



Resource Management - Purchasing & Contracts

Stephen Koontz, Purchasing and Contracts Manager

1301 East Second St., Sanford, FL 32771

(407) 665-7116

TABULATION SHEET OF PROPOSALS RECEIVED

RFP-604986-25 Legal Services for Tort Litigation

Response Deadline: April 16, 2025 at 2:00 pm

Report Generated: Wednesday, April 16, 2025

SUBMITTED PROPOSALS	
Vendor	Location
Dean, Ringers, Morgan & Lawton, P.A.	Orlando, FL
Roper, Townsend & Sutphen, P.A.	Orlando, FL

Posted By: Liduvina Torres, Sr. Procurement Analyst

Evaluation Meeting: May 5, 2025 at 9:30 AM at 1101 E. 1st St., Sanford, FL 32771 - 3rd Fl., Conf. Rm. 3026.

Presentations/Interviews Meeting: N/A

Recommendation and Notice of Intent to Award to: Dean, Ringers, Morgan & Lawton, P.A..

BOCC Meeting Date: June 10, 2025 - Request to approve ranking and award a Term Contract with the top-ranked firm.

(Updated and Posted by Liduvina Torres, Sr. Procurement Analyst, May 5, 2025



Seminole County
Resource Management - Purchasing & Contracts
Diane Reed, Purchasing and Contracts Manager
1301 East Second St., Sanford, FL 32771

EVALUATION FINAL RANKING

RFP-604986-25/LTT - Legal Services for Tort Litigation

Response Deadline: April 16, 2025 at 2:00 pm
Location: 1101 E 1st St., Sanford, FL 32771, Conf. Room 3024

AGGREGATE SCORES SUMMARY

Vendor	Ralph Caravello	Alicia Castillo	Cassidy Perdue	Total Score (Max Score 100)	Total Average Rank
Dean, Ringers, Morgan & Lawton, P.A.	95	100	95	96.67	1.33
Roper, Townsend & Sutphen, P.A.	96	84	87	89	1.67

We approve the above-stated ranking and recommend award to Dean, Ringers, Morgan & Lawton, P.A.

Ralph Caravello Digitally signed by Ralph Caravello
Date: 2025.05.05 12:27:57 -04'00'
Ralph Caravello

Alicia Castillo Digitally signed by Alicia Castillo
Date: 2025.05.05 14:02:25 -04'00'
Alicia Castillo

Cassidy Perdue Digitally signed by Cassidy Perdue
Date: 2025.05.05 14:07:54 -04'00'
Cassidy Perdue



Seminole County
Resource Management - Purchasing & Contracts
Robert T. Bradley, Purchasing and Contracts Manager
1301 East Second St., Sanford, FL 32771

EVALUATION TABULATION
RFP No. RFP-604986-25/LTT
Legal Services for Tort Litigation
RESPONSE DEADLINE: April 16, 2025 at 2:00 pm

EVALUATORS

Name	Title	Agreement Accepted On
Ralph Caravello	Risk Manager	Apr 29, 2025 3:39 PM
Alicia Castillo	Claims Manager	May 1, 2025 3:41 PM
Cassidy Perdue	Assistant County Attorney	Apr 29, 2025 9:04 AM

EVALUATION CRITERIA

Criteria	Scoring Method	Weight (Points)
Staff Experience	Points Based	30 (30% of Total)

Criteria	Scoring Method	Weight (Points)
Experience of the Firm and References	Points Based	25 (25% of Total)

DesCriteria	Scoring Method	Weight (Points)
Government Claim Experience	Points Based	25 (25% of Total)

Criteria	Scoring Method	Weight (Points)
Price Proposal	Points Based	20 (20% of Total)

AGGREGATE SCORES SUMMARY

Vendor	Ralph Caravello	Alicia Castillo	Cassidy Perdue	Total Score (Max Score 100)	Total Average Rank
Dean, Ringers, Morgan & Lawton, PA	95 (2)	100 (1)	95 (1)	96.67	1.33
Roper, Townsend & Sutphen, P.A.	96 (1)	84 (2)	87 (2)	89	1.67

VENDOR SCORES BY EVALUATION CRITERIA

Vendor	Staff Experience Points Based 30 Points (30%)	Experience of the Firm and References Points Based 25 Points (25%)	Government Claim Experience Points Based 25 Points (25%)	Price Proposal Points Based 20 Points (20%)	Total Score (Max Score 100)
Dean, Ringers, Morgan & Lawton, PA	28.7	23.7	24.3	20	96.67
Roper, Townsend & Sutphen, P.A.	25.3	22	22.7	19	89

INDIVIDUAL PROPOSAL SCORES

Dean, Ringers, Morgan & Lawton, PA
Staff Experience Points Based 30 Points (30%)
Ralph Caravello: 28

Lead attorneys (Morris and Stephens-Lundy) have extensive experience with over 30 years as attorneys. Not certain about the associate attorneys as their dates practicing are not listed.

Alicia Castillo: 30

Extensive experience trying cases for government entities.

Cassidy Perdue: 28

Ms. Lundy and Mr. Morris are both board certified civil trial lawyers with extensive experience representing governmental entities.

Experience of the Firm and References | Points Based | 25 Points (25%)

Ralph Caravello: 22

Firm has been in practice for 49 years. Many longstanding relationships with government entities: 25 years with Hernando County, 20 years with Orange County. Currently 24 full-time attorneys assigned to DRML. Unable to find required references in the RFP response.

Alicia Castillo: 25

Experienced trial attorneys; thorough knowledge and understanding of government entities; local presence; effective; responsive.

Cassidy Perdue: 24

Dean Ringer has been around for almost 50 years and has represented several counties and municipalities.

Government Claim Experience | Points Based | 25 Points (25%)

Ralph Caravello: 25

DRML has a wide spectrum of expertise. They have numerous government entities that are presented by DRML.

Alicia Castillo: 25

Experienced attorneys; thorough knowledge and understanding of government entities; local presence; effective; responsive.

Cassidy Perdue: 23

Extensive government experience. Presumptive heart claim should not apply to tort representation.

Price Proposal | Points Based | 20 Points (20%)

Ralph Caravello: 20

Based on the calculated rates submitted.

Alicia Castillo: 20

Based on the calculated rates submitted.

Cassidy Perdue: 20

Based on the calculated rates submitted.

Roper, Townsend & Sutphen, P.A.

Staff Experience | Points Based | 30 Points (30%)

Ralph Caravello: 27

Solid staff experience. I like that four attorneys will split the workload by 25% each.

Alicia Castillo: 25

Experienced attorneys in vast practice areas. Lack of experience in tort liability claims for government entities.

Cassidy Perdue: 24

The four attorneys collectively have 77 years of litigation experience although it does not appear that any are board certified in civil trial.

Experience of the Firm and References | Points Based | 25 Points (25%)

Ralph Caravello: 25

References from government entities. Active cases show a wide variety of torts. Attorneys have solid backgrounds and established capabilities.

Alicia Castillo: 20

Weakness: Strong presence in representing clients in personal injury cases.

Cassidy Perdue: 21

Firm has been around since 1996 and appears to have been representing governmental entities since its inception.

Government Claim Experience | Points Based | 25 Points (25%)

Ralph Caravello: 25

Appreciated the statement on the response: "We are conscientious that governmental clients utilize public funds to cover their litigation costs, that they are held under strict scrutiny for their actions and are accountable to the public for the manner in which they conduct their business and how public funds are expended". That statement is a direct reflection of the Roper law firm's understanding of the issues faced by government entities.

Alicia Castillo: 20

Limited government claim experience.

Cassidy Perdue: 23

Roper has represented Osceola, Brevard, and Citrus as well as the Cities of Titusville, Winter Park, Orlando, Kissimmee, and Mt. Dora. Presumptive Heart Claim doesn't apply here.

Price Proposal | Points Based | 20 Points (20%)

Ralph Caravello: 19

Based on the calculated rates submitted.

Alicia Castillo: 19

Based on the calculated rates submitted.

Cassidy Perdue: 19

Based on the calculated rates submitted.