenny Spencer, CPA, MAcc, CGFO, CFE - Director of Comptroller's Office)** [2025-247](#)

5. S.R. 417 Sanford Airport Connector PD&E Study Update (**John Slot, Public Works Director and Will Hawthorne, CFX Director of Transportation Planning & Policy**) [2025-367](#)

IV. CONSENT AGENDA – PUBLIC PARTICIPATION

Florida law provides that members of the public shall be given a reasonable opportunity to be heard on propositions before the Board of County Commissioners, except when the Board is acting on emergency or ministerial matters or conducting a meeting exempt from the requirements of the Sunshine Law. Individuals shall be permitted three (3) minutes each for public participation, or six (6) minutes when the individual is an official representative of a formal association or group. The Chairman may modify the maximum time for public participation, at his sole discretion, when appropriate.

Public participation on quasi-judicial or other public hearing items will occur during the Board's consideration of those items this afternoon. Public participation on pending procurement matters or on non-agenda items shall not be permitted at this time. Members of the public desiring to make public comment must fill out a speaker form and present the form to staff. Forms are available in the lobby.

Constitutional Officers – Consent Agenda (Item No. 6)

6. Expenditure Approval List dated March 26, 2025; and Payroll Approval List dated March 27, 2025. (**Jenny Spencer, CPA, MAcc, CGFO, and CFE, Director - Comptroller's Office**) [2025-360](#)

County Manager's Consent Agenda (Items No. 7 - 21)

County Manager's Office

7. Approve and authorize the Chairman to execute a resolution supporting the expedited completion of improvements to the I-4 St. Johns River Bridge. District5 - Herr (**John Slot, Public Works Director**) [2025-322](#)
8. Approve/Propose amendments to the Central Florida Commuter Rail Commission's Tentative Budget for FY2025-26. Countywide. (**Kristian Swenson, Assistant County Manager**) [2025-364](#)

Community Services

9. Approve and authorize the Chairman to execute the Resolution amending the Seminole County Administrative Code Section 4.6 (Committee on Aging). Countywide (**Allison Thall, Community Services Department Director**) [2025-165](#)

Development Services

10. Approve the Final Plat for the Lake Irish Estates Replat Subdivision containing ten (10) lots on approximately twenty-five (25) acres zoned A-1 (Agriculture), located on the north side of Markham Road, approximately $\frac{3}{4}$ mile east of Lake Markham Road; (Dau Bansal, Applicant) District5 - Herr (**Jose Gomez, Development Services Director**) [2025-340](#)

Management and Budget

11. Approve and authorize the Chairman to execute a Resolution implementing Budget Amendment (BAR) #25-034 in the 2014 Infrastructure Sales Tax Fund to transfer \$663,100 of existing project budget to the Slavia Rd Capacity Improvements. District1,2 - Dallari/Zembower (**Timothy Jecks, Management & Budget Director**) Requesting Department - Public Works [2025-376](#)
12. Approve and authorize the Chairman to execute a Budget Amendment Request (BAR) 25-033 through the FEMA Federal Mitigation Grant Funds in the amount of \$575,970.66 for the Hazard Mitigation Grant Program (HMGP) lan to acquire property at 423 Whitcomb Drive, Geneva, FL 32732 for demolition purpose of absolute flood protection; and authorize the County Manager to execute the HMGP contract along with work orders, purchasing contracts and related grant modification documents specific to this project. District2 - Zembower (**Timothy Jecks, Management and Budget Director**) Requesting Department - Emergency Management [2025-361](#)

13. Request Board acceptance of the Emergency Watershed Protection (EWP) through the United States Department of Agriculture (USDA) NRCS program in the amount of \$13,691,180.80; and to execute a Resolution implementing Budget Amendment Request (BAR) 25-030 through the Public Works Grant Fund in the amount of \$13,691,180.80 to appropriate budget, and authorize the County Manager to execute all documents associated with the grant described in this memo. Countywide (**Timothy Jecks, Management & Budget Director**) Requesting Department - Public Works [2025-373](#)

Public Works

14. Approve and authorize the Chairman to execute a Purchase Agreement related to Project Parcel #1-845 for a drainage easement necessary for the Midway Drainage Improvement Project (194.47 ± SF) between G. Charles Wohlust as Personal Representative of the Estate of Robert Lee Johnson and Seminole County for \$10,430.00, as full settlement and any other claim for compensation from which Seminole County might be obligated to pay relating to the parcel. District5 - Herr (**John Slot, Public Works Director**) [2025-370](#)
15. Approve and authorize the Chairman to execute a Purchase Agreement related to Project Parcels #1-809 & 1-810 for a drainage easement necessary for the Midway Drainage Improvement Project (994 ± SF in total) between CD Investments & Development, LLC and Dashawn Oxford and Seminole County for \$29,500.00, as full settlement and any other claim for compensation from which Seminole County might be obligated to pay relating to the parcel. District5 - Herr (**John Slot, Public Works Director**) [2025-378](#)

Resource Management

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16. Award RFP-604962-25/MHH Public Notice Software to Column Software, PBC., Beaverton, OR for complete implementation and ongoing support of the public notice software for an estimated annual cost of \$60,000 and authorize the Purchasing and Contracts Division to execute the Agreement. Countywide **(Stephen Koontz, Resource Management Deputy Director)** Requesting Department - Information Technology [2025-394](#)
17. Award RFP-604939-25/LAS- Term Contract for BOOMBAH Sports Complex Artificial Turf Field Replacement to AstroTurf Corporation, Dalton, GA in the amount of \$4,854,219.94 and authorize the Purchasing and Contracts Division to execute the Agreement. **(Stephen Koontz, Resource Management Deputy Director)** Requesting Department - Parks and Recreation [2025-401](#)
18. Award IFB-604940-25/LNF - Term Contract for Streets and Roadways Sweeping to USA Services of Florida, LLC, Longwood, in the annual amount of \$242,785.00 and authorize the Purchasing and Contracts Division to execute the Agreement. Countywide **(Stephen Koontz, Resource Management Deputy Director)** Requesting Department - Public Works [2025-274](#)
19. Award CC-6467-25/RTB - Pump Station Improvements Projects to Carr & Collier, Inc. of Leesburg, FL in the amount of \$2,387,100.00, and authorize the Purchasing and Contracts Division to execute the Agreement. Countywide. **(Stephen Koontz, Resource Management Deputy Director)** Requesting Department/Division - Utilities/Engineering Division [2025-356](#)
20. Approve the proposed mediated settlement of an auto liability/bodily injury lawsuit (Holly Costantino v. Seminole County, Florida, and Esurance Property and Casualty Insurance Company Case No. 2023CA003580) related to an automobile crash that occurred on February 11, 2022, for the total amount of \$170,000, inclusive of attorney's fees. Countywide **(Lorie Bailey Brown, CFO/Resource Management Director)** [2025-366](#)
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21. Approve and authorize the County Manager to execute a grant agreement with the U.S. Department of Homeland Security Federal Emergency Management Agency (FEMA) passed through from Florida Division of Emergency Management for allowable reimbursement of services for Hurricane Milton; and authorize the County Manager to sign all related modifications and forms to this contract. Countywide (**Lorie Bailey Brown, CFO/Resource Management Director**) Requesting Department - Resource Management [2025-390](#)

V. REGULAR AGENDA

22. Review options for Micro-Transit Services within Seminole County that were developed from proposals and presentations received from potential vendors. Countywide. **(Stephen Koontz, Resource Management Deputy Director)** Requesting Department - County Manager's Office [2025-377](#)
23. Request Board approval to submit a grant application to the State of Florida Department of Transportation for the SFY 2027 Public Transit Service Development Program requesting up to \$10,000,000 for the Seminole County Micro-Transit Program. Countywide **(John Slot, Public Works Director)** [2025-399](#)

Recess BCC Meeting Until 1:30 P.M.**Reconvene Meeting at 1:30 P.M.**

24. Proclamation proclaiming May 4 - 10 2025 as Public Service Recognition Week in Seminole County, Florida, and Quarterly Employee Service Recognition **(Christina Brandolini, Human Resources Director)** [2025-398](#)
25. **Reduction of Lien Request** -- Consideration of Applicant, Harry D. Billsbrough's, request for a reduction, due to financial and medical hardship, of three Code Enforcement Board liens (Cases # 21-76-CEB, 21-77-CEB, and 21-78-CEB) to the collective administrative costs of \$1,395.64. The subject property is located at 560 E. 2nd Street, Chuluota, FL 32766, Tax Parcel ID: 21-21-32-5CF-1900-0010. District1 - Dallari; **(Alexis Valle, Code Enforcement Clerk)** [2025-222](#)
26. **Reduction of Lien Request** - Consideration of Applicant, Jessica B. Hudson, Jennifer Kibler, and Kimberly Gazard's, request for a reduction of a Code Enforcement lien (Case # 09-04-CEB) to the administrative costs of \$440.19. The subject property is located at 241 Overlook Dr., Chuluota, Florida, 32766, Tax Parcel ID: 22-21-32-5UI-0200-0070 District1 - Dallari **(Alexis Valle, Code Enforcement Office Clerk)** [2025-317](#)

VI. COUNTY ATTORNEY'S REPORT

VII. COUNTY MANAGER'S REPORT AND STAFF PRESENTATIONS

IX. DISTRICT COMMISSIONER REPORTS

District 3 - Commissioner Constantine

District 4 - Commissioner Lockhart

District 5 - Commissioner Herr

District 1 - Commissioner Dallari

District 2 - Chairman Zembower

IX. CHAIRMAN'S REPORT

27. Appointment of two (2) individuals to the Fred R. Wilson Memorial Law Library Board of Trustees from 1/1/2025 - 12/31/2027.

[2025-321](#)

X. PUBLIC COMMENT (Items not Related to the Agenda)

XI. ADJOURN BCC MEETING

PERSONS WITH DISABILITIES NEEDING ASSISTANCE TO PARTICIPATE IN ANY OF THESE PROCEEDINGS SHOULD CONTACT THE HUMAN RESOURCES, ADA COORDINATOR 48 HOURS IN ADVANCE OF THE MEETING AT 407-665-7940.

FOR ADDITIONAL INFORMATION REGARDING THIS NOTICE, PLEASE CONTACT THE COUNTY MANAGER'S OFFICE, AT 407-665-7219. PERSONS ARE ADVISED THAT, IF THEY DECIDE TO APPEAL DECISIONS MADE AT THESE MEETINGS/HEARINGS, THEY WILL NEED A RECORD OF THE PROCEEDINGS AND FOR SUCH PURPOSE, THEY MAY NEED TO INSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED, PER SECTION 286.0105, FLORIDA STATUTES.